

Gatepass application User Guide

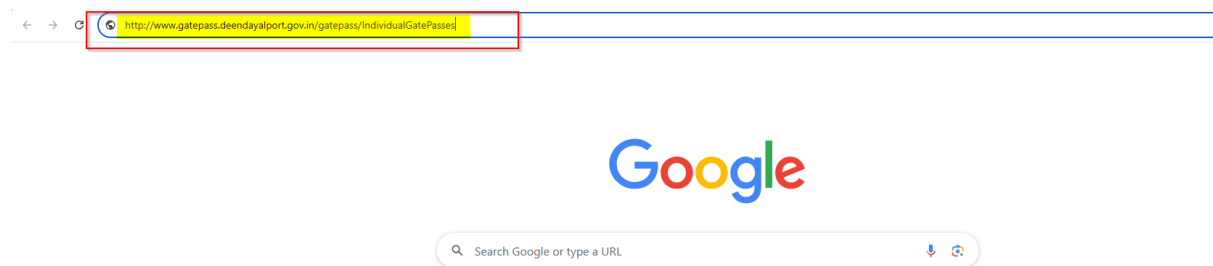
NOTE: For account activation, Extension of Authority and enrollment in the GateAccessPro, you are required to send the Authority Letter issued to you by DPA, duly endorsed by CISF (applicable where the number of authorized signatories is five or fewer), to gpuidact@deendayalport.gov.in.

Follow the steps below to easily generate a Gatepass using the Gatepass Application.

Step 1: Access the Application:

Open your web browser and visit the following link:

Link : <http://www.gatepass.deendayalport.gov.in/gatepass>



Step 2 : Open the Login Page

The application's main page will appear as shown.

Click on the Login button to proceed.

Login

GateAccess Pro

Empowering Secure and Seamless Entry Management

Click here for Login

GateAccess Pro is a secure, robust, and user-friendly gate pass management system designed specifically for organizations protected by CISF. Whether you're issuing visitor passes, tracking vehicle entries, or verifying staff credentials, GateAccess Pro ensures reliable, real-time access control at your fingertips.

Built on ASP.NET Core MVC, GateAccess Pro integrates modern web technologies to offer a seamless experience across desktops and tablets, reducing paperwork and enhancing the safety of restricted premises.

Log in

Use a local account to log in.

Email

Password

Remember me?

Log in

Step 3: Log In with Your Credentials.

Enter your username and password on the login screen.

Log in

Use a local account to log in.

Email
15688@gmail.com

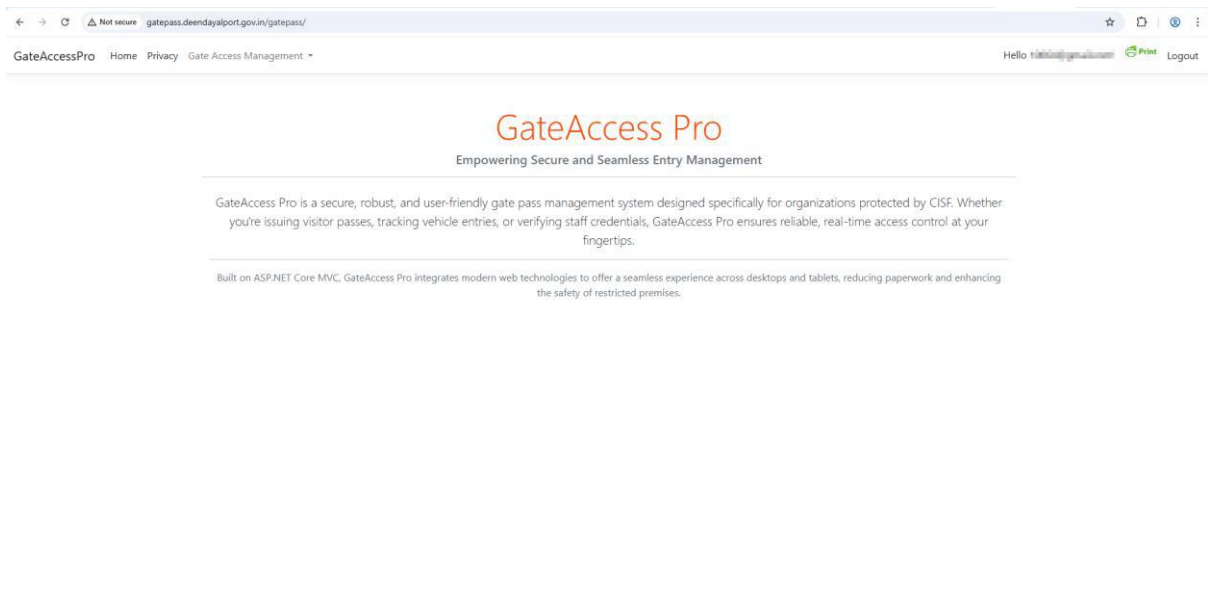
Password

Remember me?

Log in

Enter the credentials and click on login button

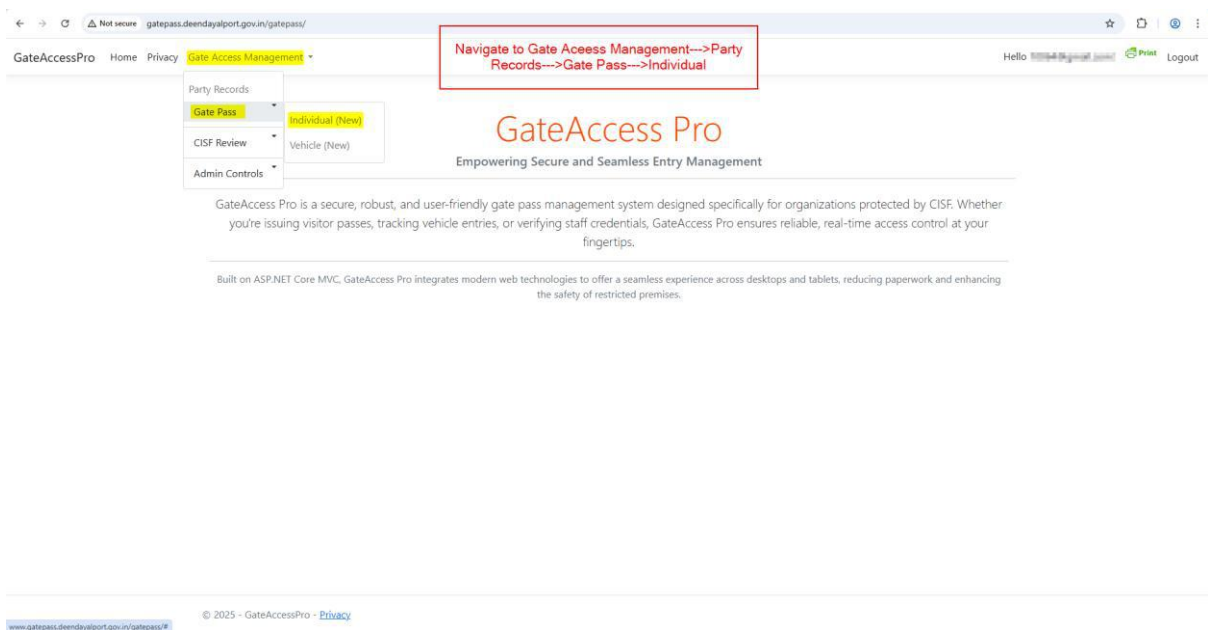
After successful login, the system will display the application dashboard.



Step 4: Navigate to Gatepass Generation

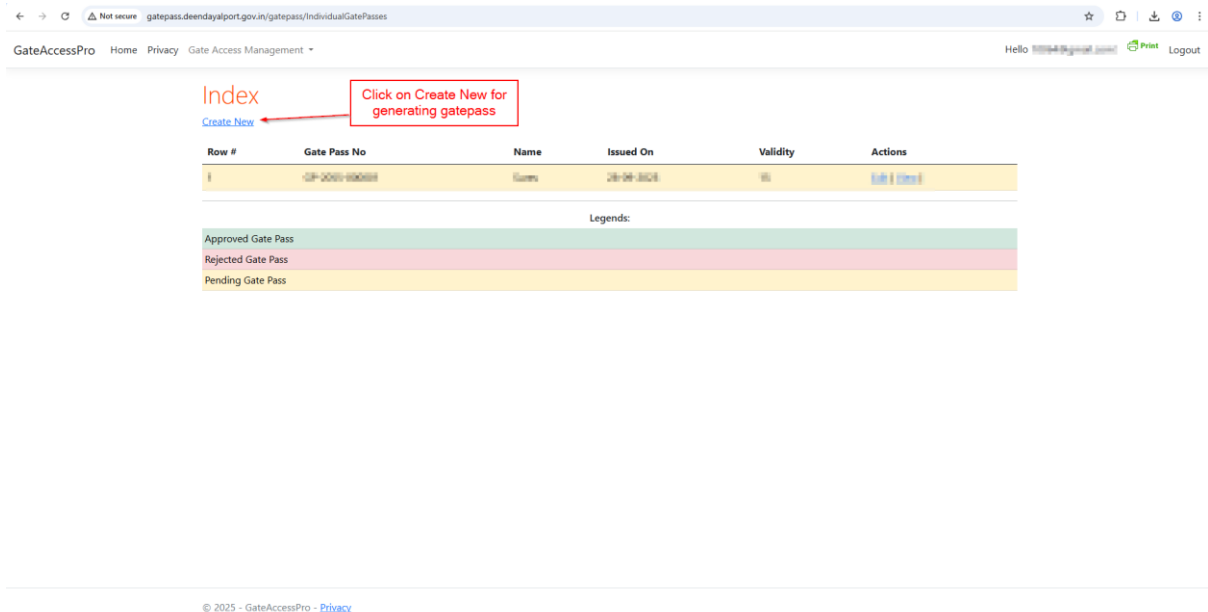
To create a new Gatepass, go to:

Gate Access Management → Gate Pass → Individual This path will take you to the Individual Gatepass section.



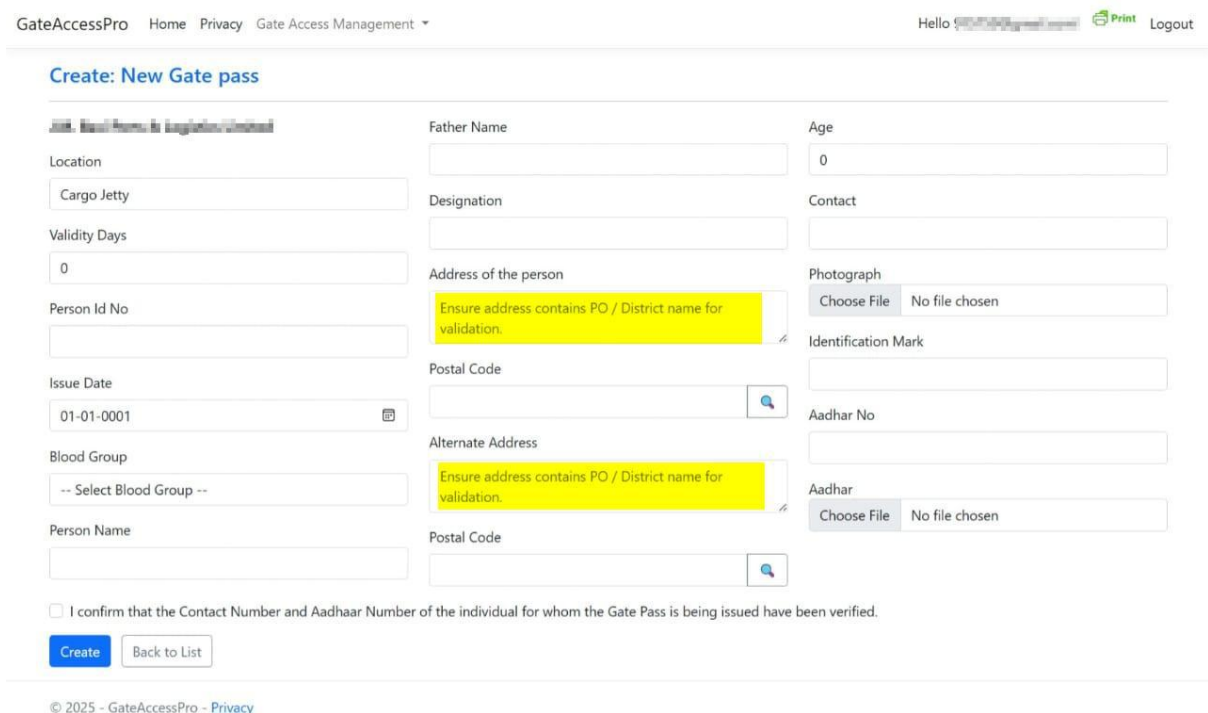
Step 5 : Create a New Gatepass

Click the Create New button to start generating a Gatepass.



The screenshot shows a web browser window with the URL `gatepass.deendayalport.gov.in/gatepass/IndividualGatePasses`. The page title is "GateAccessPro" and the navigation menu includes "Home", "Privacy", and "Gate Access Management". The main content area features an "Index" section with a "Create New" link highlighted by a red box and arrow, with the text "Click on Create New for generating gatepass" next to it. Below the link is a table with the following columns: "Row #", "Gate Pass No", "Name", "Issued On", "Validity", and "Actions". The table contains one row with the following data: "1", "GPP-0001-000001", "Gurus", "20-04-2024", "01", and "Edit | Delete". Below the table is a "Legends" section with three items: "Approved Gate Pass" (green), "Rejected Gate Pass" (red), and "Pending Gate Pass" (yellow). The footer of the page shows "© 2025 - GateAccessPro - Privacy".

Note: Please ensure that all mandatory fields are filled in accurately. Upload all required supporting documents before submitting.



The screenshot shows the "Create: New Gate pass" form. The form is divided into several sections. The "Location" field is set to "Cargo Jetty". The "Validity Days" field is set to "0". The "Issue Date" field is set to "01-01-0001". The "Blood Group" field is set to "-- Select Blood Group --". The "Person Name" field is empty. The "Father Name" field is empty. The "Designation" field is empty. The "Address of the person" field contains the text "Ensure address contains PO / District name for validation." The "Postal Code" field is empty. The "Alternate Address" field contains the text "Ensure address contains PO / District name for validation." The "Postal Code" field is empty. The "Age" field is set to "0". The "Contact" field is empty. The "Photograph" field is set to "Choose File No file chosen". The "Identification Mark" field is empty. The "Aadhar No" field is empty. The "Aadhar" field is set to "Choose File No file chosen". There is a checkbox labeled "I confirm that the Contact Number and Aadhaar Number of the individual for whom the Gate Pass is being issued have been verified." Below the form are two buttons: "Create" and "Back to List". The footer of the page shows "© 2025 - GateAccessPro - Privacy".

Note: User has to carefully enter the City, Pincode, and District name in "Address of the person" field.

