



DEENDAYAL PORT AUTHORITY

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www.deendayalport.gov.in

Office of the FA&CAO,
Finance Department,
Admin. Office Building,
Gandhidham – Kutch.

No. FA/PS/Posting/53

Date: 1st June, 2026

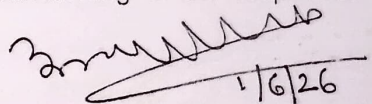
OFFICE ORDER

The following re-allocation of work amongst Officers is ordered with immediate effect:

Sr. No.	Name of the Officer & Designation	Portfolios allocated
1	Shri Jigar P. Thakkar, Sr. Accounts Officer P. No. 50000161	(i) Accounts & Inspection Section; (ii) Additional charge of CDC Section until further orders
2	Smt. Rashmi P. Rathod, Asst. Manager (Finance) P.No. 50001032	Works Audit Section

2. Both the above officers shall hand-over / take-over important files / documents / agreements pertaining to their respective sections to each other and shall also ensure transfer of pending files/DAK/Notes in their respective E-office IDs.

3. CM (ICT) shall carry out the necessary changes in the workflow in consultation with Tech Mahindra as per the revised work flow diagram mentioned overleaf this order immediately to ensure smooth functioning of the respective Sections.


1/6/26

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Deendayal Port Authority

- 1) Shri Jigar P. Thakkar, Sr. A.O., DPA
- 2) Smt. Rashmi P. Rathod, A.M. (Fin.), DPA

Copy to:

All HoDs / Officers of Finance Deptt. / concerned DAs/SAs/Cost Analysts

Copy, for information, to:-

- (i) PS to Dy. Chairperson – For kind information of Dy. Chairperson
- (ii) Sr.PS to Chairperson – For kind information of Chairperson.

Change in the SAP Work Flow

Existing Workflow		Revised Work Flow	
Approver 1	Approver 2	Approver 1	Approver 2
Sunita Anandani 150000162	Rashmi Rathod 150001032	Sunita Anandani 150000162	Jigar Thakkar 150000161
Kailash Sasiya 150000166	Jayant Rathod 150001230	Kailash Sasiya 150000166	Rashmi Rathod 150001032
Ramesh Gehani 150001387	Jayant Rathod 150001230	Ramesh Gehani 150001387	Rashmi Rathod 150001032
Sunita Bajaj 150001243	Rashmi Rathod 150001032	Sunita Bajaj 150001243	Jigar Thakkar 150000161



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Office of the FA&CAO,
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Admin. Office Building,
Gandhidham – Kutch.

Date: 9th July, 2025

OFFICE ORDER

The following re-allocation of work amongst Officers is ordered with immediate effect:

Sr. No.	Name of the Officer & Designation	Portfolios allocated
1	Smt. Neeta H. Harani, A.O. Gr.-I	Cost, Fund and NPS
2	Shri Dilip K. Shahani, A.O. Gr.-I	Central, Cash and EDP
3	Shri Gopal N. Sharma, A.O.	Pension, Tax and GSLL
4	Smt. Rashmi Rathod, A.M. (Fin.)	Accounts and Inspection

2. Shri Dilip K. Shahani, A.O. Gr.-I shall also act as Nodal Officer for Hindi for the Finance Department.

3. Shri Prakash G. Shahdadpuri, Accounts Consultant (Insp. & Audit), shall work in close coordination with Smt. Rashmi Rathod, Asstt. Manager (Fin.) Accounts & Inspection, to ensure smooth working of Inspection & Audit-related works.

4. Smt. Sunita Anandani, Cost Analyst, in addition to her existing duties and responsibilities, will also look-after the works of Investment proposals of Cash Section and shall report to A.O.Gr.-I(Cash).


9/7/25

FA&CAO
Deendayal Port Authority

To,

All the above-named officials.

All HoDs / Officers of Finance Deptt. / concerned DAs/SAs/Cost Analysts

Copy to:-

- (i) PS to Dy. Chairperson – For kind information of Dy. Chairperson
- (ii) Sr.PS to Chairperson – For kind information of Chairperson.