

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

DEENDAYAL PORT AUTHORITY

**General Administration Department
(Labour Welfare Section)**

Tender Notice

No. LB/WF/1166(Internal Bus)/2025

"Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months"

PORT OFFICE

Personnel Officer

Deendayal Port Authority
General Administration Department
Labour Welfare Section
A.O. Building
Ground Floor
Gandhidham – 370201
Kutch – Gujarat
Phone: + 91-2836-223828, 230072
Email : ravi.maheshwari@deendayalport.gov.in

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Tender Notice No. LB/WF/1166(Internal Bus)/2025

Personnel Officer, DPA, Gandhidham invites tender through Online E-tendering system for the work of 'Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months'.

Estimated cost : Rs. 3,18,16,311.00 for 1 year

EMD : Rs. 6,36,326.00

Last date of downloading : 13/04/2026 upto 14:00 hrs.

Date of Pre-bid Meeting : 01/04/2026 at 16:00 Hrs.
Old Board Room, 1st Floor, A.O. Building, Gandhidham

Last date and time of submission of E-tender only on : 13/04/2026 upto 15:00 hrs.

Website: <https://tender.nprocure.com>

Date and time for opening of E-tender: 13/04/2026 at 15:30 Hrs.

Tender shall be downloaded from web site: <https://tender.nprocure.com>,
<http://deendayalport.gov.in>. and <http://eprocure.gov.in>

Corrigendum, if any, will be placed on website only.

Personnel Officer

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Notice Inviting Online Tender

Department Name	General Administration Department
Circle/ Division	Labour Welfare Section
Tender Notice No.	LB/WF/1166(Internal Bus)/2025
Name of work	Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months
Estimated contract value (INR)	Rs. 3,18,16,311.00 for 1 year
Period of Completion	1 year extendable to 6 months, subject to satisfactory performance and work requirement
Bidding Type	Open
Bid Call (Nos.)	One
Tender Currency Type	Single Currency
Tender Currency Settings	Indian Rupee (INR)
Joint Venture	Not Applicable
Rebate	Not Applicable
Qualifying criteria	<p>The Tenderers can seek qualification under either of the following criteria:</p> <p><u>Category I</u></p> <p>1. Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be as at least Rs. 95.45 lakhs as certified by the Chartered Accountant. (Bidders are required to submit financial turnover document issued by CA with CA's stamp, signature and UDIN no. along with relevant document for verification of turnover failing which the bid will be treated as non-responsive.)</p> <p>2. The applicant should have successfully completed or substantially completed similar works during last seven years ending last day of month previous to the one in which applications are invited should be either of the following :</p> <p>1) Three similar completed works costing not less than he amount equal to 40 (forty)</p>

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	<p>percent of the estimated cost [i.e. Rs.127.27 lakhs (excluding GST)]; OR</p> <p>2) Two similar completed works costing not less than the amount equal to 50 (fifty) percent of the estimated cost [i.e. Rs. 159.08 lakhs (excluding GST)]; OR</p> <p>3) One similar completed work costing not less than the amount equal to 80 (eighty) percent of the estimated cost [i.e. Rs. 254.53 lakhs (excluding GST)]</p> <p>(Documents to be submitted mentioned in clause no. 4.1)</p> <p>Similar work (Category I)</p> <p>Definition of "Similar Work" means supplying, running and maintenance of Buses for transportation of Employees/School going children, on contract basis to organizations/Institutes. In case of ongoing works, completed more than four-year period, completed value of work as on last day of month previous to the one in which applications are invited should be considered for qualification, subject to submission of satisfactory work certificate from the Employer.</p> <hr/> <p>Category II</p> <p>1. Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be as at least Rs. 95.45 lakhs as certified by the Chartered Accountant. (Bidders are required to submit financial turnover document issued by CA with CA's stamp, signature and UDIN no. along with relevant document for verification of turnover failing which the bid will be treated as non-responsive.)</p> <p>The bidder should have paid Passenger Tax for a 10 Nos. owned buses (not less than 32 seater) for a period of 12 months during last 07 years ending last day of the month previous to one, in which tenders are invited.</p>
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	<p>The bidder should have owned 10 Nos. of Buses (not less than 32 seater) for a period of 12 months during last 07 years ending last day of the month previous to one, in which tenders are invited.</p> <p>(Documents to be submitted mentioned in Clause No. 4.1)</p>
Bid Document Fee :	<p>Rs.5900.00/- (Rupees Five Thousand Nine Hundred Only) i.e. Rs.5000 + 900 (TenderFee+18%GST) shall be deposited only through digital mode in the account of Port as mentioned below: Account No :- 10080100022427 IFSC Code :- BARBOGANKUT Bank of Baroda, Gandhidham Branch and Receipt of same as a proof towards payment shall be submitted in electronic form through online (by scanning) while uploading the bid.</p>
Bid Security/ EMD (INR) :	<p>EMD of Rs. 6,36,326/- shall be submitted through Bank Guarantee or Insurance Surety Bond or digital mode in the account of Port as mentioned below: Account no :- 10080100022427 IFSC Code :- BARBOGANKUT Bank of Baroda, Gandhidham Branch and Receipt of same as a proof towards payment shall be submitted in electronic form through online (by scanning) while uploading the bid.</p>
Exemption of tender fee and EMD under MSEs	<p>In case of Micro and Small Enterprise (MSEs) holding valid certificate issued by any agencies/organization under the Ministry of Micro, Small and Medium Enterprises indicating the list of sub-class activities mentioned hereunder related to the subject tender shall only become eligible for exemption from payment of Tender fee/EMD. Such bidder shall upload a scanned copy of valid certificate at the time of submission of bids, as well as duly filled in and signed 'Bid Securing Declaration' as per format provided in the Tender documents, failing which the bid shall be disqualified.</p>

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	Level	Description
	Section H	Transport and storage
	Division 49	Land transport and transport via pipeline
	Group 492	Other land transport
	Class 4921	Urban or suburban Passenger land transport
	Subclass 49211	Urban or suburban passenger bus transport (excluding chartered bus)
	Class 4922	Other passenger land transport
	Subclass 49225	Operation of school buses and buses for transport of employees
Bid Document Downloading Start Date	23/03/2026 @ 16:00 Hrs.	
Bid Document Downloading End Date	13/04/2026 up to 1400 hrs.	
Date & time of Pre Bid Meeting	01/04/2026 @ 16:00 Hrs.	
Place of Pre Bid Meeting	Old Board Room, Administrative Office Bldg., Deendayal Port Authority, Gandhidham, Kachchh-Dist.- Gujarat	
Last Date & Time for Online submission of Bids	13/04/2026 upto 15:00 hrs. on https://tender.nprocure.com	
Bid Validity Period	120 Days	
Remarks	<p>Bidders have to make payments for Tender Fee only through Digital Mode and EMD through Digital Mode or Bank Guarantee or Insurance Surety Bond.</p> <p>Technical Bid of only those firms shall be opened whose tender fee and EMD is received through Digital payment along with integrity pact submission online.</p> <p>1) Tender fee of Rs. 5900/- through digital mode of payment.</p> <p>2) EMD of Rs. 6,36,326/- through digital mode of payment or Bank Guarantee or Insurance Surety Bond</p>	

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	<p>This submission shall mean that Integrity Pact, EMD and tender fee are received. Accordingly, offer of those bidders shall only be opened whose Integrity Pact, EMD & Tender Fee is received Electronically. However, for the purpose of realization, bidder shall send the same in original to the Personnel Officer at the time of tender opening or send the same by hand/courier/RPAD/Speed post so as to reach the Personnel Officer, Deendayal Port Authority, General Administration Department, Labour Welfare Section, Room No. 19, Ground floor, A.O Building, Gandhidham – 370 201, within 07 days from the last date of opening.</p> <p>EMD submitted digitally by the tenderer will be verified independently with the issuing the bank; and in case the same is not received in the account of DPA, the bid will be considered as non-responsive, and the bid shall not be taken up for evaluation.</p> <p>3) The bid/tender shall also be accompanied by Integrity Pact Agreement (Section – VII).</p> <p>I. The potential bidders shall download and print the IP Agreement signed by the Employer and their witness and affix his/her signature on the IP Agreement in the presence of a witness from his/her side, who shall also affix his/her signature thereof. Having completed the signing procedure, the potential Bidder shall upload the duly filled and signed IP Agreement on n-procure portal.</p> <p>II. The procedure mentioned above regarding signing of Integrity Pact Agreement by both the parties (Employer and Potential bidders) shall be completed online. However, in case of any technical glitch due to which if any potential bidder is unable to upload the IP Agreement, then he/ she shall submit the Hard Copy of the dully filled, signed IP Agreement, to the Department concerned of DPA within a period of seven days and prior to opening of the Technical Bid, failing which Bid of potential Bidder shall be treated as disqualified.</p>
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	<ul style="list-style-type: none"> • All the partners shall sign the Integrity Pact in case of Partnership Firm & Sole Proprietor shall sign the Integrity Pact in case of Proprietorship. • In case of Limited Company, IP Agreement to be signed by the authorized signatory as per POA duly supported with Boards Resolution. • In case of Joint Venture, all the partners of the Joint Venture should sign the Integrity Pact. In case of sub-contracting, the Principal Contractor shall be solely responsible for the adherence to the provisions of IP by the sub-contractor(s) to be executed and submitted in the name of the participated firm of JV to sign and stamp the agreement, in technical bid stage. <p>Note:-</p> <p>In case of JV firm, IP Agreement is to be filled and submitted in the name of the JV firm and all the partner of JV need to sign and stamp IP agreement. Partnership Deed/JV Agreement also to be submitted in Technical Bid.</p>
Technical Bid Opening Date	13/04/2026 @ 15:30 Hrs.
Commercial Bid (price bid) Opening Date	Will be intimated to the technically qualified bidders.
Documents required to be submitted by scanning through online.	<ol style="list-style-type: none"> a. Documents' in support of fulfilling qualifying criteria as indicated above. b. EMD in form of Digital Mode or Bank Guarantee or Insurance Surety Bond . c. Tender fee in form of Digital Mode. d. Integrity Pact agreement. e. MSE's bidders' registration certificate. f. Bid Securing Declaration Form for MSE bidders. g. As indicated in clause 4.1 & 4.2 of Section-I. <p>For the purpose of realization, the bidder shall send the all above documents in original/notarized copies to Personnel Officer, DPA <u>within seven days of last date of opening of the Bid</u> through post or by hand.</p>

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Officer Inviting Bids	Personnel Officer, General Administration Department
Bid Opening Authority	Personnel Officer, General Administration Department
Address	Personnel Officer, General Administration Department, Labour Welfare Section, Room No. 19, Ground Floor, Deendayal Port Authority, A.O Building, Gandhidham – 370 201 Kutch – Gujarat Email : ravi.maheshwari@deendayalport.gov.in
Contact	Phone: + 91-2836-223828/230072
Qualification Criteria & definition of similar nature of work	The bidder may refer to clause 4.0 – Eligibility criteria of Section – I – Instructions to bidders.

NOTE:

In case, bidders need any clarifications or if training is required to participate in online Tenders, they can contact (n) Procure Support team at following address: -

(n) code Solutions-A division of GNFC Ltd.,

(n)Procure Cell 403, GNFC Info tower, S.G. Road, Bodakdev, Ahmedabad – 380054 (Gujarat)

Contact Details:

Airtel: +91-79-40007501, 40007512, 40007516, 40007517, 40007525

BSNL: +91-79-26854511, 26854512, 26854513 (EXT: 501, 512, 516, 517, 525)

Reliance: +91-79-30181689 Fax: +91-79-26857321, 40007533

E-mail: nprocure@gnvfc.net

TOLL FREE NUMBER: 1-800-233-1010 (EXT: 501, 512, 516, 517, 525)

Personnel Officer

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

SECTION – I INSTRUCTIONS TO BIDDERS (ITB)

A. GENERAL

1. Scope of Bid

- 1.1 Deendayal Port Authority (hereinafter referred to as the employer) intends to receive bids from the interested eligible bidders for the work as mentioned in the Tender call Notice. All bids shall be completed and submitted to Deendayal Port Authority in accordance with the instructions to the bidders.
- 1.2 The successful bidder will be expected to complete the works by the intended completion period.

2. Source of funds

- 2.1 The employer has arranged the funds from the internal resources and will have sufficient funds in Indian Currency for execution of the work.

3. Eligible Bidders

Only eligible bidders fulfilling all the requirements as mentioned in the Notice Inviting Online Tender may participate in the subject Tender. Successful completion of "Similar Works" only shall be considered for evaluation of eligibility criteria.

- 3.1 The invitation for Bid is open to all eligible bidders, meeting the eligibility criteria, as defined in the respective clauses.
- 3.2 All bidders shall fill the forms provided in Section – IV- Part – I "To be submitted by Bidders with their Bids" and Integrity Pact given at Section-VII.
- 3.3 Government-owned enterprises may participate, if they are, legally and financially autonomous, operating under commercial law and are not a dependent agency of the employer, subject to fulfillment of Minimum Qualifying criteria.
- 3.4 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the employer.

4.0 Eligible Criteria:

- 4.1 The Tenderers can seek qualification under either of the following criteria :

Category – I : Bidders having experience of similar works as per definition given at Sr. No. 02 in below table.

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Category-II : Bidders having experience of similar works as per definition given at Sr. No. 02 in below table.

The bidder can submit documents for Financial and Technical qualification in either of the categories.

Sr. No.	Particulars	Category – I	Category –II	Documents to be submitted
<u>FINANCIAL</u>				
1	Financial Standing	Average Annual financial turnover during the last 3 years, ending 31 st March of the previous financial year, should be as at least Rs.95.45 lakhs as certified by the Chartered Accountant.	Average Annual financial turnover during the last 3 years, ending 31 st March of the previous financial year, should be as at least Rs.95.45 lakhs as certified by the Chartered Accountant.	The average annual financial turn over certificate should be issued by any Chartered Accountant. Bidders are required to submit financial turnover document issued by CA with CA's stamp, signature and UDIN no. along with relevant document for verification of turnover failing which the bid will be treated as non-responsive.
<u>TECHNICAL</u>				
2	Experience	The applicant should have successfully completed or substantially completed similar works during last seven years ending last day of month previous to the one in which applications are invited should be either of the following : a) Three similar completed works costing not less than the amount equal to 40 (forty) percent of the estimated cost [i.e. Rs.127.27 lakhs (excluding GST)]; OR b) Two similar completed works costing not less than the amount equal to 50 (fifty) percent of the estimated cost [i.e. Rs. 159.08 lakhs (excluding GST)];	The bidder should have paid passenger tax for a 10 Nos. owned buses for a period of 12 months during last 07 years ending last day of the month previous to one, in which tenders are invited. The bidder should have owned 10 Nos. of Buses (not less than 32 seater) for a period of 12 months during last 07 years ending last day of the month previous to one, in which tenders are invited.	<u>Category –I:</u> a) A copy of the completion certificate in respect of the successfully completed similar work. The completion certificate should invariably mention the reference no. work order, the date of completion of work and amount of work done. b) A copy of work order should also be submitted for which the bidder is submitting the completion certificate. c) In case the similar work has been executed for any private body, the bidder will produce a certificate issued by the Chartered Accountant indicating the income tax deducted by the client for that work, which will form the basis for assessing the value of completed work. <u>Category –II:</u> Copies of passenger tax receipt issued by the competent authority.

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		OR c) One similar completed work costing not less than the amount equal to 80 (eighty) percent of the estimated cost [i.e. Rs. 254.53 lakhs (excluding GST)]		Copies of RC Books of 10 Nos. of Buses (not less than 32 seater) showing ownership of Buses in favour of bidders issued by the competent authority for a period of 12 months during last 07 years ending last day of the month previous to one, in which tenders are invited.
3	Definition of "Similar Work".	Means supplying, running and maintenance of Buses for transportation of employees on contract basis to Organizations/ Institutes	Means transportation of passengers through buses on point to point basis.	<i>Intentionally left blank</i>

- 4.2 The bidders shall scan and forward the following documents and information with their bid.
- a. Copies of original documents, defining the constitution or legal status, place of registration, principal place of business and written Power of Attorney of the signatory of the Bidder to participate.
 - b. Duly filled Forms mentioned in Section – IV- Part – I and Integrity Pact given at Section-VII.
 - c. Registration with GST, PAN and Provident Fund Authorities.
 - d. EMD amounting to Rs. 6,36,326.00 in the form of digital mode or Bank Guarantee or Insurance Surety Bond.
 - e. Tender fee only through Digital mode of payment.
 - f. Information regarding any litigation, current or during the last five years, in which the Bidder is involved, the parties concerned, and disputed amount.
 - g. A certificate by the bidder that they have not been banned / black listed by any govt. Agency.
 - h. Power of attorney (accompanied by resolution of Board, in case of company) authorizing for submission of bid.
 - i. Bidders should give an undertaking letter duly stating that the documents submitted by them in support of their credentials are genuine and DPA is at liberty to take any action against the bidder if the said documents are found to be non-genuine.
 - j. Bidders should give an undertaking that they will comply to the specifications of the work including terms and conditions in total without any deviation.

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- k.** Report of financial standing of the bidder such as balance sheet, profit and loss statement and auditor's report for the past three years.
- l.** The completion certification should invariably mention the reference no. of work order, the date of completion and contract value.
- m.** The copy of the work order shall also be submitted for which the bidder is submitting completion certificate.

NOTE: All Xerox copies should be duly notarized.

4.3 Even though the bidder meets the above qualifying criteria, they are subject to be disqualified, if they have:

- Made misleading or false representations in the forms, statements and attachments, submitted in proof of qualification requirements; and/or
- Record of poor performance such as abandoning the works, non – completion of the contract etc.

5.0 One Bid per Bidder

5.1 Each bidder shall submit only one bid. A bidder who submits more than one Bid, will cause all the proposal with the Bidder's participation, to be disqualified and forfeiture of EMD.

6.0 Joint Venture
Not applicable.

7.0 Cost of Bidding

7.1 The Bidder shall bear all costs associated with the preparation and submission of its Bid and Deendayal Port Authority will in no case be responsible or liable for those costs regardless of the conduct or outcome of the bidding process.

8.0 Site Visit

8.1 The Bidder, at his own responsibility and risk, is encouraged to visit and examine the routes and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the works. The costs of visiting the site shall be at the Bidders' own expense.

B. BIDDING DOCUMENTS

9.0 CONTENTS OF BID DOCUMENTS.

9.1 The set of bidding documents comprises the documents listed below and addenda, if any, issued in accordance with Clause-19 :-

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

**Bid reference no.
LB/WF/1166(Internal Bus)/2025**

NIT	: Invitation for Bids
Section – I	: Instruction to Bidders (ITB)
Section – II	: General Conditions of Contract (CC)
Section- III	: Special Conditions of Contract
Section – IV	: Forms of Bid
Section – V	: Scope of work and technical specification
Section – VI	: Bill of Quantities
Section-VII	: Integrity Pact

- 9.2 The bidding documents shall be downloaded. The documents should be completely filled and submitted through online E-Tendering process.
- 9.3 The bidder is expected to examine carefully all instructions, conditions of contract, forms, terms, technical specifications, bill of quantities, in the bid document. Failure to comply with the requirements of the bid document shall be at the bidder's own risk. Bids which are not substantially responsive to the requirements of the tender documents shall be rejected.

10. CLARIFICATION ON BID DOCUMENTS.

- 10.1 A prospective bidder requiring any clarification of the bidding documents, may notify the employer, in writing or by electronic form and be confirmed by hard copy at the Employer's address indicated in the invitation to bid. The Employer will respond to any request for clarification, which he received earlier than 07 days prior to the deadline for submission of bids. Copies of the Employer's response will be forwarded to all purchasers of the bidding documents, including a description of the enquiry but without identifying its source. The clarifications shall be uploaded on Website of <https://tender.nprocure.com>

10.2 Pre-Bid meeting

- 10.2.1 The bidder or his official representative may attend pre-bid meeting to be held on 01/04/2026 at 16:00 hrs. in the Old Board Room, A.O. Building, Deendayal Port Authority, Gandhidham. The bidders/representative of bidders who wish to attend the Pre-Bid meeting shall furnish the authority letter on the letter head of Bidder, for attending the Pre-Bid Meeting on behalf of bidder at the time of Pre-Bid Meeting.
- 10.2.2 The purpose of the meeting will be to clarify issues related to work and tender conditions.
- 10.2.3 Pre-Bid clarifications will be uploaded in <https://tender.nprocure.com> or www.deendayalport.gov.in website without disclosing source of enquiry.

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- 10.2.4 Non-attendance at the pre-bid meeting will not be a cause for disqualification of a bidder.
- 10.2.5 At any time prior to the deadline for submission of Bids, employer may, for any reason, whether at its own initiative or in response to a clarification sought by any prospective bidder, modify the bidding documents by amendment / addendum.
- 10.2.6 Those bidders who download the tender document from the website shall be solely responsible to check the website for the amendment issued in shape of Corrigendum and/or Addendum.

11. LANGUAGE OF BID

All documents relating to the bid shall be in the English language.

12. Documents comprising the Bid

The bid submitted by the bidder shall comprise of the following :-

A) Technical Bid:

- (i) Bid Security (EMD) and Tender Fee
- (ii) Qualification information in accordance with clause of **Eligibility Criteria**

B) Financial Bid :

Bill of quantities, duly filled in and digitally signed by bidder.

13. Bid Prices

- 13.1 The rates and prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account, except as provided under Clause No. 13 of Section-III i.e. escalation/de-escalation on account of Diesel price.
- 13.2 The prices shall be quoted inclusive of all Taxes (excluding GST), Duties, salary and wages of staff, repair & maintenance cost, fuel cost, insurance and other incidentals etc. and should remain firm till completion of work. The Passenger Tax, if any, will be reimbursed by Deendayal Port Authority on actual basis on production of Government Receipts.
- 13.3 Any reduction in rate of tax on any supply of goods or services or the benefit of input tax credit shall be passed on to DPA by way of commensurate reduction in prices.

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14. Currencies of Bid and Payment

The unit rates and the prices shall be quoted by the bidder in Indian Rupees only.

15. Bid Validity

15.1 Bids shall remain valid for a period of 120 days from the date of opening of the Technical Bid. A bid valid for a shorter period shall be rejected by the employer as Non-responsive.

15.2 In exceptional circumstances, prior to expiry of the original time limit, the Employer may request the bidders to extend the period of validity for a specified additional period. The request and the bidders' responses shall be made in writing or by cable. A bidder may refuse the request without forfeiting his bid security.

15.3 A bidder agreeing to the request will not be permitted to modify his bid.

C. BID SECURITY (Earnest Money Deposit-EMD)

16. Earnest Money Deposit (EMD)

1) The tender shall be accompanied by Earnest Money Deposit of Rs.6,36,326.00 (Rupees Six lakh Thirty Six thousand Three hundred Twenty Six only). The tender not accompanied with EMD shall not be considered and the price bid will be returned un-opened. The Earnest Money Deposit shall be paid digitally in the DPA account. The bid shall be accompanied by Payment through Digital mode/Insurance Surety Bond/ Bank Guarantee, issued in favor of "Board of Deendayal Port Authority" by any Nationalized/scheduled (except co-operative) bank having branch at Gandhidham as per format provided in the tender documents towards Bid Security (EMD). In case of Micro and Small Enterprise (MSEs) holding valid certificate issued by any agencies/organization under The Ministry of Micro, Small and Medium Enterprises indicating the list of sub-class activities mentioned in the NIT related to the subject tender shall only become eligible for exemption from payment of Tender Fee/EMD. Such bidder shall upload a scanned copy of valid certificate at the time of submission of bids, as well as duly filled in and signed 'Bid Securing Declaration' as per format provided in the Tender documents, failing which the bid shall be disqualified.

a) EMD

(i) The EMD of successful Bidder will be refunded on submission of performance guarantee (in Form 8) as per the tender clause and executing the agreement (in Form 7) as per tender clause. The EMD of unsuccessful bidders other than L1 & L2 be refunded immediately

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after ranking of Bids. Earnest Money of L2 bidder shall be refunded immediately after entering into agreement with L1 and acceptance of Performance Guarantee from L1.

- (ii) EMD will be refunded suo moto without any application from the Bidders.
- (iii) The EMD of successful bidder will be discharged (refunded) after he has signed the Agreement and furnished the required Performance Guarantee.
- (iv) Earnest Money Deposit will not carry any interest.

b) The EMD may be forfeited if,

- (i) The bidder withdraws the Bid after Bid opening during the bid validity;
- (ii) The bidder does not accept the correction of the Bid-Price, pursuant to any arithmetic errors;
- (iii) The successful Bidder fails within the specified time limit to –
 - a) sign the Agreement or
 - b) furnish the required performance Guarantee
- (i) The bidder submits more than one bid

17. Alternative Proposals by Bidders

- 17.1 Conditional offer or Alternative offers will not be considered further in the process of tender evaluation.

18 Format and Signing of Bid

- 18.1 The Price Bid to be submitted online shall be signed digitally by a person or persons duly authorized to sign on behalf the Bidders.

19. Amendment of Bidding Documents

- 19.1 Before the deadline for submission of bids, the Employer may modify the bidding documents by using addendums.
- 19.2 Any addendum thus issued shall be part of the bidding documents and shall be uploaded on nprocure system.
- 19.3 To give prospective bidders reasonable time in which to take an addendum into account in preparing their bid, the Employer shall extend as necessary the deadline for submission of bids, which will be notified.

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D. Submission of Bids

20. SUBMISSION OF BIDS

Bidders who wish to participate in the tender will have to procure/should have legally valid Digital Certificate, as per Information Technology Act-2000, using which they can sign their electronic bids. The bidders can procure the Digital Certificate from (n) code Solutions, a division of GNFC Ltd., who are licensed certifying authority by Government of India. All bids should be digitally signed. For details regarding Digital signature certificate and related matters, the bidder may contact the following address :-

(n) code Solutions,
A Division of GNFC,
301 GNFC Infotower,
Bodakdev, Ahmedabad.
Tel. 91 79 26857316/17/18
Fax: 91 79 26857321
Mobile: 9327084190 / 9898589652.
E-mail: nprocure@gnvfc.net.

The accompaniments to the tender documents as described under Clause **4.2 of Section-I** shall be Scanned and submitted On-Line alongwith Tender documents. However, the originals/attested hardcopies alongwith tender documents (except Price Bid), signed on bottom of each page in token of acceptance of Tender Conditions and shall have to be forwarded subsequently so as to reach the office of the Personnel Officer, within seven days from the last date of opening of tender.

20.1 The envelopes shall be addressed to:

The Personnel Officer,
Deendayal Port Authority,
General Administration Department,
Labour Welfare Section,
Ground Floor, A.O. Building,
Gandhidham, Kachchh - District
Gujarat State - 370 201.

(a) bear the following identification :

'Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months'.

Bid reference No. LB/WF/1166(Internal Bus)/2025 and Name and address of the bidder.

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21. Deadline of Submission of the Bids

- 21.1 Bids must be received by the employer in On-Line System at websites <https://tender.nprocure.com> not later than 13/04/2026 upto 15:00 Hrs.
- 21.2 At the time of submission of the tender document, the Bidder shall give an undertaking that no changes have been made in document. The uploaded version of the Port Tender Document at <https://tender.nprocure.com> websites will be treated as authentic tender and if any discrepancy is noticed at any stage between the Port's tender document and the one submitted by the Bidder, the conditions mentioned in the Port's uploaded document on <https://tender.nprocure.com> websites shall prevail.
- 21.3 The employer may extend the deadline for submission of bids by issuing an amendment on DPA website as well as on <https://tender.nprocure.com> in which case all rights and obligations of the employer and the bidders previously subject to the original deadline will then be subject to the new deadline.
- 21.4 In case of tender documents being downloaded from the website, at the time of submission of (the hardcopy of) the tender document, the tenderer shall give an undertaking that no change have been made in document. Any discrepancy is noticed at any stage between the port's tender document uploaded on <https://tender.nprocure.com> and the one submitted by the tenderer, the conditions mentioned in the port's tender document uploaded on <https://tender.nprocure.com> shall prevail. Besides, the tenderer shall be liable for legal action for the lapses.

22 Late Bids

After the deadline of submission of bid as prescribed, the bids cannot be submitted in the On-Line System.

23 Modification and Withdrawal of Bids

- 23.1 Bidders may modify or withdraw their bids before the deadline of submission of bid or extension, if any.
- 23.2 No Bid can be modified after the deadline for submission of Bids.
- 23.3 Withdrawal or modification of a Bid between the deadline for submission of bids and the expiration of the original period of bid validity including extension, if any, may result in the forfeiture of the bid security, i.e. EMD.

E. Bid Opening and Evaluation

24. BID OPENING

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- 24.1 On the due date and time, the employer will first open Technical Bids of all bids received including modifications.
- 24.2 In the event of the specified date for Bid opening being declared a holiday by the employer, the Bids will be opened at the appointed time on the next working day at the same time.
- 24.3 If any Bid contains any deviation from the Bid documents and / or if the same does not contain Bid security, i.e. EMD, and Tender Fees in the manner prescribed in the Bid documents, then that Bid will be rejected and the Bidder will be informed accordingly.
- 24.4 The bids which are technically qualified, their financial bids will be opened. The date of opening of financial bid will be declared in the <https://tender.nprocure.com> and www.deendayalport.gov.in .
- 24.5 The price bid, i.e. BOQ, will be opened only of those bids, which qualify technically.

25 Clarification of Bids

- 25.1 To assist in the examination and comparison of Bids, the Employer may, at his discretion, ask any Bidder for clarification of his Bid, including breakdown of unit rates. The request for clarification and the response shall be either in writing or by email, but no change in the price or substance of the Bid shall be sought, offered or permitted.
- 25.2 No Bidder shall contact the employer on any matter relating to his bid from the time of the bid opening to the time the contract is awarded.
- 25.3 Any effort by the Bidder to influence the Employer's bid evaluation, bid comparison or contract award decisions, may result in the rejection of his bid.

26 Examination of Bids and Determination of Responsiveness

- 26.1 Prior to detailed evaluation of Bids, the Employer will determine, whether each Bid
 - (a) has been properly digitally signed,
 - (b) meets the eligibility criteria defined
 - (c) is accompanied by the required Bid Security and Tender Fee;
 - (d) is responsive to the requirements of the Bidding documents.
 - (e) GST number to be quoted invariably by the bidder.
- 26.2 A substantially responsive Technical and Financial Bid is one which conforms to all the terms, conditions and specification of the Bidding documents.
- 26.3 If a Technical Bid is not substantially responsive, it will be rejected by the Employer, and may not subsequently be made responsive by correction or

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withdrawal of the non-confirming deviation or reservation.

27. Evaluation and comparison of bids

- 27.1 The employer will evaluate and compare only the Bids determined to be responsive.
- 27.2 In evaluating the Bids, the employer will determine for each Bid the evaluated Bid price by adjusting discounts, if any.
- 27.3 If in the opinion of the Personnel Officer, the rate quoted by successful bidder is abnormally high/low compared to the estimated cost of the work, the employer may ask the bidder to produce detailed price analysis for all items of the Bill of Quantities.

F. Award of Contract

28. AWARD OF CONTRACT

The employer will award the work to the bidder whose bid has been evaluated to be techno-commercially responsive and the lowest evaluated bid subject to submission of agreement and performance security.

29. Employer's Right to reject any or all the bids

The employer reserves the right to accept or reject any bid and to cancel the bidding process and reject all bids without assigning any reasons, at any time prior to the award of contract, without thereby incurring any liability to the affected bidder or bidders of the grounds for Employer's action.

30. Letter of Award

The Secretary, Deendayal Port Authority will issue the Letter of Award (Form No. 6) intimating the successful bidder about the proposed pre-acceptance of tender.

31. Notification of Award and Signing of Agreement

- (i) The Bidder, whose Bid has been accepted, will be notified for the award by the employer prior to expiration of the Bid validity period by confirmation, in writing. In this letter (hereinafter and in the Conditions of Contract called the "Letter of Award") the contract amount, completion period of the work, etc. will be mentioned in line with the tender conditions.
- ii) The notification of award will constitute the formation of the Contract subject to the furnishing of a performance security in accordance with the provisions of tender condition.

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- iii) The Agreement will be submitted by successful Bidder within 14 days (National Bid) and 28 days (Global Bid) of issue of the notification of award (Letter of Award). The Agreement will incorporate all correspondence between the employer and the successful bidder.

32. Contract Agreement

- 32.1** The Agreement on stamp paper shall be furnished by the Contractor as per the following guidelines within 14 days (National Bid) and 28 days (Global Bid) from the date of issue of Letter of Award.

The successful Bidder will be required to execute an Agreement at his expense on three Hundred Rupees (Rs. 300/-) Non-Judicial Stamp Paper in the proper departmental format (Form 1) for the due and proper fulfilment of the contract within 14 days (National Bid) and 28 days (Global bid) from the date of Letter of Award.

- 32.2 Pending preparation and execution of the contract agreement, as above, the tender submitted by the Contractor together with Secretary's letter accepting the tender shall constitute a binding contract between the Board and the Contractor.

- 32.3. The contract period shall be reckoned from the date of issue of work order to commence the work.

- i) The original agreement as per the format attached with the tender should be executed on a Stamp Paper of appropriate value (at present Rs.300/-)
- ii) The Agreement should be submitted in duplicate and the date of execution is to be kept blank.
- iii) Each page of the document is to be signed by the Contractor / his authorized representative by indicating his full name.
- iv) If the Contractor is a partnership firm, then a copy of the Partnership Deed and in case it is a Company, a copy of Memorandum and Articles of Association alongwith Registration Certificate is to be submitted.
- v) If the agreement is signed by a Partner/ a Director / an authorized person of the firm, in such case, a certified true copy of the power of attorney / letter of authority given by the firm / company to the signatory of the Contractor firm is to be submitted.
- vi) The entire Agreement should be in type written form / computer printed form.

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vii) Leaving blanks and insertion of some contents of the Agreement with hand writing should be avoided.

viii) All corrections/ additions made in the Agreement are to be initialed.

33. Performance Guarantee

Security Deposit shall consist of two parts, i.e. (a) Performance Guarantee to be submitted after issue of LOA; and (b) Retention Money to be recovered from Running Bills.

Performance Guarantee shall be 10% of the contract price, of which 5% of contract price should be submitted as Performance Guarantee in form of Bank Guarantee issued by Nationalized Bank / Scheduled Bank, except Co-operative Bank, having its branch at Gandhidham, or FDR or Digital Mode of Transfer or Insurance Surety Bond as per prescribed Form, within 21 days, on receipt of Letter of Award; and balance 5% to be recovered as Retention Money from Running Bills. Recovery of 5% Retention Money to commence from the First RA Bill onwards @ 5% of the Bill Value from each Bill. Retention Money and Balance Security Deposit will be refunded within 21 days from the date of payment of final bill.

In addition to Performance Security (usually five percent), Contracts for works usually provide for a percentage (usually five percent) of each running bill (periodic/ interim payment) to be withheld as Security Deposit/ retention money until final acceptance. The earnest money instead of being released may form part of the security deposit.

The contractor may, at his option, replace the retention amount with an unconditional BG from a bank acceptable to the Procuring Entity at the following stages:

- i) After the amount reaches half the value of the limit of retention money; and
- ii) After the amount reaches the maximum limit of retention money. One-half of the retention money (or BG, which replaced retention money) shall be released on the issue of the taking-over certificate; if the Taking Over Certificates (TOCs) are issued in parts, then in such proportions as the engineer may determine, having regard to the value of such part or section. The other half of the retention money (or BG, which replaced the retention money) shall be released upon expiration of 365 days after the DLP of the works or final payment, whichever is earlier, on certification by the engineer.

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In the event of different defect liability periods being applicable to different sections or parts, the expiration of defect liability period shall be the latest of such periods.

In case of a JV, the BG towards performance security shall be provided by all partners in proportion to their participation in the project.

- 1) Successful Bidder has to submit the Performance Guarantee @ 5% of Contract price within 21 days of receipt of Letter of Award, failing which the work will not be awarded and the Bid Security, i.e. EMD, will be forfeited.
- 2) Deendayal Port Authority will also be at liberty to deduct from Performance Guarantee or from any sums of money due or that may become due under any other contract with the Contractor that may become due to the employer. This is without prejudice to the rights of the employer under the terms of the contract. The Bank Guarantee is required to be dispatched by the issuing bank directly to The Employer by Registered AD Post.
- 3) Deendayal Port Authority may, at their option, forfeit the Performance Guarantee cum Security Deposit if the Contractor fails to carry out the work or perform or observe the conditions of contract.
- 4) Failure of the Successful Bidder to comply with the requirements as mentioned above shall constitute sufficient grounds for cancellation of the award of work and forfeiture of bid security i.e. EMD.
- 5) In case of submission of fraudulent documents with regard to Bank Guarantee against Performance Security by the Bidder shall be treated as major violation of the Tender procedure and in such cases, Black listing the contractor for the next two years.

34. Issue of Work Order

Work Order will be issued by the Personnel Officer, Deendayal Port Authority indicating the Contract value, completion period, etc. after submission of Performance Security Deposit and Contract Agreement on Non-Judicial Stamp Paper, by the successful bidder, as per Tender Conditions.

35. Time Schedule

The contract will be for a period of one year, which shall be effective from the date of commencement of work. The contract can be extended for a period of six months on the same rate, terms and conditions, subject satisfactory performance by the Contractor and work requirement of Employer.

36 Code of Integrity for Public Procurement

- a) Procuring authorities as well as bidders, contractors and consultants should

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observe the highest standard of ethics and should not indulge in the following prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts:

- i) **"Corrupt practice"**: making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution;
- ii) **"Fraudulent practice"**: any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declaration or providing false information for participation in a tender process or to secure a contract or in execution of the contract;
- iii) **"Anti-competitive practice"**: any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of The Competition Act, 2002, between two or more bidders, with or without the knowledge of the procuring entity, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;
- iv) **"Coercive practice"**: harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract;
- v) **"Conflict of interest"**: participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with any official of procuring entity who are directly or indirectly related to tender or execution process of contract; or improper use of information obtained by the (prospective) bidder from the procuring entity with an intent to gain unfair advantage in the procurement process or for personal gain; and
- vi) **"Obstructive practice"**: materially impede the procuring entity's investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or

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by making false statements to investigators and/ or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the procuring entity's rights of audit or access to information;

37. Prospective bidder(s) may raise query relating to bidding conditions, bidding process and / or rejection of its bid. The reasons for rejecting a tender or non-issuing a tender to prospective bidder will be disclosed where written enquiries are made by the concerned bidder.

**Seal & Signature
of the contractor**

Personnel Officer

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SECTION – II
GENERAL CONDITIONS OF CONTRACT

GENERAL CONDITIONS

1. Definitions

In the Contract (as hereinafter defined) the definition of the following words and expressions shall have the meanings hereby assigned to them, except where the context otherwise requires :-

- a. **“Employer”** means Board of Deendayal Port, a body corporate under the Major Port Authorities Act, 2021, by notification issued by the Government of India, acting through its Chairman, Dy. Chairman or Secretary or any other officers so nominated by the Board.
- b. **“Contractor”** means the person or persons, firm, corporation or company whose tender has been accepted by the employer and includes the Contractor’s servants, agents and workers, personal representatives, successors and permitted assigns.
- c. **“Contract”** means and includes Tender Documents, Instructions to Bidders, General Conditions of Contract, Specifications, Schedules, etc., any amendments thereto, Bid, Letter of Award, Contract Agreement and the Work Order.
- d. **“Contract Price”** means the total sum of money to be paid by the employer to the Contractor on timely completion of the contract work as per Contract including payment for extra work, i.e. as per defined and applicable items of the terms of payment, including any taxes (excluding GST) & duties, salary and wages of staff, repair & maintenance cost, fuel cost, insurance and other incidentals etc. and should remain firm till completion of work. The Passenger Tax, if any, will be reimbursed by Deendayal Port Authority on actual basis on production of Government Receipts.
- e. **“Specifications”** means the specification referred to in the tender documents and any modifications thereof or additions thereto or amendments thereto as may be, from time to time, furnished or approved, in writing, by the Employer.
- f. **“Secretary”** shall mean the Secretary of Deendayal Port Authority.
- g. **“Work” or “Works”** shall mean the work to be carried out by the Contractor under the Contract.

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- h. The **"Site"** shall mean the whole area and the routes and surrounding areas where the buses will ply.
- i. **"Approved" or "Approval"** shall mean approval in writing.
- j. **"Nodal Officer"** shall mean the Personnel Officer of Deendayal Port Authority.
- k. **"Day"** means calendar days,
- l. **"Months"** are calendar months
- m. **"Trip"** means one Trip (Up & Down or Circular, as may be stated in Form-10 & 11)
- n. **"Shift"** means 8 hours duty hours decided by DPA, from time to time.

2.0 Use of Contract Document

The Contractor shall not, without prior consent, make use of any document, except for the purpose of performing this Contract.

3.0 Resolution of Dispute

a) The Board and the Contractor shall make every effort to resolve amicably by direct informal negotiations, any disagreement or dispute arising between them in connection with the Contract. However, in case of failure of negotiation between the Board and the Contractor, the parties shall refer their present and future disputes relating to the Contract itself or arising out of or concerning or in connection with or in consequence of the Contract to the Chairman, DPA whose decision shall be final and binding on both the parties. The Contract shall be governed by the Indian Contracts Act, 1872.

b) **Jurisdiction of Courts :**

All such disputes, which could not be settled at the intervention of Chairman, DPA, shall be subject to the jurisdiction of the Courts at Gandhidham.

4.0 Force Majeure (FM) Clause

- 4.1 Conditions beyond control of either parties like war, hostility, acts of public enemy, civil commotion, sabotage, serious loss or damage by fire, explosions, epidemics, strikes, lockouts or acts of God come under the legal concept of Force Majeure (FM). Delays in performance of contractual obligations under influence of FM conditions are condonable by the other party without any right to termination or damages, provided, notice of the happening of any such event is given by the affected party to the other within 30 (thirty) days from the date of occurrence. Works under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. However, if such event continue for a period exceeding 120 days, either party may at its option terminate the contract by giving notice to the other party.

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- 4.2 If a force majeure situation arises, the Contractor shall promptly notify the Board in writing of such condition and the cause thereof, but not later than 7 days from its occurrence. Unless otherwise directed by the Board, in writing, the Contractor shall continue to perform its obligations under the Contract as far as reasonably practicable. The Contractor shall demonstrate to the Board's satisfaction that it has used its best endeavor to avoid or overcome such causes of delay and the parties will mutually agree upon remedies to mitigate or overcome such causes of delay without having any right to any claim on account of such force majeure.
- 4.3 In any other situation, which is beyond the reasonable control of the Contractor, in the opinion of the Personnel Officer, and where the Contractor has promptly notified the Board, in writing, about such situation, it may be considered as "Force Majeure" situation.

5.0 Compliance with Statutes, Regulations

The Contractor shall comply in all respects, with all statutes and regulations, as may be necessary, including clearance from State/Central Govt. Authorities, Pollution Control Boards, Labour Enforcement and Local Authorities. The Contractor shall, at all times during the continuance of the contract, so far as it may be necessary, comply with all the existing enactments including Central and State Legislations as well as any by-laws of any Local Authorities regarding labour, particularly the Minimum Wages Act, Factories Act, Employees' Compensation Act, Employees' Provident Fund and Family Pension Fund Act, Employees' State Insurance Act, Contract Labour (Regulation and Abolition) Act, Payment of Wages Act, Maternity Benefit Act, National and Festival Holidays Act, Shop and Establishment Act, and any other applicable Act(s) and keep DPA indemnified against any loss or claim arising out of contravention of the provisions of the above said enactments by the Contractor. The price quoted by the Contractor in the Bill of Quantity shall be deemed to include all expenses whatsoever the Contractor may be required to incur for the compliance with the provisions of the above said Legislations. The Contractor shall make necessary arrangements for payment to Drivers/Cleaners/Staff through Bank/RTGS and proof of payment shall be submitted every month to the Personnel Officer, DPA.

6. Bank details of the Contractor for release payment

The payment shall be made through RTGS/NEFT and the Contractor should furnish following details:-

Bank Payment Agreement Form

- a. Name of Party
- b. Account No.
- c. Branch Name
- d. Branch Station
- e. IFSC code of the Bank
- f. MICR code
- g. Accepted for : NEFT payment or RTGS payment

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Declaration by the Bidder

I/We solemnly affirm and declare that the above information, furnished by me/us, are true/correct and DPA is requested to pay my / our dues to this account, as for as this work is concerned.

Signature of the Party with Seal

Declaration by the bank

It is hereby informed that the details mentioned by the party is correct as per our records and any payment made by DPA to this account will be accepted either by RTGS/NEFT.

Signature of the Bank Manager with Seal

7. Registers to be maintained at Site

1. Complaint Book:

A Complaint Book is to be maintained by the Contractor in each of the Bus. The complaints, as and when, lodged by any user of the Bus shall have to be promptly brought to the notice of the Personnel Officer, DPA or his representative.

8. Submission of Reports Every Month

For the purpose of execution of the work, the Contractor shall have to engage the staff, as may be required by the applicable law; and no staff below the age of 18 (eighteen) years shall be employed on the work by the Contractor. The Contractor shall have to submit the reports, every month, as under :-

- i) A report showing names of staff (inclusive of Driver, Cleaner, etc.) deployed by him every month to the Personnel Officer, DPA and wages paid to them.
- ii) The accidents that occurred during the said month showing the circumstances, under which they happened and the extent of damage and injury caused by them, and

9.0 Time Extensions

The Contractor may claim extension of the time limits for commencement of work in case of;

- i) Changes ordered by Deendayal Port Authority

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ii) Force Majeure

The application for extension of time period should reach before 15 days from the date of expiry of time period of commencing of work.

10 Time is the essence of the Contract

Time is the essence of the Contract and the Contractor shall ensure that all the obligations under the Contract are completed within the agreed time schedule. The Contractor shall be solely responsible for all the delays including the delays caused by its Vendors. In case of delay in progress of the works, Deendayal Port Authority reserves the right to withhold the payment, cancel the Contract unilaterally or complete the work departmentally or through any other means.

11. Police verification of staff

The Contractor who has been awarded the work shall furnish necessary Police Clearance Certificate in respect of character and antecedents of all staffs engaged by them, before commencing the work.

This will be a part of Contractual Agreement, as entire Cargo Jetty and Oil Jetty Areas have been declared as "**Prohibited Areas**". The Contractor, who would be awarded the Contract, is required to comply with the above requirements.

The Contractor shall also obtain Passes for movement of Drivers, Cleaners, Staff inside the Port Area, from the CISF Unit, Kandla, at its cost.

The Contractor shall, if required by the Nodal Officer, deliver to the Nodal Officer a return, in detail, in such form and at such intervals as the Nodal Officer may prescribe, showing the staff and numbers of the several classes of labour, from time to time, employed by the Contractor on the Site and such other information as the Nodal Officer may require.

12.0 Variations

12.1 Variation in Conditions of Contract

In case of any variation in Instructions to Bidders (ITB), General Conditions of Contract (GCC) and the Special Conditions of Contract – if any special conditions of contract shall prevail. But in case of any requirement/condition specified in the Scope of Work, it shall prevail over all other conditions.

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12.2 Variation in Quantities of Schedule-B

During the contract period, DPA can reduce 2 No. of buses, for which no claim for any financial loss will be entertained by DPA. In case of reduction in No. of buses during the contract period, there will be reduction in Minimum Guaranteed Kilometers considering 4,000 Kilometers per reduced bus/per month.

During the contract period, DPA can increase 2 No. of buses, whose model shall not be older than the year 2020 and the payment for these additional 2 Nos. of buses will be as per the existing terms and conditions and rate.

13. Action where no Specifications are specified

The work shall be carried out in all respects in accordance with the instructions and requirements of the Personnel Officer, DPA.

14. Taxes

Deduction of Income-Tax

Income Tax deductions and surcharge, as applicable thereon, shall be made good while making payments due to the Contractor for carrying out the work and only net amount shall be paid as directed by the Central Board of Direct Taxes, Ministry of Finance, Government of India.

Tax

The prices shall be quoted inclusive of all Taxes (excluding GST and Passenger Tax), Duties, salary and wages of staff, repair and maintenance cost, fuel cost, insurance and other incidentals, etc. and should remain firm till completion of work. The Passenger Tax, if any, will be reimbursed by the Deendayal Port Authority on actual basis on production of Government Receipts. The employer will perform such duties in regard to the deduction of such taxes at sources, as per applicable law.

GST

The bidder shall quote the price exclusive of GST. Applicable GST on the taxable value of supply of Goods or Services or both covered in this tender/contract will be paid by Port on production of required document as per prevailing rules as per Goods & Service Tax Act, 2017. All other duties, taxes, cesses applicable, if any, shall be borne by the bidder. Applicable Statutory recoveries including TDS under Income Tax, TDS under GST acts will be deducted/ recovered while accounting for or making payments to the bidder as per the applicable laws.

The Contractor/Service provider/Supplier etc. has to ensure timely and proper filling of GSTR1 so that Deendayal Port Authority can avail Input Tax Credit in timely manner. In case DPA not allowed Input Tax Credit due to failure on part of the Contractor/Service provider/Supplier etc. it will be a financial loss

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to DPA and therefore same shall be recovered from the payment/deposit of the Contractor/Service provider/Supplier.

15. Engagement of staff

The contractor shall, unless otherwise provided in the Contract, make his own arrangements for the engagement of all staff and Drivers, local or other, and for their payment, housing, feeding and transport.

16.0 Deduction

16.1 Deduction of taxes/income tax at source shall be made from the any bill of the Contractor in accordance with the prevailing rules of Govt.

16.2 While performing under the Contract, the damages caused by the Contractor or his workers to any of the Port Authority property shall be promptly made good by the Contractor, at his own cost. In case the Contractor fails to repair/replace the damage, the Deendayal Port Authority shall have the right to take steps to make good the damages; and all the cost on this account shall be recovered from the bills of the Contractor or any money due to the Contractor from this Contract or any other Contract or any other transaction. In determination of the damage, the opinion of the Personnel Officer, DPA shall be conclusive.

16.3 Any dues arising out of failure on the part of the Contractor to carry out any obligation under the Contract shall be deducted from the bills of the Contractor or from any money due to the Contractor from this Contract or any other Contract.

17.0 Sub contracts

The Contractor shall not be allowed to engage any sub-contract for all or any part of this Contract.

18.0 Undertaking by the Contractor

Having understood all the terms and conditions of the tender document and having assessed the site conditions, we hereby confirm that the price offered by us is a firm price and includes all Taxes (excluding GST and Passenger Tax), Duties, fees, Cess, salary and wages of staff, repairs & maintenance cost, fuel cost, insurance and all incidentals charges, etc.

19.0 The Contractor shall have to obtain necessary license from the Assistant Labour Commissioner (Central), Gopalpuri, Kachchh, before execution of work.

20.0 Conduct

The Contractor, at all times during the tenure of Contract, shall take all measures to prevent any unlawful, riotous or disorderly conduct by or

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amongst his staff at the Buses and the places of source and destinations as well as for the preservation of peace and protection of persons and property at all the premises of Port as well as in the enactment of the works.

21.0 Accident

The Contractor shall, within 24 hours of the occurrence of any accident, at or about the work site or in connection with execution of the Contract, report such accidents to the Personnel Officer, DPA giving all the details, in writing. He shall also provide additional information about the accident, as requested by the Personnel Officer, DPA.

22.0 Watch and ward

During the execution of the Contract, it shall be the responsibility of the Contractor to arrange watch and ward of the buses and the belongings of the Contractor, at his own cost, till completion of the work.

23.0 Termination

23.1 The Board may, without any prejudice to any other remedy for breach of Contract, by written notice of 60 days of default sent to the Contractor, terminate the Contract in whole or in part:

- (i) if the Contractor fails to execute the work within the period as specified in the Contract or any extension granted by the Board;
- (ii) if the Contractor fails to perform any other obligation under the Contract and if the Contractor does not cure the same after receipt of a notice of default, the nature of default as well as the time within which the default has to be cured by the Contractor.
- (iii) Failure to run the Bus(s) satisfactorily for three consecutive days
- (iv) Total Number of failures exceeds 05 (Five) Days in a month
- (v) Violation of any of the Rules & Regulation stipulated in the Contract
- (vi) If Contractor sublets the bus(s) or appoint a Sub-Contractor.

23.2 In the event of Board's termination of the Contract in whole or in part, the Board may execute the remaining work and the Contractor shall remain liable to the Board for any excess cost for such works or goods and risks, if any.

23.3 In case of termination of Contract for default by the Contractor, the Board may not permit the Contractor to participate in any of the future tender of Deendayal Port Authority for a period decided by DPA.

23.4 Repeated serious safety violations shall be treated as fundamental breach of contract and may result in termination at risk and cost of the contractor.

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- 23.5 The employer may terminate the Contract if Contractor causes a fundamental breach of the Contract.
- 23.6 Fundamental breaches of Contract include, but shall not be limited to the following:
- a) The contractor stops work and the stoppage has not been authorized by the Personnel Officer, DPA or his nominee.
 - b) The Contractor becomes bankrupt.
 - c) The Contractor has delayed the commencement of work without any written approval of the Personnel Officer, DPA.
 - d) If the Contractor, in the judgment of the employer, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
 - e) If the Contract is terminated, the Contractor shall stop work immediately, and remove all the buses and its belonging stationed within the premises of DPA with the written permission of DPA.

24. Arbitration Clause

(I) Except where otherwise provided in the contract, all questions and disputes relating to the meaning of the specifications, designs, drawings and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or any other thing whatsoever, in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders, or to the conditions or otherwise concerning the work or regarding the execution or failure to execute the same whether arising during the progress of the work or after the completion thereof as described hereinafter shall be referred to the Chairman for sole arbitration by himself or by any officer appointed by him.

(II) It will be no objection to any such appointment that the arbitrator is an employee of the Board or the Government, that he had to deal with the matters to which the contract relates and that in the course of his duties as an employee of the Board of the Government, he had expressed views on all or any of the matters in dispute or of difference.

The arbitrator, who has been dealing with the arbitration case, being transferred or vacating his office or in the event of his death or being unable to act for any reason, the Chairman then holding the office shall arbitrate himself or appoint any officer to act as arbitrator.

(III) It is also a term of this contract that no person other than the Chairman himself or any officer appointed by him shall act as arbitrator.

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(IV) It is a term of this contract that only such questions and disputes as were raised during the progress of other work till its completion and not thereafter shall be referred to arbitrator. However, this would not apply to the questions and disputes relating to liabilities of the parties during the guarantee period after completion of the work.

(V) It is a term of the contract that the party invoking arbitration shall give a list of disputes with amount of claim in respect of each said disputes along with the notice seeking appointment of arbitrator.

(VI) It is also a term of the contract that if the Contractor does not make any demand for appointment of arbitrator in respect of any claims/disputes, in writing, as aforesaid, within 120 days of receiving the intimation from the Personnel Officer that the final bill is ready for payment, the claim of the Contractor shall be deemed to have been waived and absolutely barred and the Port Authority shall be discharged and released of all liabilities under the contract in respect of these claims.

(VII) It is also a term of the contract that the arbitrator shall adjudicate only such disputes/claims as referred to him by the appointing authority and give separate award against each dispute/claim referred to him. The arbitrator will be bound to give claim wise detail and speaking award and it should be supported by reasoning.

(VIII) The award of the arbitrator shall be final, conclusive and binding on all the parties to Contractor.

(IX) The arbitrators, from time to time, with the consent of both the parties, enlarge the time for making and publishing the award.

(X) Arbitration shall be conducted in accordance with the provisions of Indian Arbitration Act, 1996 or any statutory modifications or e-enactment thereof and rules made thereunder and for the time being in force shall apply to the arbitration proceeding under this clause.

(XI) It is also a term of the contract that if any fees are payable to the arbitrator, this shall be paid equally by both the parties.

(XII) It is also a term of a contract that the arbitration shall be deemed to have been entered on the reference on the date he issues the first notice to both the parties calling them to submit their statement of claims and counter statement of claims.

(XIII) Venue of the arbitration shall be such place as may be fixed by the arbitrator at his sole discretion.

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25. Indemnification:

The Contractor shall indemnify, protect and defend, at its own cost, the Deendayal Port Authority and its agents and employees from and against any/all actions, claims, losses or damages arising out of

- a. any violation by the Contractor in course of its execution of the contract of any legal provisions or any right of third parties;
- b. Contractor's failure to exercise the skill and care required for satisfactory execution of the contract.
- c. Accident claims.
- d. Injury/death compensation.
- e. Third party property damage.
- f. Cargo damage caused due to negligence.

26 Personnel Officer or his nominee's Decisions

Except where otherwise specifically stated, the Personnel Officer, DPA or his nominee will decide contractual matters between the employer and the Contractor in the role representing the employer.

27 Delegation

The Secretary, DPA or his nominee may delegate any of the duties and responsibilities to other people after notifying the Contractor and may cancel any delegation after notifying the Contractor.

28 Communications

Communications between parties, which are referred to in the conditions, are effective only when in writing. A notice shall be effective only when it is delivered (in terms of Indian Contracts Act, 1872).

29 Personnel:

29.1 The Contractor shall employ the key personnel named in the Schedule of Key Personnel as referred to in the Contract Data to carry out the functions stated in the Schedule or other personnel approved by the Personnel Officer, DPA. The Personnel Officer, DPA will approve any proposed replacement of Key personnel only if their qualifications, abilities, and relevant experience are substantially equal or better than those of the personnel listed in the Schedule.

29.2 If the Personnel Officer, DPA asks the Contractor to remove a person, who is a member of the Contractor's staff of his workforce stating the reasons, the Contractor shall ensure that the person leaves the place of work within seven days and has no further connections with the work in the Contract.

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30 Access to the bus and office of the Contractor

The Contractor shall allow the Personnel Officer, DPA or his nominee and any person authorized by him access to the bus, office and any other area used by the Contractor for execution of work, without any hindrance.

31 Instructions

The Contractor shall carry out all instructions of the Personnel Officer, DPA or his nominee, which comply with applicable laws where the site is located.

32 Safety

The Contractor shall be responsible for the safety of the bus, his staff as well as passengers.

32.1 Personal Protective Equipment (PPE)

Driver and helper (if any) shall mandatorily wear:

- i) Reflective jacket,
- ii) Safety shoes,
- iii) Helmet (wherever mandated inside Dock operational area).

32.2 Passenger Safety and Boarding Protocol

- i) Boarding and alighting shall be permitted only at designated bus stops.
- ii) No mid-road pickup/drop shall be allowed.
- iii) Bus doors shall remain closed while vehicle is in motion.
- iv) No passenger shall remain standing.
- v) Overloading beyond seating capacity is strictly prohibited.
- vi) No cargo/material shall be transported inside the passenger bus.

32.3 Two-Wheeler Restriction Integration

- i) This bus deployment forms part of Port's internal traffic rationalization and safety improvement plan.
- ii) Contractor shall cooperate with enforcement measures aimed at gradual restriction of two-wheelers/Bicycle/Three-Wheelers inside Port Area.

33 Use of Contract Document:

The Contractor shall not, without prior consent, make use of any document, except for the purpose of performing this contract.

34 Memorandum of Settlement:

The Contractor shall not sign any memorandum of settlement with any agency such as Trade Unions, etc. in any form at any level without the prior written permission of the employer in relation to any work undertaken by him in the Port premises.

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35 Deviations:

The bidder must read the tender document carefully and prepare the bid for submission. It is important to note that deviations, if any, must be brought out clearly in the technical offer, which shall be examined by Deendayal Port Authority. If the deviation statement submitted by the bidder does not contain any item, then it shall be construed that the bidder has accepted the same and no request from the Contractor, for any change, shall be accepted by DPA, at a later stage. In any case, no change in specifications given in the tender agreement shall be permitted. However, only in unavoidable circumstances, the Deendayal Port Authority may consider such requests from the Contractor, provided the Contractor submits its request with adequate justification.

**Seal & Signature
of the contractor**

Personnel Officer

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SECTION –III
SPECIAL CONDITIONS

(These special conditions will supersede the General Condition and ITB wherever applicable)

1. **Delivery of the buses**
Piecemeal delivery of the buses will not be accepted. The Contractor is required to put all 10 Nos. of good condition buses together in operation.
2. **Insurance:**
 - 2.1 The Contractor shall provide Comprehensive Insurance of the Vehicle (inclusive of Vehicle, Driver, Attendant/Cleaner, Passenger, Third Party and industrial operation risk coverage) from the start date to the end of contract period including extended period of contract to protect his interest and interests of the employer against all perils.
 - 2.2 Policies and certificates for insurance shall be delivered by the Contractor to the Personnel Officer, DPA or his nominee before the commencement of work. All such insurances shall provide for compensation to be payable to the types and proportions of currencies required to be rectified the loss or damage incurred.
 - 2.3 Alterations to the terms of insurance shall not be made without the approval of the Personnel Officer, DPA or his nominee.
3. **Plying of buses**
The Contractor is required to supply the buses, submit the documents as required in condition No. 7 of Section-III and commence the work within 30 days after issuance of the work order.
4. **The validity and release of Bank Guarantee submitted towards performance security.**
The validity of the bank guarantee shall be 60 (sixty) days from the date of completion of the work. The bank guarantee should be having a claim period of 3 months from the date of expiry of the Bank Guarantee. The Bank Guarantee will be released within 21 days from the date of payment of final bill to the Contractor.
5. **Order Acceptance:**
The firm shall give unequivocal acceptance of the LOA within 7 days of receipt of the same.
6. **Penalty**
 - 1) If it is noticed that the Contractor or his personnel are recovering any fees or charges from any user of the bus, without prior permission of the Personnel Officer, DPA, a penalty of Rs. 5,000/- per such incident will be levied. In this regard, decision of Personnel Officer, DPA will be binding and

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final.

2) If the Contractor is failed to establish functional local office at Gandhidham during the contract period, a penalty at the rate of Rs. 50,000/- per month will be levied. In this regard, decision of Personnel Officer will be binding and final.

3) If it is found that Driver and Cleaner/Cleaner are not wearing uniform while performing their duties, a penalty at the rate of Rs. 5,000/-, per person/per day will be levied. In this regard, decision of Personnel Officer will be binding and final.

4) If it is noticed that the hydraulics door of any of the bus is not functioning, a penalty at the rate of Rs. 5,000/- per day/per bus will be levied. In this regard, decision of Personnel Officer will be binding and final.

5) If it is noticed that any of the glass door of the bus in broken/non-functioning condition, a penalty of Rs. 5,000/- per glass door/per day will be levied. In this regard, decision of Personnel Officer will be binding and final.

6) If it is noticed that any seat cover is in torn out condition, a penalty of Rs. 2000/- per seat/per day will be levied. In this regard, decision of Personnel Officer will be binding and final.

7) The floor and seats will be cleaned after each trip. If the bus is found to be in unclean condition, a penalty of Rs. 1,000/- per trip/per bus will be levied. In this regard, decision of Personnel Officer will be binding and final.

8) If the floor and roof of the bus is found to be in broken condition, a penalty of Rs. 25,000/- per bus/per day will be levied. In this regard, decision of Personnel Officer will be binding and final.

9) If the Drivers of the buses are not provided with functional mobile, a penalty of Rs. 2,000/- per shift/per bus will be levied. In this regard, decision of Personnel Officer will be binding and final.

10) During the breakdown of the bus during any trip, if the Contractor is failed to provide alternative arrangements with 30 minutes, a penalty of Rs. 5,000/- per trip/per bus will be levied. In this regard, decision of Personnel Officer will be binding and final.

11) If Contractor is unable to provide total 10 Nos. of the buses due to any reason without written consent of DPA, the alternative arrangements will be made by DPA at the risk and cost of the Contractor; and a penalty of Rs. 30,000/- per day per bus will also be levied. In this regard, decision of Personnel Officer will be binding and final.

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12) If it is noticed that in any shift, the Contractor is unable to post Attendant/Cleaner in any of the bus, a penalty of Rs. 5,000/- per such day/per bus will be levied. In this regard, decision of Personnel Officer will be binding and final.

13) If it is noticed that if the Driver provided by the Contractor is not having valid driving license, a penalty of Rs. 5,000/- per trip/per bus will be levied, subject to other actions, as per applicable laws. In this regard, decision of Personnel Officer will be binding and final.

14) The Driver/Cleaner should not smoke during execution of work. If such incident is noticed, a penalty of Rs. 5,000/- per incident will be levied. In this regard, decision of Personnel Officer will be binding and final.

15) If it is reported that any Driver provided by the Contractor is indulging in rash driving, on the written instructions of DPA, the Contractor will immediately replace the Driver. If the Contractor is failed to do so, any trip carried out by such Driver will be considered as "non trip" and penalty of Rs. 10,000/- per trip will be levied. In this regard, decision of Personnel Officer will be binding and final.

16) If it is reported that any of the staff deployed for execution of work including that of Driver, Attendant/Cleaner is not polite, respectful and courteous to the users of the bus, a penalty of Rs. 1,000/- per incident will be levied. In this regard, decision of Personnel Officer will be binding and final.

17) If it is reported that any of the Driver or Attendant/Cleaner is found to be misbehaving with the staff of DPA/CISF, on the written instructions of DPA, the Contractor will immediate replace such Driver and Attendant/Cleaner. If the Contractor is failed to do so, any trip carried out by such Driver and Attendant/Cleaner will be considered as "non trip" and penalty of Rs. 10,000/- per trip will be levied. In this regard, decision of Personnel Officer will be binding and final.

18) If it is noticed that functional fire extinguisher is not provided in the bus, a penalty of Rs. 5,000/- per day/per bus will be levied. In this regard, decision of Personnel Officer will be binding and final.

19) If it is noticed that the First Aid Box is not provided in the bus or having expiry medicines or bandage, a penalty of Rs. 5,000/- per day/per bus will be levied. In this regard, decision of Personnel Officer will be binding and final.

20) If it is noticed that the Contractor has changed the Driver and Attendant/Cleaner without prior written intimation to DPA, a penalty of Rs. 5,000/- per person per day will be imposed. In the regard, decision of Personnel Officer will be binding and final.

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21) If there is delay in commencement of work and extension of the work is approved by the Competent Authority with levy of penalty, a penalty at the rate of Rs. 50,000/- per day will be levied till the work is commenced by the Contract.

Non-compliance shall attract penalties and may lead to suspension/termination of contract. Repeated violations may result in:

- i) Penalty as per terms & conditions.
- ii) Suspension of driver or bus.
- iii) Termination of contract.

7) **Submission of document before commencement of work**

- Duly notarized copies of RC book of all 10 Nos. of the buses having ownership of all Buses in the name of the Contractor.
- A statement showing the details of Driver and Attendant/Cleaner which should include passport size photograph, name, permanent address, date of birth, Mobile No.; Aadhaar Card No., Reference No. and date of police verification.
- A statement showing the details of office and supervisory staff engaged by the Contractor which should include passport size photograph, name, permanent address, date of birth, Aadhaar Card No., Reference No. and date of police verification, valid Medical Fitness Certificate of the Drivers (renewed every 12 months) and Mobile No.
- Copy of insurance cover obtained by the Contractor.
- Copy of rent agreement or sale deed of the office established by the Contractor within the jurisdiction of Gandhidham Municipal Corporation and/or Kandla area.
- Copy of receipt of all taxes and duties paid by the Contractor for plying vehicles on the road.
- A list of 10 Nos. of the buses showing their make, model and name of the manufacturer of the vehicle, chassis number - provided by the Contractor.
- Copy of report of the committee of Deendayal Port Authority mentioning that 10 Nos. of the buses are complying with the technical specification of the tender documents or mentioning the shortfall noticed. The report should be jointly signed by the Contractor and Committee Members.
- Notarized copy of police verification report and Aadhaar Card of all Drivers, Attendants/Cleaners and office and supervisory staff engaged by the Contractor for the subject work.

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- Copy of the Bank pass book of Driver, Attendant/Cleaner, office and supervisory staff engaged by the Contractor for the subject work.
- 8. There is no maximum ceiling of amount in imposition of penalty.
- 9. In case of every change of Driver and Attendant/Cleaner, the Contractor is required to submit a statement showing the details of Driver and Attendant/Cleaner which should include passport size photograph, name, permanent address, date of birth, Mobile No.; Aadhaar Card No., Reference no. and date of police verification. Alongwith the statement notarized copy of police verification report, Aadhaar card, Bank pass book.
- 10. **SUBMISSION OF PURCHASE INVOICE**

Before commencing the work, the contractor is required to submit the notarized copy of purchase invoices in respect of 10 Nos. of 32 seater buses purchased by the Contractor in his/her name for the work, failing which, no inspection of the Buses will be carried out and penalty of Rs. 10,000 per bus, will be imposed.
- 11. The bidders are required to sign and upload the scanned pre-contract integrity pact as per Section-7 alongwith the tender failing which their bid shall be liable for rejection. Original hard copy of pre-contract Integrity Pact Agreement shall be submitted by Post or hand immediately within seven days of last date of opening of bid. The "principal" means "Deendayal Port Authority" and "Counter party" means contractor".
- 11a. For Technically qualification of bidders, they shall have to submit proof towards tender fee, EMD and Integrity pact duly signed alongwith documents of fulfilling qualifying criteria.

Procedure for signing and submission of Integrity Pact:

- 1. The IP duly signed by Employer/Authorized Person (of DPA) in presence of a witness along with the witness signature shall be uploaded on n-procure portal.
- 2. The bidder shall download and print the IP Agreement signed by the Employed and their witness and affix his/her signature on the IP Agreement in the presence of a witness from his/her side, who shall also affix his/her signature thereof. Having completed the signing procedure, the Potential bidder shall upload the duly filled and signed IP Agreement on n-procure portal. The procedure mentioned above regarding signing IP Agreement by both the parties shall be completed online. However, in case of any technical glitch due to which if any potential bidder is unable to upload the IP Agreement, then the bidder shall submit the Hard Copy of the duly filled, signed IP Agreement to the Department concerned of DPA within a period of seven days after opening of the Technical Bid, failing which bid of potential bidder shall be treated as disqualified/non-responsive.

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INDEPENDENT EXTERNAL MONITORS (IEMs) : Shri Amiya Kumar Mohapatra, IFoS, (Retd.) and Dr. Gopal Dhawan, Ex-CMD, MECL

12. **PAYMENT TERMS:**

(i) The contractor shall submit the monthly bills and the payment for the certified bills shall be made within 15 days from the date of submission of bills. Statutory Levies, if any will be deducted from the bills i.e. Income Tax & GST will be deducted at source as per the provisions of Income Tax & GST Act, and also any other new Tax that may be imposed, as per the Government Directives/Guidelines/Instruction from time-to-time. Payment of GST will be made as per the actual and applicable rates. The Contractor shall also submit the Govt. Receipt showing payment of Passenger Tax; and the same will be reimbursed within 15 days from the date of submission of Govt. Receipt.

(ii) The contractor will submit copy of the bank statement of the drivers/cleaners and supervisors along with monthly bills showing entry for payment of monthly salary, previous to the claim bill must be invariably enclosed with each monthly bill to verify payment of wages as per the Central Govt. notified rates of wages.

13. **Escalation on account of Diesel Price only shall be applicable as under :**

No escalation is admissible on any account whatsoever during the first three months of the contract.

After three months of the contract increase or decrease in hire charges due to variation in fuel rates will be worked out and paid only when the variation to base rate is above 5%.

Such increase or decrease in the hire charges due to these variations shall be worked out from the base rate on the following formula.

Variation due to increase or decrease in diesel price during the quarter = (Average revised rate per liter during the applicable quarter – Base rate per liter)

(a) Escalation = (Variation in Rs. In price of fuel per liter x Total actual Kms. Run in the quarter) / Average Kms. Per liter.

(b) De-escalation = (Variation in Rs. In price of fuel per liter x Total actual Kms. Run in the quarter)/Average Kms. Per liter.

(Note: The base rate of Diesel would be fuel price per liter. The average KMPL is considered as 5 KMs per one liter of diesel.)

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

If there is decrease in fuel price, the formula will indicate negative figure which means the deduction shall be done from the bill)

The review for change in hire charges due to change in fuel rates shall be affected at the end of quarter, irrespective of start of contract i.e. on 31st March, 30th June, 30th September and 31st December. The average of price variation during the applicable quarter will be considered for the purpose of fuel escalation.

For example, the base rate of diesel is Rs.40.00 as on 01.10.2023 and the contract period commences from 01.01.2024. Considering the scenario of change in the rate of diesel the average diesel rate increase is illustrated as under:

Year	Qtr.	Date from	Date to	Actual rate	Base rate	Increase/ Decrease	No. Of days	Amt.
2024	II	01.04.24	22.05.24	44.00	40.00	4	52	208
		23.05.24	16.06.24	42.10	40.00	2.1	25	52.50
		17.06.24	22.06.24	39.50	40.00	- 0.5	06	-3
		23.06.24	30.06.24	43.50	40.00	3.50	08	28
							91	285.5
Average increase in the diesel rate during the IInd Quarter							Rs.3.14	

The escalation in diesel rate will be allowed on actual kilometres run during the quarter.

The change in hire charges, if any, shall be applicable from the Ist day of next quarter. Base Rate of fuel would be fuel price prevailing as on date of last date of submission of tender, including extension, if any.

14. **Carry forwarding of un-utilized minimum guaranteed kilometre.**

The 10 (ten) Nos. of 32 seater Buses will ply and guaranteed kilometre in a month is 40,000 Kms during the contract period from the date of commencement of work.

In case the combined kilometre of all buses is less than the guaranteed kilometre of 40,000 in any particular month, the difference will be carried forwarded to next month. In next month, if there is additional kilometre over and above the guaranteed kilometre, such additional kilometre will be first adjusted against such carry forwarded kilometre.

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If extra kilometre is more than such carry forwarded kilometre, the payment will only be made for the difference between extra kilometre and carry forwarded kilometre.

If such carried forwarded kilometres is not got exhausted in next month also, it will be further carried forwarded along with the savings, if any, in the kilometre in that particular month.

15. Unless otherwise stated in the Work Order/Contract, all prices shall be fixed for the duration of the order and shall not be subject to escalation except on account of increase or decrease in the cost of Diesel.
16. The successful bidder has to ensure that the drivers engaged by him/her in the all the buses possess atleast 6 months of experience either continuous or broken of running either staff buses/school bus.

**Seal & Signature
of the contractor**

Personnel Officer

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

SECTION IV

FORMS OF BID

Part – I

To be submitted by Bidders with their Bids

NOS. OF FOMAT	NAME OF FORMS/FORMAT
1	Specimen of Application
2	Pre-qualification of bidders
3	Format of declaration
4	Letter of authority for submission of bid
5	Exceptions & Deviations
Section VII	Integrity pact
5(a)	Format of Bank Guarantee towards EMD
23(a)	Format of Insurance Surety Bond for Earnest Money Deposit

Part – II

To be used by successful Bidder

NOS. OF FORMAT	NAME OF FORMS/FORMAT
6	Letter of Award
7	Form of Agreement
8	Specimen bank guarantee of Performance Guarantee/Security Deposit
8A	Format for Insurance Surety Bond for Performance Guarantee
9	Letter of authority from bank for all BGs
10	Schedule of distance of kilometer
11	Schedule of bus service

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Form -1

Tendering Forms
SPECIMEN OF APPLICATION

(To be executed on bidder's letter head)

To
The Personnel Officer,
Deendayal Port Authority,
Labour Welfare Section,
Ground Floor,
A.O. Building,
Gandhidham – 370 201,
Dist- Kutch (Gujarat)

We, the undersigned, declare that:

- (A) we have examined and have no reservations to the tender documents, including addenda and clarifications issued vide
- (B) we offer to execute the work in conformity with the tendering documents and in accordance with the delivery schedules specified in the schedule of requirements in accordance with the tender document bearing no **(insert No.)**
- (C) Our tender shall be valid for the period of 120 days, from the date fixed for the tender submission deadline and it shall remain binding upon us and may be accepted at any time before the expiration of that period or any extended period.
- (D) If our tender is accepted, we commit to submit a performance guarantee for the due performance of the contract, as specified in specimen form for the purpose.
- (E) No Joint Venture / Joint Venture.
- (F) Our firm, its affiliates or subsidiaries- including any subcontractors or contractors for any part of the contract – has not been declared ineligible by the port, under laws of India or official regulations.
- (G) We understand that this tender, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract agreement is prepared and executed.

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

- I. We understand that you are not bound to accept the lowest evaluated tender or any other tender or you can also split the work that you may receive.
- II. We also make a specific note of clause of [ITB, NIT] under which the contract is governed.

Signed: [insert signature of person whose name and capacity are shown]

In the capacity of [insert legal capacity of person signing the form of tender]

Name:[insert complete name of person signing the form of tender]

Duly authorized to sign the tender for and on behalf of: [insert complete name of tenderer]

Dated on _____ day of _____, _____(insert date of signing)

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

FORM – 2

DETAILS OF FINANCIAL STABILITY

- A. THE AVERAGE ANNUAL FINANCIAL TURN OVER OF THE APPLICANT IN THE LAST THREE YEARS ending 31st march of previous financial year should not be less **than Rs. 95.45 Lakhs** as certified by Chartered Accountant. (ATTACH COPIES OF AUDITED ACCOUNTS). **(Please refer to Section-I Clause No. 4.1)**

Sl. No.	Year	Turn Over
1.	2024-25	
2.	2023-24	
3.	2022-23	
Average		

SIGNATURE OF TENDERER

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Form-3

FORMAT FOR DECLARATION

(To be executed on bidder's Letter Head)

To. _____
(tender title)

Ref: _____

The undersigned, having studied the pre-qualification submission for the above mentioned tender, hereby states:

- (a) The information furnished in our bid is true and accurate to the best of my knowledge.
- (b) That, in case of being pre-qualified, we acknowledge that the Employer may invite us to participate in due time for the opening of Price bid of the Tender on the basis of provisions made in the Tender Documents to follow.
- (c) When the call for Tenders is issued, if the legal, technical or financial conditions, or the contractual capacity of the firm changes, we commit ourselves to inform you and acknowledge your sole right to review the pre-qualification made.
- (d) We enclose all the required pre-qualification data format and all other documents and supplementary information required for the pre-qualification evaluation.
- (e) We also state that no changes have been made by us in the downloaded tender formats and understand that in the event of any discrepancies observed, the tender hoisted on website of (n) procure is full and final for all legal/contractual obligations.
- (f) We also declare that, our firm has not been banned / de-listed by any government or PSUs.
- (g) We also give an undertaking that, we have not made any payment or illegal gratification to any person / authority connected with the bid process so as to influence the bid process and have not committed any offence under the PC Act in connection with the bid.

Date: _____

Place: _____

Applicant: _____ Name of
Represented by
(Name & capacity) _____

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Form-4

SPECIMEN LETTER OF AUTHORITY FOR SUBMISSION OF BID

(To be executed on Rs.300/- non Judicial Stamp Paper)

The

Dear Sir,

We----- do hereby confirm that Shri (Name, designation and Address) is/are authorized to represent us to bid, negotiate and conclude the agreement on our behalf with you {copy of board resolution attached (in case of company)} for tender no. ----- for the work of _____ and his specimen signature is appended here to .

We confirm that we shall be bound by all and whatsoever our said signatory shall commit.

We understand that the communication made with him by the employer/Board shall be deemed to have been done with us in respect of this Tender.

[specimen signature]

Yours faithfully,

Signature:

Name & Designation:

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Form -5

<u>SPECIMEN FORMAT FOR EXCEPTIONS AND DEVIATIONS</u>

As pointed out in the tender call notice, bidders may stipulate here exceptions and deviations to the bid conditions, if considered unavoidable.

Sr.	Page no. of bid document	Clause no. of bid document	Subject deviation with reasons

Note: however, the bidders to note that, in the event of un-acceptable deviations, if any, the bid shall be liable for rejection. Bidders is discouraged to deviate from bid condition, specifications, delivery schedules, commercial terms as per the tender document,

Duly authorized to sign this authorization on behalf of: (insert complete name of Tenderer)
 Dated on _____ day of _____, _____(insert date of signing)

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

SECTION - VII

INTEGRITY PACT

Between

Deendayal Port Authority (DPA) hereinafter referred to as "The Principal"
and

..... (Name of The bidders and consortium members) hereinafter referred to as "The Bidder / Contractor"

Preamble

The Principal intends to award, under laid down organizational procedures, contract(s) /concession(s) for Tender No. _____. The Principal values full compliance with all relevant laws of the land rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder(s) and / or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 - Commitments of the Principal

- (1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-
 - (a) No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - (b) The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
 - (c) The Principal will exclude from the process all known prejudicial persons.
- (2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC / PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Section 2 - Commitments of the Bidder(s) / Contractor(s)

- (1) The Bidder(s) / Contractor(s) commits themselves to take all measures necessary to prevent corruption. The Bidder(s) / Contractor(s) commits observe the following principles during participation in the tender process and during the contract execution.
 - a. The Bidder(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in tender process or the execution of the contract or to any third person any material or other benefit, which he / she is not legally entitled to, in order to obtain in exchange of advantage of any kind whatsoever during the tender process or during the execution of the contract.
 - b. The Bidder(s) / Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids, or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
 - c. The Bidder(s) / Contractor(s) will not commit any offence, under the relevant Prevention of Corruption Act / Indian Penal Code / PC Act; further the Bidder(s) / Contractor(s) will not use improperly, for purposes of competition, or personal gain, or pass on to others, any information or document provided by the Principal, as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
 - d. The Bidder(s) / Contractor(s) of foreign origin shall disclose the name and address of the Agents / Representatives in India, if any. Similarly, the Bidder(s) / Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s) / Contractor(s). Further, as mentioned in the Guidelines all the payments made to Indian agent / representative have to be in Indian Rupees only. Copy of the "Guidelines on Indian Agents of Foreign Suppliers" is placed at (page Nos. 7-20)
 - e. The Bidder(s) / Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries, in connection with the award of the contract.
 - f. Bidder(s) / Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

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- (2) The Bidder(s) / Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 - Disqualification from tender process and exclusion from future contracts.

If the Bidder(s) / Contractor(s), before award or during execution has committed a transgression through a violation of Section-2 above, or in any other form, such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder (s) / Contractor(s), from the tender process, or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings". Copy of the "Guidelines on Banning of business dealings" is placed at (Page No. 85-100).

Section 4 - Compensation for Damages

- (1) If the Principal has disqualified the Bidder(s), from the tender process prior to the award, according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit / Bid Security.
- (2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor, liquidated damages of the Contract Value or the amount equivalent to Security Deposit / Performance Bank Guarantee, whichever is higher.
- (3) The Bidder(s) agrees and undertakes to pay the said amounts, without protest or demur, subject only to condition that, if the Bidder(s) / Contractor(s) can prove and establish that the termination of the contract, after the contract award has caused no damage or less damage than the amount of the liquidated damages, the Bidder/Contractor shall compensate the principal, only to the extent of the damage in the amount proved.

Section 5 - Previous transgression

- (1) The Bidder declares that, no previous transgressions occurred in the last three years with any other company in any country confirming to the anti-corruption approach or with any other Public Sector Enterprises in India, that could justify his exclusion from the tender process.
- (2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in "Guidelines on Banning of Business dealing".

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Section 6 - Equal treatment of all Bidders / Contractors

- (1) In case of a Joint Venture, all the partners of the Joint Venture should sign the Integrity Pact. In case of sub-contracting, the principal contractor shall be solely responsible for the adherence to the provisions of IP by the sub-contractor(s).
- (2) There is no provision of sub-contract in the tender, any violation of the same, Contractor shall be held solely responsible for the same.

Section 7 - Criminal charges against violating Bidders / Contractors

If the principal obtains knowledge of conduct of a Bidder or Contractor or of an employee, or a representative, or an associate of a Bidder or Contractor, which constitutes corruption, or if the Principal has substantive suspicion, in this regard, the Principal will inform the same to the Chief Vigilance Officer (CVO) and the CVO will take further necessary action as deemed fit in accordance with the CVC Manual.

Section 8 - External Independent Monitor

- (1) The Principal appoints competent and credible Independent External Monitor for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- (2) The Monitor is not subject to instructions by the representative of the parties and performs his / her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders / Contractors as confidential. He / she reports to the Chairperson of the Board of the Principal.
- (3) The Bidder(s) / Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Bidder / Contractor will also grant the Monitor, upon his / her request and demonstration of a valid interest, unrestricted and unconditional access to the project documentation. The Monitor is under contractual obligation, to treat the information and documents of the Bidder / Contractor with confidentiality.
- (4) The Monitor is under contractual obligation to treat the information and documents of the Bidder(s) / Contractor(s) with confidentiality. The Monitor has also signed declaration on "Non-Disclosure of Confidential Information" and of "Absence of Conflict of Interest". In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, DPA and recuse himself / herself from that case.

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- (5) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Bidder / Contactor. The parties offer to the Monitor the option to participate in such meetings.
- (6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he / she will so inform the Management of the Principal and request the management to discontinue, or take corrective action. The Monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- (7) The Monitor will submit a written report to the Chairperson of the Board of the Principal, within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
- (8) If the Monitor has reported to the Chairperson of the Board of the Principal, a substantiated suspicion of an offence under relevant IPC / PC Act and the Chairperson of the Board of the Principal has not, within reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.
- (9) The word "**Monitor**" would include both singular and plural.

Section 9 - Pact Duration

- 9.1 This Pact shall be operative from the date of signing of IP by both the Parties till the final completion of contract of successful bidder and for all other bidders six months after the contract has been awarded. Issues like warranty, guarantee, etc. should be outside the purview of IEMs.
- 9.2 If any claim is made / lodged during this time, the same shall be binding and continued to be valid despite the lapse of this pact, as specified above unless it is discharged / determined by the Chairperson, DPA.

Section 10 - Other Provisions

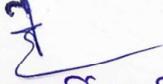
- (1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. Gandhidham, Gujarat.
- (2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- (3) If the Bidder / Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

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- (4) Should one or several provisions of this agreement, turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- (5) Issues like Warranty / Guarantee etc. shall be outside the purview of IEMs.
- (6) In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.


कार्मिक अधिकारी
दीनदयाल पत्तन प्राधिकरण
Personnel Officer
Deendayal Port Authority
For and behalf of the Principal
(Office Seal)

(For and behalf of the Bidder/Contractor)
(Office Seal)


उप कार्मिक अधिकारी
दीनदयाल पत्तन प्राधिकरण
Dy. Personnel Officer
Deendayal Port Authority
Arvind B. Pradhan
Dy. Personnel Officer
Deendayal Port Authority
Signature of Witness:
Name and Address:

Signature of Witness:

(Name and Address)

Place: Gandhidham

Date: _____/_____/202__

"Note: The bidder has to execute Integrity Pact agreement with Deendayal Port Authority (as per Bid Response Sheet No. 10 and Shri Amiya Kumar Mohapatra, IFoS (Retd.) and Dr. Gopal Dhawan, Ex-CMD, MECL have been appointed by DPA as Independent External Monitors and whose address are as under:-

Shri Amiya Kumar Mohapatra, IFoS (Retd.),
Qrs. No. 5/9, Unit-9, Bhoi Nagar, Bhubaneswar-751 022.
Mobile No. 9437002530 email: amiyaifs@gmail.com

Dr. Gopal Dhawan, Ex-CMD, MECL,
House No. 120, Jal Shakti Vihar (NHPC Society), P4,
Builders Area, Greater Noida Gautam Budh Nagar,
Uttar Pradesh – 201 315. Mobile No. 8007771467 email: gdhawangeologist@gmail.com"

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Form -5(a)

Specimen EMD (Bank Guarantee Format)

[The Bank shall fill in this Bank Guarantee Form in association with the instructions indicated. To be executed on Rs. 300/- non Judicial Stamp Paper]

(Bank's name and address of Issuing Branch or Office)

Beneficiary: _____ (Name and Address of Employer/Board) Date: _____

Tender Guarantee No.: _____

We have been informed that [name of the Tenderer] (hereinafter called "the Tenderer") has submitted to you its Tender dated (hereinafter called "the Tenderer") for the execution of [name of contract] under Invitation for Tenders No.[Number]. Furthermore, we understand that, according to your conditions, Tenders must be supported by an EMD.

At the request of the Tenderer, we [name of Bank] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of [amount in figures] ([amount in words]) upon receipt by us your first demand in writing accompanied by a written statement stating that the Tenderer is in breach of its obligation(s) under the Tender conditions, because the Tenderer:

- (a) Has withdrawn its Tender during the period of tender validity specified by the Tenderer in the Form of Tender; or
- (b) Having been notified of the acceptance of its Tender by the Employer/Board during the period of Tender validity, (i) fails or refuses to execute the Form of Agreement, if required, or (ii) fails or refuses to furnish the performance guarantee, in accordance with the Instructions to Tenderers.

This guarantee will expire unless other wise extended or informed by the Employer/ Board:

- (a) If the Tenderer is the successful Tenderer, upon our receipt of copies of the contract signed by the Tenderer and the performance guarantee issued to you upon the instruction of the Tenderer; or
- (b) If the Tenderer is not the successful Tenderer, upon the earlier of
 - (i) Our receipt of a copy of your notification to the Tenderer of the name of the successful Tenderer; or
 - (ii) Twenty-eight days after the expiration of the Tenderer's tender or any extended period thereof;

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

[Signature(s)]

[Authorization letter from the issuing bank that the signatory of this BG is authorized to do so should also be enclosed]

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

FORM – 23 A

Format of Insurance Surety Bond for Earnest Money Deposit

(To be executed on Non-Judicial Stamp Paper of Appropriate value)

Insurance Surety Bond No

Date:.....

(Name of Contract)

To: (Name and address of Employer)

WHEREAS (name of Bidder) (hereinafter called "the Bidder") has submitted its Bid dated (date of bid) for the performance of the above named Contract (hereinafter called "the Bid")

KNOW ALL PERSONS by these present that We (name of Insurance Company) of (address of Insurance Company) (hereinafter called "the Surety"), are bound unto the Board of Deendayal Port Authority (hereinafter called "the Employer") for the sum of. (amount), for which payment well and truly to be made to the said Employer, the Surety binds itself, its successors and assigns by these presents.

THE CONDITIONS of this obligation are as follows:

1. If the Bidder (a) withdraws or modifies its Bid during the period of bid validity, or (b) adopts corrupt or collusive or coercive or fraudulent practices or defaults under Integrity Pact.
2. If the Bidder, having been notified of the acceptance of its Bid by the Employer during the period of bid validity.

(a) fails or refuses to sign the Contract Agreement when required, or

(b) fails or refuses to submit the performance security in accordance with the Tender Documents.

We undertake to pay to the Employer up to the above amount upon receipt of its first written demand, without the Employer having to substantiate its demand, provided that in its demand the Employer will mention that the amount claimed by it is due, owing to the occurrence of one or both of the two above-named CONDITIONS, and specifying the occurred condition or conditions.

The Surety declares that this Insurance Surety Bond is issued by the ... (name of Insurance Company) as per the applicable rules and regulations of Insurance Regulatory Development Authority of India (IRDAI).

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

This Insurance Surety Bond will remain in force up to and including (date 90 days after the period of bid validity), and any demand in respect thereof must reach the Surety not later than the above date.

Name of
For and on behalf of the Insurance Company

In the capacity of

Common Seal of the Insurance Company with complete address including Tel. Nos./e-Mail Id.

Staff Authority No. of the officer of the Insurance Company/Signatory

INSTRUCTIONS FOR EXECUTION OF INSURANCE SURETY BOND FOR EARNEST MONEY DEPOSIT

1. Insurance Surety Bond for Earnest Money Deposit should be executed on non-judicial Stamp papers of requisite value in accordance with the stamp Act if applicable to that particular state of Indian Union country of executing Insurance Company, where executed. In case the same is issued by an International Insurance Company (it should be registered under insurance Act 1938 or as amended from time to time and approved by the Insurance Regulatory Development Authority of India (IRDAI)) the law prevalent in the country of execution shall prevail for the purpose of Stamp Duty on the Insurance Surety Bond. However, in such a case, the Insurance Surety Bond for Earnest Money Deposit shall be got confirmed by the Bidder through any Indian Scheduled/Nationalized Insurance Company.

2. The executing officers of the Insurance Surety Bond for Earnest Money/Bid Security shall clearly indicate in (block letters) his name, designation, Power of Attorney No./Signing Power No. as well as telephone/ fax numbers with full correspondence address of the issuing Guarantee etc.

3. Each page of the Insurance Surety Bond for Earnest Money Deposit shall be duly signed/initialed by the executing officers and the last page shall be signed in full, indicating the particulars as aforesaid (sub-para 2) under the seal of the Insurance Company

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4. Stamp paper shall be purchased in the name of Insurance Company counting the Insurance Surety Bond, after the date 'Notice Inviting Tender', not more than six months prior to execution/issuance of the Insurance Surety Bond. The name of the purchaser should appear at the back side of stamp paper in the Vendors Sing. The issuing insurance Company shall be requested independently for verification/confirmation of the Insurance Surety Bond issued, no confirmation of which may lead to rejection of 'Insurance Surety Bond'.

5. Irrevocable, valid and fully enforceable Insurance Surety Bond in favor of the Employer (Name of Employer) issued by any Insurance Company registered under insurance Ac amended from time to time and approved by the insurance Regulatory Development Authority of India (IRDA) in Indian currency (INR) only is acceptable to the Employer.

Insurance Surety and for Bid security in original shall be submitted along with the Bid. However, the issuing Insurance Company shall submit an unstamped duplicate copy of Insurance Surety Bond directly by registered post (A.D.) to the Employer (authority inviting tenders) with forwarding letter.

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SPECIMEN FORMAT FOR DECLARATION

(To be executed on bidder's letter head)

To

(Work Title)

Ref:

The undersigned, having studied the pre-qualification submission for the above mentioned work, hereby states:

- (a) The information furnished in our bid is true and accurate to the best of my knowledge.
- (b) That in case of being pre-qualified, we acknowledge that the Employer may invite us to participate in due time for the submission of tender on the basis of provisions made in the tender documents to follow.
- (c) When the call for tenders is issued, if the legal, technical or financial conditions, or the contractual capacity of the firm or joint venture changes, we commit ourselves to inform you and acknowledge your sole right to review the pre-qualification made.
- (d) We enclose all the required pre-qualification data format and all other evaluation.
- (e) We also state that no changes have been made by us in the downloaded tender document and also understand that in the event of any discrepancies observed, the printed tender document no. _____ is full and final for all legal/contractual obligations (delete if not required).

Date:

Place:

Name of the Applicant:

Represented by (Name & Capacity)

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Form -6

LETTER OF AWARD

(On the letter head paper of the Deendayal Port)

Date: _____

To: _____
(Name & address of contractor)
Dear Sir,
Sub: Tender No.
Title of Tender

Ref: Your Bid Dated
And (list of correspondence with the Bidders)

This is to notify you that your bid dated _____ for supply of the _____ (name of the contract and identification number, as given in the instruction to bidders) for the Contract Price of Rupees _____ (amount in words and figures) as corrected and modified in accordance with the Tender Documents is hereby accepted by the Employer/Competent Authority/Board.

You are hereby requested to furnish performance guarantee, in the form detailed in Tender Document for an amount of Rs. _____ within (21) days of the receipt of this letter of acceptance and valid up to 21 days from the date of completion of contractual obligations, subject to removal of Defects, i.e. up to _____ and also sign the contract agreement within (14) days of the receipt of this letter of acceptance, failing which action as stated in the tender document will be taken.

Detailed letter of acceptance will follow.

Please acknowledge receipt.

Yours faithfully

Authorized signatory
Name and title of signatory
Deendayal Port Authority

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Form-7

FORM OF AGREEMENT (FOR EXECUTION OF WORK)

This agreement made of this _____ day of _____ **Two Thousand Twenty** _____ between the Board of Deendayal Port Authority, a body corporate under the Major Port Authorities Act, 2021, having its registered office at Administration Office Building at Gandhidham (Kutch) (hereinafter called the 'Board' which expression shall unless excluded by or repugnant to the context, be deemed to include their successors in office) of the one part and _____ (Name and address of all the partners if a partnership with all their address) hereinafter called the 'Contractor' which expression shall unless excluded by or repugnant to the context be deemed to include his / their heirs, executors, administration, representatives and assignees or successors in office of the other part.

WHEREAS the Board is desirous of carrying out the work of _____

And whereas the Contractor has offered to execute and complete such work.

WHEREAS the Contractor has deposited a sum of Rs. _____ (Rupees _____ only) as security deposit in the form of _____ and / or agreed to deposit the security deposit as follows for the due fulfillment of all the conditions of the contract.

- 1) 5% of Annual Contract price of Rs. _____ paid in the form of Bank Guarantee/FDR / Digital mode / Insurance Surety Bond of payment, vide No. _____, dated _____, issued by (to be submitted in 21 days of issue of LOA).
- 2) Balance 5% amount of Rs. _____ to be recovered from the work bills.

NOW THIS AGREEMENT WITHINESS AS FOLLOWS:-

- A. In this agreement words and expression shall have the same meaning as are respectively assigned to them in the general condition (including special conditions, if any) of contract hereinafter referred to.
- 3) The following documents shall be deemed to form and read as construed part of this agreement viz. :
 - i) Notice inviting tender.
 - ii) Technical specifications.
 - iii) Special conditions of contract.
 - iv) Tender submitted by the Contractor.
 - v) The Board's "Drawing", if any.
 - vi) The schedule items of work with quantities and rates.

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

- vii) Any correspondence made between the Secretary/Personnel Officer and the Contractor after opening of the Cover-I as regards to contain clarifications/details called for vice versa.
- viii) Common terms and conditions offered to Contractor and their acceptance including confirmation to withdrawal of their own terms and conditions offered with the tender i.e 'Cover-I'.
- ix) Bank Guarantee for security deposit.

A. The Contractor hereby covenants with the Board to complete the work of _____ in conformity in all respects , with the provisions of the contract.

G. The Board hereby covenants to pay the Contractor in consideration of such completion of the works, the contact price of Rs. _____ (Rupees _____ only) at the time and in the manner prescribed of the contract.

IN WITNESS WHERE of the parties here unto have set their hands and seals the day and year first above written signed and sealed by the Contractor in the presence of:-

Witness

- 1. Name & Address _____ Signature of Contractor
With Seal
- 2. Name & Address _____

Signed, sealed and delivered by Shri _____ on behalf of the Board in presence of

- 1. _____
- 2. _____
(Secretary)
Deendayal Port Authority

The common seal of the Board of Deendayal Port Authority affixed in the presence of:

- 1. _____ Secretary
- 2. _____ Deendayal Port Authority

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Form -8

SPECIMEN BANK GUARANTEE PERFORMANCE GUARANTEE/SECURITY DEPOSIT

(to be executed on Rs.300/- non-judicial Stamp Paper)

(The bank, as requested by the successful Tenderer, shall fill in this form in accordance with the instructions indicated)

In consideration of the Board of "Deendayal Port Authority" incorporated by the Major Port Authorities Act, 2021 (herein after called "The BOARD") which expression shall unless excluded by or repugnant to the context or meaning therefore be deemed to include the Board of Deendayal Port Authority, its successors and assigns) having agreed to exempt _____ (herein after called the "Contractor")

(Name of Contractor/s)

From the demand under the terms and conditions of the contract, vide _____'s letter no. _____

(Name of department)

dated _____ made between the contractors and the Board for execution of _____ covered under Tender No. _____ dated _____ (hereinafter called "the said contract") for the payment of Performance Guarantee in cash or Lodgment of Government Promissory Loan Notes for due fulfillment by the Said Contractor of the terms and conditions of the said Contract, on production of a Bank Guarantee for Rs. _____ (Rupees _____) only we, the (Name of Bank and Address) _____ (hereinafter referred to as "the Bank") at the request of the Contractor do hereby undertakes to pay to the Board an amount not exceeding Rs. _____ (Rupees _____) only against any loss or damage caused to or suffered or which would be caused to or suffered by the Board by reason of any breach by the Contractor of any of the terms and conditions of the said contract.

1. We, (Name of Bank), (Name of Branch), do hereby undertake to pay the amounts due and payable under this guarantee without any demur merely on a demand from the Board stating that the amount claimed is due by way of loss or damage caused to or which would be caused to or suffered by the Board by reason of any breach by Contractors of any of the terms and conditions of the said contract or by reason of the Contractors failure to perform the said contract. Any such demand made on the Bank shall be conclusive as regards the amount due any payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to any amount not exceeding Rs. _____ (Rupees _____) only)
2. We, (Name of Bank and Branch), undertake to pay the Board any money so demanded notwithstanding any dispute or disputes raised by the Contractor's

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in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment there under and Contract(s) shall have no claim against us for making such payment.

3. We, (Name of Bank and Branch) further agree with the Board that the guarantee herein contained shall remain in full force and effect during the period that would be taken for performance of the said contract and that it shall continue to be enforceable till all the dues of the Board under or by virtue of the said contract have been fully paid and its claims satisfied or discharged or till the EMPLOYER certifies that the terms and conditions of the said contract have been fully and properly carried by the said Contractor and accordingly discharged this guarantee. PROVIDED HOWEVER that the Bank shall be the request of the Board but at the cost of the Contractors, renew or extent this guarantee for such further period or periods as the Board may require from time to time.
4. We, (Name of Bank and Branch) further agrees with the Board that the Board shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said contract or to extend the time of performance by the said Contractor to extend the time of performance by the said contractors from time to time or to postpone for any time or from time to time any of the power exercisable by the Board against the said Contractor and to forebear or enforce any of the terms and conditions relating to the said contract and we shall not be relieved from our liability by reason of any such variation or extensions being granted to the Contractor or for any forbearance, act or omission on the part of the Board or any indulgence shown by the Board to the Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
5. this guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s)
6. It is also hereby agreed that the Courts in Gandhidham would have exclusive jurisdiction in respect of claims, if any, under this Guarantee.
7. We, _____ Bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Board in writing.
8. Notwithstanding anything contained herein:
 - (a) Our liability under this Bank Guarantee shall not exceed Rs. _____ (Rupees _____).
 - (b) This Bank Guarantee shall be valid up to _____; and

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- (c) We are liable to pay the guarantee amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before _____(date of expiry of guarantee)

For (Name of Bank) Signature

Date _____ day of _____ 202__

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FORM-8A

**FORMAT FOR INSURANCE SURETY BOND FOR PERFORMANCE GUARANTEE
(To be execute on Non-Judicial Stamp paper of appropriate value)**

(Insurance Surety Bond No)

Date.....

(Name of the Contract)

**To:
The Board of Authorities of the Port of Kandla,
Deendayal Port Authority
A.O. Building, P.O. Box No. 50,
Gandhidham – Kutch.**

Dear Sirs,

In consideration of the Board of Deendayal Port Authority of the Port of DEENDAYAL PORT AUTHORITY (hereinafter called "The Board" which expression shall unless excluded by or repugnant to the context or meaning thereof be deemed to include the Board of Deendayal Port Authority of the Port of [DEENDAYAL PORT AUTHORITY], its successors and assigns) having awarded to M/s. *[Contractor's Name]* with its Registered/Head Office at (hereinafter referred to as the 'Contractor', which expression shall unless repugnant to the context or meaning thereof, include its successors administrators, executors and assigns), a Contract by issue of Employer's Letter of Acceptance No. dated and the same having been acknowledged by the Contractor, for [Contract sum in figures and words] for *[Name of the work]* and the Contractor having agreed to provide a Contract Performance Guarantee for the faithful performance of the entire Contract equivalent to..... (*) of the said value of the aforesaid work under the Contract to the Employer.

We *[Name & Address of the Insurance Company]* having its Head Office at (hereinafter referred to as the 'Surety', which expression shall, unless repugnant to the context of meaning thereof, include its successors, administrators, executors and assigns) do hereby guarantee and undertake to pay the Employer, on demand any and all monies payable by the Contractor to the extent of (*) as aforesaid at any time upto (@) *[days/month/year]* without any demur, reservation, contest, recourse or protest and/or without any reference to the Contractor. Any such demand made by the Employer on the Insurance Company shall be conclusive and binding notwithstanding any difference between the Employer and the Contractor or any dispute pending before any Court, Tribunal, Arbitrator or any other authority. The Surety undertakes not to revoke this guarantee during its currency without previous consent of the Employer and further agrees that the guarantees herein contained shall continue to be enforceable till the Employer discharges this guarantee or till *[days/month/year]* whichever is earlier.

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The Employer shall have the fullest liberty, without affecting in any way the liability of the Insurance company under this guarantee, from time to time to extend the time for performance of the Contract by the Contractor. The Employer shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Contractor, and to exercise the same at any time in any manner, and either to enforce or to forbear to enforce any covenants, contained or implied, in the Contract between the Employer and the Contractor or any other course or remedy or security available to the Employer. The Insurance company shall not be released of its obligations under these presents by any exercise by the Employer of its liberty with reference to the matters aforesaid or any of them or by reason of any other act or forbearance or other acts of omission or commission on the part of the Employer or any other indulgence shown by the Employer or by any other matter or thing whatsoever which under law would, but for this provision have the effect of relieving the Insurance Company.

The Surety declares that this Insurance Surety Bond is issued by the name of Insurance Company) as per applicable rules and regulations of insurance regulatory development authority of India (IRDAI), and also agrees that the Employer at its option shall be entitled to enforce this Guarantee against the Insurance Company as a principal debtor, in the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee the Employer may have in relation to the Contractor's liabilities.

- i) Our liability under this Insurance Surety Bond shall not exceed.....(*).....
- ii) This Insurance Surety Bond shall be valid upto.....(+)
- iii) We are liable to pay the guaranteed amount or any part thereof under this Insurance Surety Bond only and only if Employer serve upon Insurance Company a written claim or demand on or before(@)

Dated this day of.....20..... at

**WITNESS
Insurance**

**Signed for and on behalf of the
Company**

1.
(Signature)

.....
(Signature)

.....
(Name)

.....
(Name)

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Notes:

1. **(*)** This sum shall be **Five percent (5%)** of the accepted tender value denominated in the types and proportions of currencies.

(@) The Performance Guarantee should be valid for a period of 60 days beyond the date of completion of all contractual obligations of the contractor, including Defect Liability Period.

(+) This date will be the date of issue of defect liability Certificate (if applicable).
2. Insurance Surety Bond should be executed on appropriate stamp paper of requisite value, such stamp paper should be purchased in the name of Issuing Insurance Company, not more than six (6) months prior to execution / issuance of Insurance Surety Bond. The name of the purchaser should appear at the back side of stamp paper in the Vendors Stamp. Insurance Surety Bond should contain rubber stamp of the authorized signatory of the Insurance Company indicating the name, designation and signature/ power of attorney number as well as telephone numbers / e-Mail Id with full correspondence address of the Insurance Company.

In case the same is issued by an International Insurance Company (it should be registered under Insurance Act 1938 or as amended from time to time and approved by the Insurance Regulatory Development Authority of India (IRDAI)), the law prevalent in the country of execution shall prevail for the purpose of Stamp Duty on the Insurance Surety Bond.

However, in such a case, the Insurance Surety Bond shall be got confirmed through any Indian Scheduled/Nationalized Insurance Company.
3. Insurance Surety Bond is required to be submitted directly to the Employer by the issuing Insurance Company (on behalf of Contractor) under registered post (A.D.). The Contractor can submit an advance copy of Insurance Surety Bond to the Engineer.
4. The issuing Insurance Company shall write the name of Insurance Company's controlling branch/ Head Office along with contact details like telephone no., e-Mail Id and full correspondence address in order to get the confirmation of Insurance Surety Bond from that branch/ Head office, if so required.

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Form-9

SPECIMEN LETTER OF AUTHORITY FROM BANK FOR ALL BGs

(To be executed on Bank's Letter Head)

Date:

To,
The Personnel Officer,
Deendayal Port Authority
General Administration Department,
Labour Welfare Section,
A.O. Building,
Gandhidham – 370201
Gujarat (State)

Sub: Our Bank Guarantee No. _____
dated _____ for Rs. _____ favoring yourselves
issued _____ on _____ a/c _____ of
M/s. _____
(Name of contractor)

.....

Dear Sir,

We confirm having issued the above mentioned guarantee favouring yourselves, issued on account of M/s. _____ validity for expiry upto date _____ and claim expiry date upto _____ We also confirm 1) _____ 2) _____ is/are empowered to sign such Bank Guarantee on behalf of the Bank and his/their signatures is/are binding on the Bank.

Name of signature of Bank Officer

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Form-10

STATEMENT SHOWING THE DISTANCE IN KILOMETERS AS PER THE SCHEDULE OF BUS SERVICE		
Bus No.	Route	Kilometers (per day)
	Diesel Bus (32 Seater) for transportation of persons inside and outside of Port Areas of DPA	
1	North Gate to Berth No. 10 & back to North Gate (Central Road)	137
2	North Gate to West Gate 3 & back to North Gate	165.8
3	North Gate to West Gate-1 (Connecting Godowns & Railway Cabins)	144.8
4	North Gate to Plots Area, 25 Hectare, West Gate-1, NDA, 66 Hectare	140
5	Circular Route - North Gate to ATM (S), C-2, West Gate-2, Circle, Plot: 40 Hectare	150.2
6	Circular Route - (North Gate to WG-1,2,3 via ATM Complex and back to ATM Complex)	182.6
7	Circular Route - (North Gate to Berth No. 10 & back and North Gate to Bunder Area & back to North Gate)	151.4
8	Circular Route - North Gate to 34 Hectare Plot	167.9
9	Circular Route - Inside Berth No. 13 to 16	163.7
10	Outside West Gate - 3 to Outside Main Entry Gate of Berth No. 13 to 16	165.2
	Bus No. 1 to 8 (Outside Trip) – North Gate to Marine Police Station & back - Morning	36.8
	Bus No. 1, 2, 3 & 5 (Outside Trip) – North Gate to Marine Police Station & back - Afternoon	18.4
	Bus No. 1, 3, 8 & 2 (Outside Trip) – North Gate to Marine Police Station & back - Evening	18.4
	Total Kilometers per day	1642.2

Note : (1) Considering working days and holidays, the Kilometers are calculated, as under :-

Average Running Kilometers :

32 Seater Bus : Total 49950.25 Kilometers per month

Guaranteed Kilometers :

32 Seater Bus : Total 40,000 Kilometers per month

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Form-11

SCHEDULE OF BUS SERVICE

Route of Diesel Bus (32 Seater) for transportation of persons inside and outside of Port Areas of Deendayal Port Authority.

Bus No. 1 : North Gate to Berth No. 10 & back to North Gate (Central Road)

Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time (In Seconds)	Distance (In KMs)	Remarks
1	North Gate	Source	7:35:00	0	0	
2	Berth No. 1	7:36:00	7:36:20	20	0.200	
3	Berth No. 3	7:37:20	7:37:40	20	0.400	
4	ATM Complex	7:38:40	7:39:00	20	0.200	
5	Berth No. 5	7:40:00	7:40:20	20	0.200	
6	Berth No. 6	7:41:20	7:41:40	20	0.300	
7	Berth No. 7	7:42:40	7:43:00	20	0.300	
8	Berth No. 8	7:44:00	7:44:20	20	0.300	
9	Berth No. 9	7:45:20	7:45:40	20	0.200	
10	Berth No. 10	7:46:40	7:47:00	20	0.400	
11	Berth No. 9	7:48:00	7:48:20	20	0.400	
12	Berth No. 8	7:49:20	7:49:40	20	0.200	
13	Berth No. 7	7:50:40	7:51:00	20	0.300	
14	Berth No. 6	7:52:00	7:52:20	20	0.300	
15	Berth No. 5	7:53:20	7:53:40	20	0.300	
16	ATM Complex	7:54:40	7:55:00	20	0.200	
17	Berth No. 3	7:56:00	7:56:20	20	0.200	
18	Berth No. 1	7:57:20	7:57:40	20	0.400	
19	North Gate	7:58:40	End	0	0.200	
				Total	5.00	

Trip Nos. & Trip Timings for running Bus No. 1

Trip No.	Timing of Trip (Up & Down)		Trip No.	Timing of Trip (Up & Down)	
	From	to		From	to
1	7:35:00	8:05:00	Tea Break	16:40:00	16:55:00
2	8:10:00	8:40:00	15	16:55:00	17:25:00
3	8:45:00	9:15:00	16	17:30:00	18:00:00
Tea Break	9:15:00	9:30:00	17	18:05:00	18:35:00

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4	9:30:00	10:00:00	18	18:40:00	19:10:00
5	10:05:00	10:35:00	19	19:15:00	19:45:00
6	10:40:00	11:10:00	Dinner Break	19:45:00	20:15:00
7	11:15:00	11:45:00	Outside Trip	20:15:00	20:40:00
8	11:50:00	12:20:00	20	20:40:00	21:10:00
9	12:25:00	12:55:00	21	21:15:00	21:45:00
Lunch Break	12:55:00	13:25:00	22	21:50:00	22:20:00
10	13:25:00	13:55:00	23	22:25:00	22:55:00
11	14:00:00	14:30:00	24	23:00:00	23:30:00
12	14:35:00	15:05:00	25	23:35:00	0:05:00
13	15:10:00	15:40:00	26	0:10:00	0:40:00
14	15:45:00	16:15:00	27	0:45:00	1:15:00
Outside Trip	16:15:00	16:40:00	Night Halt (01:15 to 07:00)		

Note:	(a) Speed should not exceed 20 kilometres per hour. (b) Distance to be covered from Stop No. 1 to 19 is 5 (Five) Kilometres; and thus, considering 27 trips per day, the running Kilometres for the bus is 135 Kilometres (i.e. 5 KMs x 27 trips). However, 2 extra Kilometres per day will be considered for Parking/Cleaning/Washing. Hence, total running kilometres to be considered is 137 kilometres per day.
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Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Route of Diesel Bus (32 Seater) for transportation of persons inside and outside of Port Areas of Deendayal Port Authority.

Bus No. 2 : North Gate to West Gate 3 & back to North Gate

Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time (In Seconds)	Distance (In KMs)	Remarks
1	North Gate	Source	7:40:00	0	0	
2	Berth No. 1	7:41:00	7:41:20	20	0.200	
3	Berth No. 3	7:42:20	7:42:40	20	0.400	
4	ATM Complex	7:43:40	7:44:00	20	0.200	
5	Berth No. 5	7:45:00	7:45:20	20	0.200	
6	Berth No. 6	7:46:20	7:46:40	20	0.300	
7	Berth No. 7	7:47:40	7:48:00	20	0.300	
8	Berth No. 8	7:49:00	7:49:20	20	0.300	
9	Berth No. 9	7:50:20	7:50:40	20	0.200	
10	Berth No. 10	7:51:40	7:52:00	20	0.400	
11	Berth No. 11 Backup Area	7:53:00	7:53:20	20	0.500	
12	West Gate-3	7:57:20	7:57:40	20	0.900	
13	Berth No. 11 Backup Area	8:01:40	8:02:00	20	0.900	
14	Berth No. 10	8:03:00	8:03:20	20	0.500	
15	Berth No. 9	8:04:20	8:04:40	20	0.400	
16	Berth No. 8	8:05:40	8:06:00	20	0.200	
17	Berth No. 7	8:07:00	8:07:20	20	0.300	
18	Berth No. 6	8:08:20	8:08:40	20	0.300	
19	Berth No. 5	8:09:40	8:10:00	20	0.300	
20	ATM Complex	8:11:00	8:11:20	20	0.200	
21	Berth No. 3	8:12:20	8:12:40	20	0.200	
22	Berth No. 1	8:13:40	8:14:00	20	0.400	
23	North Gate	8:15:00	End	0	0.200	
Total					7.8	

Trip Nos. & Trip Timings for running Bus No. 2

Trip No.	Timing of Trip (Up & Down)		Trip No.	Timing of Trip (Up & Down)	
	From	to		From	to
1	7:40:00	8:20:00	Tea Break	16:50:00	17:05:00
2	8:25:00	9:05:00	12	17:05:00	17:45:00
Tea Break	9:05:00	9:20:00	13	17:50:00	18:30:00

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

3	9:20:00	10:00:00	14	18:35:00	19:15:00
4	10:05:00	10:45:00	15	19:20:00	20:00:00
5	10:50:00	11:30:00	16	20:05:00	20:45:00
6	11:35:00	12:15:00	Outside Trip	20:45:00	21:10:00
7	12:20:00	13:00:00	Dinner Break	21:10:00	21:40:00
Lunch Break	13:00:00	13:30:00	17	21:40:00	22:20:00
8	13:30:00	14:10:00	18	22:25:00	23:05:00
9	14:15:00	14:55:00	19	23:10:00	23:50:00
10	15:00:00	15:40:00	20	23:55:00	0:35:00
11	15:45:00	16:25:00	21	0:40:00	1:20:00
Outside Trip	16:25:00	16:50:00	Night Halt (01:20 to 07:00)		

Note:	(a) Speed should not exceed 20 kilometres per hour. (b) Distance to be covered from Stop No. 1 to 23 is 7.8 (Seven KMs & Eight hundred Metres) Kilometres; and thus, considering 21 trips per day, the running Kilometres for the bus is 163.8 Kilometres (i.e. 7.8 KMs x 21 trips). However, 2 extra Kilometres per day will be considered for Parking/Cleaning/Washing. Hence, total running kilometres to be considered is 165.8 kilometres per day.
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Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Route of Diesel Bus (32 Seater) for transportation of persons inside and outside of Port Areas of Deendayal Port Authority.

Bus No. 3 : North Gate to West Gate-1 (Connecting Godowns & Railway Cabins)

Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time (In Seconds)	Distance (In KMs)	Remarks
1	North Gate	Source	7:45:00	0	0	
2	Canteen No. 1	7:46:00	7:46:20	20	0.300	
3	IMC Terminal	7:47:20	7:47:40	20	0.200	
4	Godown No. 30	7:48:40	7:49:00	20	0.300	
5	Godown No. 18	7:50:00	7:50:20	20	0.300	
6	Godown No. 33	7:51:20	7:51:40	20	0.300	
7	Godown No. 31 Rly. Cabin	7:52:40	7:53:00	20	0.200	
8	66 KV Station & WB-3	7:54:00	7:54:20	20	0.300	
9	WG-2 Circle & WB-16	7:55:20	7:55:40	20	0.200	
10	WB-14	7:57:40	7:58:00	20	0.500	
11	WB-15 & 11	7:59:00	7:59:20	20	0.300	
12	Gautam Freight WB	8:00:20	8:00:40	20	0.300	
13	West Gate-1	8:01:40	8:02:00	20	0.200	
14	Gautam Freight WB	8:03:00	8:03:20	20	0.200	
15	WB-15 & 11	8:04:20	8:04:40	20	0.300	
16	WB-14	8:05:40	8:06:00	20	0.300	
17	WG-2 Circle & WB-16	8:08:00	8:08:20	20	0.500	
18	66 KV Station & WB-3	8:09:20	8:09:40	20	0.200	
19	Godown No. 31 Rly. Cabin	8:10:40	8:11:00	20	0.300	
20	Godown No. 33	8:12:00	8:12:20	20	0.200	
21	Godown No. 18	8:13:20	8:13:40	20	0.300	
22	Godown No. 30	8:14:40	8:15:00	20	0.300	
23	IMC Terminal	8:16:00	8:16:20	20	0.300	
24	Canteen No. 1	8:17:20	8:17:40	20	0.200	
25	North Gate	8:18:40	End	0	0.300	
				Total	6.8	

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Trip Nos. & Trip Timings for running Bus No. 3

Trip No.	Timing of Trip (Up & Down)		Trip No.	Timing of Trip (Up & Down)	
	From	to		From	to
1	7:45:00	8:25:00	Outside Trip	16:35:00	17:00:00
2	8:30:00	9:10:00	12	17:00:00	17:40:00
Tea Break	9:10:00	9:25:00	13	17:45:00	18:25:00
3	9:25:00	10:05:00	14	18:30:00	19:10:00
4	10:10:00	10:50:00	15	19:15:00	19:55:00
5	10:55:00	11:35:00	Dinner	19:55:00	20:25:00
6	11:40:00	12:20:00	Outside Trip	20:25:00	20:50:00
7	12:25:00	13:05:00	16	20:50:00	21:30:00
Lunch Break	13:05:00	13:35:00	17	21:35:00	22:15:00
8	13:35:00	14:15:00	18	22:20:00	23:00:00
9	14:20:00	15:00:00	19	23:05:00	23:45:00
10	15:05:00	15:45:00	20	23:50:00	0:30:00
Tea Break	15:45:00	15:55:00	21	0:35:00	1:15:00
11	15:55:00	16:35:00	Night Halt (01:15 to 07:00)		

Note:	(a) Speed should not exceed 20 kilometres per hour. (b) Distance to be covered from Stop No. 1 to 25 is 6.8 (Six KMs & Eight hundred Metres) Kilometres; and thus, considering 21 trips per day, the running Kilometres for the bus is 142.8 Kilometres (i.e. 6.8 KMs x 21 trips). However, 2 extra Kilometres per day will be considered for Parking/Cleaning/Washing. Hence, total running kilometres to be considered is 144.8 kilometres per day.
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Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Route of Diesel Bus (32 Seater) for transportation of persons inside and outside of Port Areas of Deendayal Port Authority.

Bus No. 4 : North Gate to Plots Area, 25 Hectare, West Gate-1, NDA, 66 Hectare

Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time (In Seconds)	Distance (In KMs)	Remarks
1	North Gate	Source	7:50:00	0	0	
2	CHA Offices, near Water Tower	7:52:00	7:52:20	20	0.500	
3	West Gate-1	7:53:20	7:53:40	20	0.200	
4	Plots near WG-1, 25 Hec. Entrance	7:54:40	7:55:00	20	0.200	
5	Rest Shelter, Toilet Block	7:57:00	7:57:20	20	0.400	
6	Center Road of 25 Hec. Line-1 Circle	7:58:20	7:58:40	20	0.400	
7	Center Road of 25 Hec. Line-2 Circle	7:59:40	8:00:00	20	0.200	
8	Centre Road of 25 Hec. Last Line	8:01:00	8:01:20	20	0.200	
9	Nr. Boundary wall of 1st line - 25 Hectare	8:02:20	8:02:40	20	0.300	
10	Back to Rest Shelter Toilet Block, 25 Hec.	8:04:40	8:05:00	20	0.400	
11	Entry of 25 Hec. - Return	8:07:00	8:07:20	20	0.400	
12	NDA 66 Hec. A-1, B-1, Nr. Gautam Freight WB	8:08:20	8:08:40	20	0.100	
13	1st Circle of NDA - 66 Hectare	8:09:40	8:10:00	20	0.200	
14	Entry of G-30, G-34, Toilet No. 13, NDA Plot	8:11:00	8:11:20	20	0.200	
15	NDA 66 Hec., C-4, Behind G-34	8:13:20	8:13:40	20	0.400	
16	Shiv Shipping WB, NDA 66 Hec.	8:15:40	8:16:00	20	0.200	
17	Back area of G-34, Plot C-6, NDA 66 Hec.,	8:17:00	8:17:20	20	0.200	

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

	Toilet-14					
18	Ashapura WB, NDA 66 Hectare	8:18:20	8:18:40	20	0.300	
19	Plot A-7, NDA 66 Hec. Central Road	8:19:40	8:20:00	20	0.300	
20	Plot A-4, WB-14, 11, 15, NDA 66 Hec. Central Road	8:23:00	8:23:20	20	0.600	
21	Back to West Gate-1	8:25:20	8:25:40	20	0.500	
22	Back to CHA Office, Water Tower	8:26:40	8:27:00	20	0.200	
23	Back to North Gate	8:29:00	End	0	0.500	
				Total	6.9	

Trip Nos. & Trip Timings for running Bus No. 4

Trip No.	Timing of Trip (Up & Down)		Trip No.	Timing of Trip (Up & Down)	
	From	to		From	to
1	7:50:00	8:35:00	10	16:05:00	16:50:00
2	8:40:00	9:25:00	11	16:55:00	17:40:00
Tea Break	9:25:00	9:40:00	12	17:45:00	18:30:00
3	9:40:00	10:25:00	13	18:35:00	19:20:00
4	10:30:00	11:15:00	14	19:25:00	20:10:00
5	11:20:00	12:05:00	Dinner Break	20:10:00	20:40:00
6	12:10:00	12:55:00	15	20:40:00	21:25:00
Lunch Break	12:55:00	13:25:00	16	21:30:00	22:15:00
7	13:25:00	14:10:00	17	22:20:00	23:05:00
8	14:15:00	15:00:00	18	23:10:00	23:55:00
9	15:05:00	15:50:00	19	0:00:00	0:45:00
Tea Break	15:50:00	16:05:00	20	0:50:00	1:35:00
Night Halt 01:35:00 to 07:00:00					

Note:	(a) Speed should not exceed 20 kilometres per hour. (b) Distance to be covered from Stop No. 1 to 23 is 6.9 (Six KMs & Nine hundred Metres) Kilometres; and thus, considering 20 trips per day, the running Kilometres for the bus is 138 Kilometres (i.e. 6.9 KMs x 20 trips). However, 2 extra Kilometres per day will be considered for Parking/Cleaning/Washing. Hence, total running kilometres to be considered is 140 kilometres per day.
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Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Route of Diesel Bus (32 Seater) for transportation of persons inside and outside of Port Areas of Deendayal Port Authority.

Bus No. 5 : Circular Route - North Gate to ATM (S), C-2, West Gate-2, Circle, Plot: 40 Hectare

Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time (In Seconds)	Distance (In KMs)	Remarks
1	North Gate	Source	7:55:00	0	0	
2	ATM (S) Office Complex	7:58:00	7:58:20	20	0.500	
3	Berth-6, Canteen-2, New LAC-2	8:00:20	8:00:40	20	0.500	
4	Old LAC-2	8:02:40	8:03:00	20	0.400	
5	Behind WB-16, 1st Line of 40 Hectare	8:06:00	8:06:20	20	0.700	
6	40 Hec. 2nd Road Point	8:07:20	8:07:40	20	0.400	
7	Rishi Shipping WB-17, 40 Hectare	8:09:40	8:10:00	20	0.400	
8	ToiletBlock-8, Elect. Sub Station	8:12:00	8:12:20	20	0.300	
9	Plot No. A-1, 3rd row of 40 Hec. Connecting Road WG-2 & WG-3	8:13:20	8:13:40	20	0.300	
10	Plot No. A-3, 4th row of 40 Hec. Connecting Road WG-2 & WG-3	8:15:40	8:16:00	20	0.300	
11	WB-10, 40 Hec. Centre Road, 4th Row	8:18:00	8:18:20	20	0.300	
12	Plot No. C-3, 40 Hectare	8:19:20	8:19:40	20	0.400	
13	Plot No. C-3 Back side, WB-10, 40 Hectare	8:20:40	8:21:00	20	0.200	
14	Plot No. A-3 Behind Area, 40 Hectare	8:22:00	8:22:20	20	0.200	
15	Toilet No. 15, Near	8:23:20	8:23:40	20	0.100	

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

	WG-3 Corner					
16	Return back-WG-2, WB-17, WG-2 circle, Godown-37	8:26:40	8:27:00	20	0.800	
17	Return back - Old LAC-2, Marine Unloader Area	8:29:00	8:29:20	20	0.400	
18	Return back - New LAC-2, Berth No. 6	8:31:20	8:31:40	20	0.400	
19	Return back - ATM Office Complex	8:33:40	8:34:00	20	0.600	
20	North Gate	8:36:00	End	0	0.600	
	Down trip not required			Total	7.8	

Trip Nos. & Trip Timings for running Bus No. 5

Trip No.	Timing of Trip (Up & Down)		Trip No.	Timing of Trip (Up & Down)	
	From	to		From	to
1	7:55:00	8:40:00	Outside Trip	16:45:00	17:10:00
2	8:45:00	9:30:00	Tea Break	17:10:00	17:25:00
Tea Break	9:30:00	9:45:00	11	17:25:00	18:10:00
3	9:45:00	10:30:00	12	18:15:00	19:00:00
4	10:35:00	11:20:00	13	19:05:00	19:50:00
5	11:25:00	12:10:00	14	19:55:00	20:40:00
6	12:15:00	13:00:00	Dinner Break	20:40:00	21:10:00
Lunch Break	13:00:00	13:30:00	15	21:10:00	21:55:00
7	13:30:00	14:15:00	16	22:00:00	22:45:00
8	14:20:00	15:05:00	17	22:50:00	23:35:00
9	15:10:00	15:55:00	18	23:40:00	0:25:00
10	16:00:00	16:45:00	19	0:30:00	1:15:00
Night Halt 01:15:00 to 07:00:00					

Note:	(a) Speed should not exceed 20 kilometres per hour. (b) Distance to be covered from Stop No. 1 to 20 is 7.8 (Seven KMs & Eight hundred Metres) Kilometres; and thus, considering 19 trips per day, the running Kilometres for the bus is 148.2 Kilometres (i.e. 7.8 KMs x 19 trips). However, 2 extra Kilometres per day will be considered for Parking/Cleaning/Washing. Hence, total running kilometres to be considered is 150.2 kilometres per day.
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Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Route of Diesel Bus (32 Seater) for transportation of persons inside and outside of Port Areas of Deendayal Port Authority.

Bus No. 6 : Circular Route - (North Gate to WG-1,2,3 via ATM Complex and back to ATM Complex)

Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time (In Seconds)	Distance (In KMs)	Remarks
1	North Gate	Source	8:00:00	0	0	
2	ATM Complex Via Berth No. 1	8:03:00	8:03:20	20	0.600	Only once in a day
3	West Gate-1 Via WG-2 Circle	8:09:20	8:09:40	20	1.100	
4	West Gate-2	8:15:40	8:16:00	20	1.700	
5	West Gate-3	8:22:00	8:22:20	20	1.600	
6	Berth No. 10	8:28:20	8:28:40	20	1.300	
7	ATM Complex	8:32:40	8:33:00	20	1.500	
				Total	7.8	

Trip Nos. & Trip Timings for running Bus No. 6

Trip No.	Timing of Trip (Up & Down)		Trip No.	Timing of Trip (Up & Down)	
	From	to		From	To
1	8:00:00	8:35:00	13	16:45:00	17:20:00
2	8:40:00	9:15:00	14	17:25:00	18:00:00
Tea Break	9:15:00	9:30:00	15	18:05:00	18:40:00
3	9:30:00	10:05:00	16	18:45:00	19:20:00
4	10:10:00	10:45:00	17	19:25:00	20:00:00
5	10:50:00	11:25:00	18	20:05:00	20:40:00
6	11:30:00	12:05:00	19	20:45:00	21:20:00
7	12:10:00	12:45:00	Dinner Break	21:20:00	21:50:00
Lunch Break	12:45:00	13:15:00	20	21:50:00	22:25:00
8	13:15:00	13:50:00	21	22:30:00	23:05:00
9	13:55:00	14:30:00	22	23:10:00	23:45:00
10	14:35:00	15:10:00	23	23:50:00	0:25:00
11	15:15:00	15:50:00	24	0:30:00	1:05:00
Tea Break	15:50:00	16:05:00	25	1:10:00	1:45:00
12	16:05:00	16:40:00	Night Halt (01:45 to 07:00)		

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Note:	(a) Speed should not exceed 20 kilometres per hour. (b) Distance to be covered from Stop No. 1 to 7 is 7.2 (Seven KMs & Two hundred Metres) Kilometres; and thus, considering 25 trips per day, the running Kilometres for the bus is 180 Kilometres (i.e. 7.2 KMs x 25 trips). However, 2 extra Kilometres per day will be considered for Parking/Cleaning/Washing plus 0.6 KM for initial journey per day from North Gate to ATM Complex . Hence, total running kilometres to be considered is 182.6 kilometres per day.
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Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Route of Diesel Bus (32 Seater) for transportation of persons inside and outside of Port Areas of Deendayal Port Authority.

Bus No. 7 : Circular Route - (North Gate to Berth No. 10 & back and North Gate to Bunder Area & back to North Gate

Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time (In Seconds)	Distance (In KMs)	Remarks
1	North Gate	Source	8:05:00	0	0	
2	Berth No. 1	8:06:00	8:06:20	20	0.200	
3	Berth No. 3	8:07:20	8:07:40	20	0.400	
4	ATM Complex	8:08:40	8:09:00	20	0.200	
5	Berth No. 5	8:10:00	8:10:20	20	0.200	
6	Berth No. 6	8:11:20	8:11:40	20	0.300	
7	Berth No. 7	8:12:40	8:13:00	20	0.300	
8	Berth No. 8	8:14:00	8:14:20	20	0.300	
9	Berth No. 9	8:15:20	8:15:40	20	0.200	
10	Berth No. 10	8:16:40	8:17:00	20	0.400	
11	Berth No. 9	8:18:00	8:18:20	20	0.400	
12	Berth No. 8	8:19:20	8:19:40	20	0.200	
13	Berth No. 7	8:20:40	8:21:00	20	0.300	
14	Berth No. 6	8:22:00	8:22:20	20	0.300	
15	Berth No. 5	8:23:20	8:23:40	20	0.300	
16	ATM Complex	8:24:40	8:25:00	20	0.200	
17	Berth No. 3	8:26:00	8:26:20	20	0.200	
18	Berth No. 1	8:27:20	8:27:40	20	0.400	
19	North Gate	8:28:40	8:29:00	20	0.200	
20	SNA Jetty	8:31:00	8:31:20	20	0.400	
21	Bunder Area Gate WB-1	8:32:20	8:32:40	20	0.200	
22	Toilet Block-11	8:33:40	8:34:00	20	0.400	
23	Dry Dock Area	8:36:00	8:36:20	20	0.200	
24	5 Hect. Plot No. 8	8:38:20	8:38:40	20	0.400	
25	5 Hect. Plot No. 9	8:39:40	8:40:00	20	0.200	
26	Backside of Plot No. 8	8:42:00	8:42:20	20	0.400	
27	Bunder Area Gate WB-1	8:44:20	8:44:40	20	0.400	
28	SNA Jetty	8:45:40	8:46:00	20	0.300	
29	North Gate	8:47:00	End	0	0.400	
				Total	8.3	

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Trip Nos. & Trip Timings for running Bus No. 7

Trip No.	Timing of Trip (Up & Down)		Trip No.	Timing of Trip (Up & Down)	
	From	to		From	To
1	8:05:00	8:55:00	9	16:10:00	17:00:00
2	9:00:00	9:50:00	10	17:05:00	17:55:00
Tea Break	9:50:00	10:05:00	11	18:00:00	18:50:00
3	10:05:00	10:55:00	12	18:55:00	19:45:00
4	11:00:00	11:50:00	13	19:50:00	20:40:00
5	11:55:00	12:45:00	Dinner Break	20:40:00	21:10:00
Lunch Break	12:45:00	13:15:00	14	21:10:00	22:00:00
6	13:15:00	14:05:00	15	22:05:00	22:55:00
7	14:10:00	15:00:00	16	23:00:00	23:50:00
8	15:05:00	15:55:00	17	23:55:00	0:45:00
Tea Break	15:55:00	16:10:00	18	0:50:00	1:40:00
Night Halt 01:40:00 to 07:00:00					

Note:	(a) Speed should not exceed 20 kilometres per hour. (b) Distance to be covered from Stop No. 1 to 29 is 8.3 (Eight KMs & Three hundred Metres) Kilometres; and thus, considering 18 trips per day, the running Kilometres for the bus is 149.4 Kilometres (i.e. 8.3 KMs x 18 trips). However, 2 extra Kilometres per day will be considered for Parking/Cleaning/Washing. Hence, total running kilometres to be considered is 151.4 kilometres per day.
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Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Route of Diesel Bus (32 Seater) for transportation of persons inside and outside of Port Areas of Deendayal Port Authority.

Bus No. 8 : Circular Route - North Gate to 34 Hectare Plot

Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time (In Seconds)	Distance (In KMs)	Remarks
1	North Gate	Source	8:10:00	0	0	
2	ATM Complex	8:13:00	8:13:20	20	0.600	
3	New LAC-2	8:15:20	8:15:40	20	0.500	
4	West Gate-2 Circle, WB-16	8:18:40	8:19:00	20	0.800	
5	Toilet Block-15, WG-3	8:22:00	8:22:20	20	0.700	
6	Plot No.A-1 Nr. WG-3	8:23:20	8:23:40	20	0.300	
7	Toilet Block-21, Plot A-2 & B-2, 34 Hect.	8:24:40	8:25:00	20	0.200	
8	Plot No. C-1 & C-2 34 Hect.	8:26:00	8:26:20	20	0.200	
9	Plot No. B-3 & C-3 34 Hect. Nr. Pump House	8:28:20	8:28:40	20	0.600	
10	Backside of Plot B-3 & A-3	8:30:40	8:31:00	20	0.300	
11	Frontside of Plot A-2 & A-3	8:32:00	8:32:20	20	0.300	
12	Toilet Block-15, WG-3	8:35:20	8:35:40	20	0.700	
13	WG-2 Circle, WB-16	8:38:40	8:39:00	20	0.800	
14	New LAC-2	8:42:00	8:42:20	20	0.800	
15	ATM Complex	8:44:20	8:44:40	20	0.500	
16	North Gate	8:46:40	End	0	0.600	
				Total	7.9	

Trip Nos. & Trip Timings for running Bus No. 8

Trip No.	Timing of Trip (Up & Down)		Trip No.	Timing of Trip (Up & Down)	
	From	to		From	To
1	8:10:00	8:50:00	11	16:25:00	17:05:00
2	8:55:00	9:35:00	12	17:10:00	17:50:00
Tea Break	9:35:00	9:50:00	13	17:55:00	18:35:00
3	9:50:00	10:30:00	14	18:40:00	19:20:00
4	10:35:00	11:15:00	15	19:25:00	20:05:00

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

5	11:20:00	12:00:00	Dinner Break	20:05:00	20:35:00
6	12:05:00	12:45:00	Outside Trip	20:35:00	21:00:00
Lunch Break	12:45:00	13:15:00	16	21:00:00	21:40:00
7	13:15:00	13:55:00	17	21:45:00	22:25:00
8	14:00:00	14:40:00	18	22:30:00	23:10:00
9	14:45:00	15:25:00	19	23:15:00	23:55:00
Tea Break	15:25:00	15:40:00	20	0:00:00	0:40:00
10	15:40:00	16:20:00	21	0:45:00	1:25:00
Night Halt 01:25:00 to 07:00:00					

Note:	(a) Speed should not exceed 20 kilometres per hour. (b) Distance to be covered from Stop No. 1 to 16 is 7.9 (Seven KMs & Nine hundred Metres) Kilometres; and thus, considering 21 trips per day, the running Kilometres for the bus is 165.9 Kilometres (i.e. 7.9 KMs x 21 trips). However, 2 extra Kilometres per day will be considered for Parking/Cleaning/Washing. Hence, total running kilometres to be considered is 167.9 kilometres per day.
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Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Route of Diesel Bus (32 Seater) for transportation of persons inside and outside of Port Areas of Deendayal Port Authority.

Bus No. 9 : Circular Route - Inside Berth No. 13 to 16

Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time (In Seconds)	Distance (In KMs)	Remarks
1	Entry Gate of Berth No. 13 to 16	Start	7:00:00	0	0.000	
2	Berth-15 - Old Main Gate	7:06:00	7:06:20	20	1.300	
3	Opp. B.-15, Wind Mill Storage Area	7:08:20	7:08:40	20	0.300	
4	B.-15-A, Toilet Block-19	7:11:40	7:12:00	20	0.600	
5	End of Berth-16	7:14:00	7:14:20	20	0.300	
6	Berth No. 15	7:17:20	7:17:40	20	0.700	
7	Berth No. 14	7:18:40	7:19:00	20	0.100	
8	Berth-13, Nr. KICT Gate	7:20:00	7:20:20	20	0.300	
9	Berth-13, Elect. Sub Station	7:22:20	7:22:40	20	0.500	
10	Shed-6 & 7 of CJ-13, First Aid Centre	7:23:40	7:24:00	20	0.300	
11	Berth-13, Elect. Sub Station	7:26:00	7:26:20	20	0.300	
12	Berth-13, Nr. KICT Gate	7:28:20	7:28:40	20	0.400	
13	Berth No. 14	7:29:40	7:30:00	20	0.300	
14	B.-15 & 15-A, Centre Road	7:31:00	7:31:20	20	0.300	
15	Opp. B.-15, Wind Mill & Wooden Storage Area	7:34:20	7:34:40	20	0.500	
16	Berth-15 - Old Main Gate	7:36:40	7:37:00	20	0.200	
17	Entry/Exit Gate of Berth- 13 to 16	7:40:00	7:40:20	20	1.300	
				Total	7.7	

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Trip Nos. & Trip Timings for running Bus No. 9

Trip No.	Timing of Trip (Up & Down)		Trip No.	Timing of Trip (Up & Down)	
	From	to		From	To
1	7:00:00	7:45:00	12	16:05:00	16:50:00
2	7:50:00	8:35:00	13	16:55:00	17:40:00
3	8:40:00	9:25:00	14	17:45:00	18:30:00
4	9:30:00	10:15:00	15	18:35:00	19:20:00
Tea Break	10:15:00	10:30:00	16	19:25:00	20:10:00
5	10:30:00	11:15:00	15	20:15:00	21:00:00
6	11:20:00	12:05:00	Dinner Break	21:00:00	21:30:00
7	12:10:00	12:55:00	17	21:30:00	22:15:00
Lunch Break	12:55:00	13:25:00	18	22:20:00	23:05:00
8	13:25:00	14:10:00	19	23:10:00	23:55:00
9	14:15:00	15:00:00	20	0:00:00	0:45:00
10	15:05:00	15:50:00	21	0:50:00	1:35:00
Tea Break	15:50:00	16:05:00	Night Halt	01:35:00 to 07:00:00	

Note:	(a) Speed should not exceed 20 kilometres per hour. (b) Distance to be covered from Stop No. 1 to 17 is 7.7 (Seven KMs & Seven hundred Metres) Kilometres; and thus, considering 21 trips per day, the running Kilometres for the bus is 161.7 Kilometres (i.e. 7.7 KMs x 21 trips). However, 2 extra Kilometres per day will be considered for Parking/Cleaning/Washing. Hence, total running kilometres to be considered is 163.7 kilometres per day.
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Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Route of Diesel Bus (32 Seater) for transportation of persons inside and outside of Port Areas of Deendayal Port Authority.

Bus No. 10 : Outside West Gate - 3 to Outside Main Entry Gate of Berth No. 13 to 16

Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time (In Seconds)	Distance (In KMs)	Remarks
1	West Gate - 3	Source	7:00:00	0	0	
2	Berth No. 13 to 16 Main Entry Gate	7:03:00	7:03:20	20	0.800	
3	West Gate - 3	7:06:20	7:06:40	20	0.800	
				Total	1.6	

Trip Nos. & Trip Timings for running Bus No. 10

Trip No.	Timing of Trip (Up) towards Gate of Berth No. 13 to 16		Timing of Trip (Down) towards West Gate -3	
	From	to	From	to
1	7:00:00	7:05:00	7:05:00	7:10:00
2	7:10:00	7:15:00	7:15:00	7:20:00
3	7:20:00	7:25:00	7:25:00	7:30:00
4	7:30:00	7:35:00	7:35:00	7:40:00
5	7:40:00	7:45:00	7:45:00	7:50:00
6	7:50:00	7:55:00	7:55:00	8:00:00
7	8:00:00	8:05:00	8:05:00	8:10:00
8	8:10:00	8:15:00	8:15:00	8:20:00
9	8:20:00	8:25:00	8:25:00	8:30:00
10	8:30:00	8:35:00	8:35:00	8:40:00
11	8:40:00	8:45:00	8:45:00	8:50:00
12	8:50:00	8:55:00	8:55:00	9:00:00
13	9:00:00	9:05:00	9:05:00	9:10:00
14	9:10:00	9:15:00	9:15:00	9:20:00
15	9:20:00	9:25:00	9:25:00	9:30:00
16	9:30:00	9:35:00	9:35:00	9:40:00
17	9:40:00	9:45:00	9:45:00	9:50:00
18	9:50:00	9:55:00	9:55:00	10:00:00
Tea Break 10:00:00 to 10:15:00				
19	10:15:00	10:20:00	10:20:00	10:25:00
20	10:25:00	10:30:00	10:30:00	10:35:00
21	10:35:00	10:40:00	10:40:00	10:45:00
22	10:45:00	10:50:00	10:50:00	10:55:00

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

23	10:55:00	11:00:00	11:00:00	11:05:00
24	11:05:00	11:10:00	11:10:00	11:15:00
25	11:15:00	11:20:00	11:20:00	11:25:00
26	11:25:00	11:30:00	11:30:00	11:35:00
27	11:35:00	11:40:00	11:40:00	11:45:00
28	11:45:00	11:50:00	11:50:00	11:55:00
29	11:55:00	12:00:00	12:00:00	12:05:00
30	12:05:00	12:10:00	12:10:00	12:15:00
31	12:15:00	12:20:00	12:20:00	12:25:00
32	12:25:00	12:30:00	12:30:00	12:35:00
33	12:35:00	12:40:00	12:40:00	12:45:00
34	12:45:00	12:50:00	12:50:00	12:55:00
35	12:55:00	13:00:00	13:00:00	13:05:00
Lunch Break 13:05:00 to 13:35:00				
36	13:35:00	13:40:00	13:40:00	13:45:00
37	13:45:00	13:50:00	13:50:00	13:55:00
38	13:55:00	14:00:00	14:00:00	14:05:00
39	14:05:00	14:10:00	14:10:00	14:15:00
40	14:15:00	14:20:00	14:20:00	14:25:00
41	14:25:00	14:30:00	14:30:00	14:35:00
42	14:35:00	14:40:00	14:40:00	14:45:00
43	14:45:00	14:50:00	14:50:00	14:55:00
44	14:55:00	15:00:00	15:00:00	15:05:00
45	15:05:00	15:10:00	15:10:00	15:15:00
46	15:15:00	15:20:00	15:20:00	15:25:00
47	15:25:00	15:30:00	15:30:00	15:35:00
48	15:35:00	15:40:00	15:40:00	15:45:00
Tea Break 15:45:00 to 16:00:00				
49	16:00:00	16:05:00	16:05:00	16:10:00
50	16:10:00	16:15:00	16:15:00	16:20:00
51	16:20:00	16:25:00	16:25:00	16:30:00
52	16:30:00	16:35:00	16:35:00	16:40:00
53	16:40:00	16:45:00	16:45:00	16:50:00
54	16:50:00	16:55:00	16:55:00	17:00:00
55	17:00:00	17:05:00	17:05:00	17:10:00
56	17:10:00	17:15:00	17:15:00	17:20:00
57	17:20:00	17:25:00	17:25:00	17:30:00
58	17:30:00	17:35:00	17:35:00	17:40:00
59	17:40:00	17:45:00	17:45:00	17:50:00

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

60	17:50:00	17:55:00	17:55:00	18:00:00
61	18:00:00	18:05:00	18:05:00	18:10:00
62	18:10:00	18:15:00	18:15:00	18:20:00
63	18:20:00	18:25:00	18:25:00	18:30:00
64	18:30:00	18:35:00	18:35:00	18:40:00
65	18:40:00	18:45:00	18:45:00	18:50:00
66	18:50:00	18:55:00	18:55:00	19:00:00
67	19:00:00	19:05:00	19:05:00	19:10:00
68	19:10:00	19:15:00	19:15:00	19:20:00
69	19:20:00	19:25:00	19:25:00	19:30:00
70	19:30:00	19:35:00	19:35:00	19:40:00
71	19:40:00	19:45:00	19:45:00	19:50:00
72	19:50:00	19:55:00	19:55:00	20:00:00
73	20:00:00	20:05:00	20:05:00	20:10:00
74	20:10:00	20:15:00	20:15:00	20:20:00
75	20:20:00	20:25:00	20:25:00	20:30:00
Dinner Break 20:30:00 to 21:00:00				
76	21:00:00	21:05:00	21:05:00	21:10:00
77	21:10:00	21:15:00	21:15:00	21:20:00
78	21:20:00	21:25:00	21:25:00	21:30:00
79	21:30:00	21:35:00	21:35:00	21:40:00
80	21:40:00	21:45:00	21:45:00	21:50:00
81	21:50:00	21:55:00	21:55:00	22:00:00
82	22:00:00	22:05:00	22:05:00	22:10:00
83	22:10:00	22:15:00	22:15:00	22:20:00
84	22:20:00	22:25:00	22:25:00	22:30:00
85	22:30:00	22:35:00	22:35:00	22:40:00
86	22:40:00	22:45:00	22:45:00	22:50:00
87	22:50:00	22:55:00	22:55:00	23:00:00
88	23:00:00	23:05:00	23:05:00	23:10:00
89	23:10:00	23:15:00	23:15:00	23:20:00
90	23:20:00	23:25:00	23:25:00	23:30:00
91	23:30:00	23:35:00	23:35:00	23:40:00
92	23:40:00	23:45:00	23:45:00	23:50:00
93	23:50:00	23:55:00	23:55:00	0:00:00
94	0:00:00	0:05:00	0:05:00	0:10:00
95	0:10:00	0:15:00	0:15:00	0:20:00
96	0:20:00	0:25:00	0:25:00	0:30:00

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

97	0:30:00	0:35:00	0:35:00	0:40:00
98	0:40:00	0:45:00	0:45:00	0:50:00
99	0:50:00	0:55:00	0:55:00	1:00:00
100	1:00:00	1:05:00	1:05:00	1:10:00
101	1:10:00	1:15:00	1:15:00	1:20:00
102	1:20:00	1:25:00	1:25:00	1:30:00

Note:	(a) Speed should not exceed 20 kilometres per hour. (b) Distance to be covered from Stop No. 1 to 3 is 1.6 (one KM & six hundred metres) Kilometres; and thus, considering 102 trips per day, the running Kilometres for the bus is 163.2 Kilometres (i.e. 1.6 KMs x 102 trips). However, 2 extra Kilometres per day will be considered for Parking/Cleaning/Washing. Hence, total running kilometres to be considered is 165.2 kilometres per day.
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Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Outside Cargo Jetty Area						
Route & Trip for Bus No. 1 to 8 - North Gate to Marine Police Station & back - Morning Trip						
Bus-1						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	7:00:00	0	0	
2	Marine Police Station	7:05:00	7:10:00	05 Minutes	2.300	
3	Maharao Circle	7:15:00	7:20:00	05 Minutes	1.300	
4	North Gate	7:25:00	Destination	10 Minutes	1.000	
Total					4.60	
Bus-2						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	7:00:00	0	0	
2	Marine Police Station	7:05:00	7:15:00	05 Minutes	2.300	
3	Maharao Circle	7:20:00	7:25:00	05 Minutes	1.300	
4	North Gate	7:30:00	Destination	10 Minutes	1.000	
Total					4.60	
Bus-3						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	7:00:00	0	0	
2	Marine Police Station	7:05:00	7:20:00	05 Minutes	2.300	
3	Maharao Circle	7:25:00	7:30:00	05 Minutes	1.300	
4	North Gate	7:35:00	Destination	10 Minutes	1.000	
Total					4.60	
Bus-4						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	7:00:00	0	0	
2	Marine Police Station	7:05:00	7:25:00	05 Minutes	2.300	
3	Maharao Circle	7:30:00	7:35:00	05 Minutes	1.300	
4	North Gate	7:40:00	Destination	10 Minutes	1.000	
Total					4.60	

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Bus-5						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	7:00:00	0	0	
2	Marine Police Station	7:05:00	7:30:00	05 Minutes	2.300	
3	Maharao Circle	7:35:00	7:40:00	05 Minutes	1.300	
4	North Gate	7:45:00	Destination	10 Minutes	1.000	
Total					4.60	
Bus-6						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	7:00:00	0	0	
2	Marine Police Station	7:05:00	7:35:00	05 Minutes	2.300	
3	Maharao Circle	7:40:00	7:45:00	05 Minutes	1.300	
4	North Gate	7:50:00	Destination	10 Minutes	1.000	
Total					4.60	
Bus-7						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	7:00:00	0	0	
2	Marine Police Station	7:05:00	7:40:00	05 Minutes	2.300	
3	Maharao Circle	7:45:00	7:50:00	05 Minutes	1.300	
4	North Gate	7:55:00	Destination	10 Minutes	1.000	
Total					4.60	
Bus-8						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	7:00:00	0	0	
2	Marine Police Station	7:05:00	7:45:00	05 Minutes	2.300	
3	Maharao Circle	7:50:00	7:55:00	05 Minutes	1.300	
4	North Gate	8:00:00	Destination	10 Minutes	1.000	
Total					4.60	

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Route & Trip for Four Buses - North Gate to Marine Police Station & back - Afternoon Trip						
<u>Bus-1</u>						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	16:15:00	0	0	
2	Maharao Circle	16:20:00	16:25:00	05 Minutes	1.300	
3	Marine Police Station	16:30:00	16:35:00	05 Minutes	1.000	
4	North Gate	16:40:00	Destination		2.300	
Total					4.60	
<u>Bus-2</u>						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	16:25:00	0	0	
2	Maharao Circle	16:30:00	16:35:00	05 Minutes	1.300	
3	Marine Police Station	16:40:00	16:45:00	05 Minutes	1.000	
4	North Gate	16:50:00	Destination		2.300	
Total					4.60	
<u>Bus-3</u>						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	16:35:00	0	0	
2	Maharao Circle	16:40:00	16:45:00	05 Minutes	1.300	
3	Marine Police Station	16:50:00	16:55:00	05 Minutes	1.000	
4	North Gate	17:00:00	Destination		2.300	
Total					4.60	
<u>Bus-5</u>						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	16:45:00	0	0	
2	Maharao Circle	16:50:00	16:55:00	05 Minutes	1.300	
3	Marine Police Station	17:00:00	17:05:00	05 Minutes	1.000	
4	North Gate	17:10:00	Destination		2.300	
Total					4.60	

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

<u>Route & Trip for Four Buses - North Gate to Marine Police Station & back - Evening Trip</u>						
<u>Bus-1</u>						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	20:15:00	0	0	
2	Maharao Circle	20:20:00	20:25:00	05 Minutes	1.300	
3	Marine Police Station	20:30:00	20:35:00	05 Minutes	1.000	
4	North Gate	20:40:00	Destination		2.300	
Total					4.60	
<u>Bus-3</u>						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	20:25:00	0	0	
2	Maharao Circle	20:30:00	20:35:00	05 Minutes	1.300	
3	Marine Police Station	20:40:00	20:45:00	05 Minutes	1.000	
4	North Gate	20:50:00	Destination		2.300	
Total					4.60	
<u>Bus-8</u>						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	20:35:00	0	0	
2	Maharao Circle	20:40:00	20:45:00	05 Minutes	1.300	
3	Marine Police Station	20:50:00	20:55:00	05 Minutes	1.000	
4	North Gate	21:00:00	Destination		2.300	
Total					4.60	
<u>Bus-2</u>						
Sr. No.	Station Name	Arrival Time	Departure Time	Halt Time	Distance (In KMs)	Remarks
1	North Gate	Source	20:45:00	0	0	
2	Maharao Circle	20:50:00	20:55:00	05 Minutes	1.300	
3	Marine Police Station	21:00:00	21:05:00	05 Minutes	1.000	
4	North Gate	21:10:00	Destination		2.300	
Total					4.60	

Note : The 10 Nos. of 32 Seater Buses are intended to be used for transportation of persons inside and outside of Port Areas of DPA; however, the Deendayal Port Authority may deploy these Buses for any other purpose, as and when required, during the contract period.

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

SECTION- V

SCOPE OF WORK AND SPECIFICATION OF BUS

1. The contractor shall provide 10 (ten) Nos. of 32 seater, Non-air-conditioned Diesel Buses Model not older than 2020, manufactured by Renowned Bus Manufacturing Companies like Tata Motors, Eicher Truck & Buses, Ashok Leyland and Bharat Benz, etc. having wheelbase not less than 4300 MM (32 seater), for transportation of persons inside and outside of Port Areas of DPA from various places of Port Areas of DPA at New Kandla and any outstation/interstate trips and other places as directed by the Deendayal Port Authority.
2. The buses are required to be operated on all 365 days or 366 days in a year, in all Shifts, as per Scheduled Time Table, as mentioned in Form-11. The Schedule Time Table may be changed from time to time, which will be binding on the contractor. Further, in addition to the Buses for all Shifts, the Buses should also be made available for use by the Deendayal Port Authority, at any time, with Drivers and Cleaners, as may be required and payment will be released at the same rates for such extra kilometer.
3. **Scope and Operational Context**
 - 3.1 The buses shall operate inside operational Dock/Cargo Jetty Areas where heavy cargo handling equipment, trailers, dumpers, forklifts, cranes and other mechanized systems are in continuous movement.
 - 3.2 The Contractor shall acknowledge that this is an industrial operational zone, and not a normal public road transport environment.
 - 3.3 Safety, traffic discipline and compliance with Port regulations shall override all other operational considerations.
4. **SPECIFICATION OF BUSES:**
 - a) The specification and body of the buses should be strictly as detailed in condition No. 8 of Section - V.
 - b) The bus should be Non-air-conditioned Diesel Buses, Model not older than 2020, manufactured by Renowned Bus Manufacturing Companies like Tata Motors, Eicher Truck & Buses, Ashok Leyland and Bharat Benz, etc., having wheelbase not less than 4300 MM (32 seater).
5. **COMPLIANCE OF STATUTORY PROVISIONS:**

Compliance of various provisions of laws and rules framed hereunder in respect of the buses and personnel employed by Contractor will be the sole responsibility of the contractor. In case Deendayal Port Authority has to suffer any loss, damage, cost etc., it shall be on the account of contractor. The Contractor is required to adhere to the following terms & conditions and also keep the title clear for entering into the contract.

 - A) The Registration Books of vehicles owned to be kept for utilization under contract.

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

- B) The Valid License from Licensing Authority (RTO) for playing the Commercial Vehicles.
- C) Route permits will be obtained to cover all the places as per routes of operation to be provided to contractor, from time-to-time.
- D) The Drivers engaged by the contractor for running the bus should have experience of minimum 5 years for driving the heavy vehicles preferably in industrial/mining/port area and the drivers must possess valid Heavy Vehicle Driving Licenses during the Contract Period.
- E) The maximum age limit of the Drivers should be 60 years.
- F) The Driver shall undergo Port Safety Induction Training & Defensive Driving Training which shall include Familiarization with Dock operational hazards.
- G) No driver shall be deployed without written clearance from the Port Authority.
- H) Comprehensive Insurance of the Vehicle.
- I) Insurance Policy should cover passenger's unlimited personal injury.
- J) Deposit of necessary Passenger Tax to the Statutory Authority.

5.1 **MANDATORY COMPLIANCE WITH STATUTORY, PORT SAFETY & TRAFFIC REGULATIONS**

- A) The Contractor shall comply with:
 - a) All Statutory & Port Safety Regulations,
 - b) Any directions issued by Port Authority from time to time.

6. **OTHER CONDITIONS:**

- A) The receipt of statutory payments made for passenger tax etc. shall have to be shown to Deendayal Port Authority Officials on demand. In case of any deviation, the currency of the contract shall be liable for cancellation with immediate effect and loss if any for hiring other agency or buses shall be recovered from the contractor's Security Deposit or Bills.
- B) Efficient Drivers possessing required valid Heavy Vehicle Driving License and Cleaner shall be provided by the contractor at their own cost. The contractor shall provide proper uniform to them, as approved by the Deendayal Port Authority at their own cost. The monthly salary / wages of the Drivers, cleaners and supervisory staff engaged for the purpose will be deposited in the Nationalized/Scheduled Bank (except Cooperative Bank) having branch at Gandhidham-Kutch on or before 7th day of every month and should submit salary/ wages and PF details on or before 15th day of every month to Personnel Officer, Deendayal Port Authority .
- C) The Buses shall be kept in good running conditions with elegant painting, seats, curtains and meticulous cleanliness.

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

- D) The Buses shall be painted with emblem of Deendayal Port Authority in the front, rear and both sides. The size and pattern of emblem shall be provided by Deendayal Port Authority while entering into the contract and the contractor shall have the emblem painted immediately.
- E) All rules and regulations of Deendayal Port Authority with regard to movement of vehicles will have to be observed and the buses are to be plied as per the instructions of Deendayal Port Authority.
- F) The distance of different route on which the buses are to be operated is annexed at Form 11 and the contractor will raise their bills for the total Kms run by the vehicles based on the Number of Trips for different route. Other than the specified route, the actual kms. run for the same will be taken into account and billed accordingly. The run made for filling Diesel/Maintenance or for whatsoever reasons other than the Authorized Trips will not be counted towards any hire charges. DPA reserves the right to effect changes in the routes and/ or timings and/ or shifts of buses, as and when required and same shall be binding on the contractor.
- G) The space for parking/washing/cleaning of the buses including water will be provided by the Deendayal Port Authority, free of cost.
- H) The contractor shall recruit their own staff for the running of the bus at their own risk and cost. Contractor shall be fully responsible for fulfilling of the statutory requirements under different Labour Acts. In respect of staff, if due to any reasons whatsoever, Deendayal Port Authority is made liable to pay any amount on account of contractor's liabilities under any of the law, such amount shall be recoverable from the contractor's dues. Deendayal Port Authority shall be free to release such amount from the Statutory Deposit of the contractor or from his running bills due for payment.
- I) Manpower shall be appraised with Weekly off, Holidays as per labor laws. In case of work requirement, above mentioned staff may be booked on overtime or called on Holidays or weekly offs as per prevailing labor & overtime rules. Hiring contractors may arrange extra manpower as reliever to the deployed staff on Weekly offis/Holiday subject to pre-approval of EIC for exigencies or to speed up the ongoing maintenance activity or operational requirements other than General shift staff.
- J) Any loss or damage due to any accident or any other reasons, if any, legal dues or penalty on any account shall be borne by the contractor.
- K) In case, the bus is under breakdown or servicing/repairs or not available, the contractor shall provide substitute bus immediately. In case no substitute bus is provided within the minimum time period required for replacement which is half an hour of departure time, Deendayal Port Authority shall be free to arrange bus from another agency at the risk and cost of the contractor and the payment to outside agency will be adjusted from the payment due to contractor. In addition to above,

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the km of respective route(s)/ trip(s) on both the sides per shift/per bus as applicable will be deducted from the guaranteed per month kilometre of 40,000.

- L) Efficient Drivers possessing valid and appropriate Heavy Vehicle Driving License and cleaner shall be provided by the contractor at their own cost. The contractor shall provide proper uniform to them, as approved by the Deendayal Port Authority at their own cost. The monthly salary / wages of the Drivers, cleaners and supervisory staff engaged for the purpose will be deposited in the Nationalized/Scheduled Bank having Branch at Gandhidham- Kutch on or before 7th day of every month under intimation to Personnel Officer, Deendayal Port Authority and should submit salary/ wages and PF details on or before 15th day of every month to Personnel Officer, Deendayal Port Authority. A copy of first page of pass book containing the details of the account holder and copy of relevant page of passbook containing details of credit of the salary of the specific month need to be attached with every running account bill. Payment to Contractor will only be released after documentary evidences are submitted by the Contractor with regard to payment of salary to Driver and Cleaner.
- M) Hiring Contractor is solely responsible for timely payment/wages in accordance with the labor laws.
- N) The contractor shall ensure that the proper staff is employed by them for execution of contractor. In case of misconduct and misbehaviors of Drivers/Cleaners and Supervisory Staff reported by the employees/worker of the Deendayal Port Authority, the contractor will be required to remove such staff from the contracted vehicle being supplied with immediate effect. The contractor shall furnish permanent and present address of Drivers and Cleaner with Two Passport size Photographs and personal data and also the details with regard to family and also educational qualifications, previous experience, validity of driving license, Mobile or Landline No., Eye's testing report etc. and also deposit copies of driving license etc., with the owner. Contractor will not remove any Driver or any staff on bus without prior approval of the Personnel Officer. The posting of Drivers and Cleaners in buses will be required to be done under instruction to Deendayal Port Authority.
- O) The contractor shall have local office in Gandhidham Complex provided with Telephone Nos. and Mobiles and Contractor's representative should be locally available. He shall supervise smooth functioning and any complaint/communication will be passed on to him either personally or telephonically. In this regard, the contractor is required to submit notarized copy of rent agreement or sale deed.
- P) Any loss or damage due to any accident or any other reasons, if any, legal dues or penalty on any account shall be borne by the contractor.
- Q) The contractor shall be liable to pay any increase in Government Taxes or Levies/ Insurance Premium, etc., after opening of Tender, except in case of Passenger Tax.
- R) The contractor shall provide mobile to all drivers of the buses.

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S) The contractor can change the driver with prior written intimation to DPA.

7. SAFETY PROVISIONS :

The following shall be strictly provided in each and every bus.

- i) Valid Fire Extinguishers
- ii) First Aid Kit Boxes
- iii) Reflective Warning Triangles
- iv) Emergency Contact List
- v) Functional interior lighting for night operation
- vi) The Emergency Exit Door/Window shall be provided in suitable numbers for safe exist of the passenger in case of emergency and to be maintained all time in working condition.
- vii) Any other mandatory safety requirement, to be incorporated in the buses for the safety of passengers.
- viii) **In case of breakdown inside operational zone:**
 - Immediate intimation to Traffic Control,
 - Vehicle to be shifted to safe lay-by area within 30 minutes.

7.1 Speed Restriction and Monitoring

- i) Maximum permissible speed inside Port/Dock/Cargo Jetty Area shall be 20 KM per hour or as notified.

7.2 Each bus shall be mandatorily equipped with:

- i) Calibrated Speed Governor (20 KM/hour limit),
- ii) GPS tracking system with real-time monitoring access to Traffic Dept,
- iii) Reverse horn,
- iv) Rear-view camera,
- v) Front and rear dash camera.
- vi) Fitness Certificate from RTO

7.3 Approved Routes and Restricted Zones

- i) Buses shall operate strictly on routes approved/amended by Port Authority (Annexed Route Map).

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7.4 Buses shall not enter:

- i) Active crane swing radius,
- ii) Cargo stacking zones,
- iii) Trailer loading lanes,
- iv) Timber stacking areas,
- v) Coal handling active operational lanes,
- vi) Any notified "Danger Zone".

7.5 Route deviation without authorization shall be treated as serious violation.

7.6 Alcohol and Fatigue Policy

- i) Zero tolerance for alcohol.
- ii) Port Authority reserves right to conduct random breath analyzer tests.
- iii) Maximum continuous driving hours shall not exceed 8 hours per shift.
- iv) Mandatory rest intervals shall be ensured.

8 ADVERTISING & PUBLICITY:

No advertising, publicity matter or other literature is allowed by the Contractor for his own publicity / branding. The Contractor shall write at suitable places on the body of the bus 'On hire to Deendayal Port Authority'. However, the Deendayal Port Authority, will also use the buses suitably for displaying slogans, signage, banners etc., for its branding.

9 SPECIFICATION FOR BUSES

1) DESTINATION INDICATORS:

Fixed type destination boards shall be provided at the front and rear duly illuminated.

10 INSPECTION OF THE BUS BEFORE DELIVERY OF THE BUSES

The Committee, comprising of the Personnel Officer, Supdt./Executive Engineer (Mech.) and Supdt./Executive Engineer (Elect.), shall inspect all the Buses so as to confirm that the Buses to be delivered comply with the specifications and conditions mentioned in the tender

- Before commencement of the work, all 10 Nos. of 32 seater buses will be brought at North Gate of DPA at Kandla.

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- In case of any shortfall pointed out by the Committee, the same is required to be rectified by the Contractor within 15 days from the date of commencement of work. If, the contractor fails to rectify the same, penalty at the rate of Rs. 20,000/- per bus/per day will be levied till it gets rectified. The acceptance of rectification work will be checked and confirmed by the committee upon intimation by the Contractor.

**Seal & Signature
of the contractor**

Personnel Officer

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

SECTION VI

Schedule – B

Sr. No	Description	Rate per kilometer (Rs. In figures)
1	Rates for Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months on the same rates, terms & conditions as per the contract conditions.	_____/Paise _____.
TOTAL		
<p>NOTE: The prices shall be quoted inclusive of all Taxes (excluding GST, fuel escalation and passenger tax), Duties, salary and wages of staff, repair and maintenance cost, fuel cost, insurance and other incidentals etc. The rate will remain firm till completion of work. The passenger tax will be reimbursed by Deendayal Port Authority on actual basis on production of government receipts. Reimbursement of GST will be made as per the applicable rates to the bidder and fuel escalation as per Special Condition No. 13 of Section-III.</p> <p>The rate of wages payable to the Driver, Cleaners, Supervisory and other staff shall not be inferior to the rates of wages notified by the appropriate Govt., from time to time, and applicable in the region; and the Contractor shall also be responsible for other statutory deductions and compliance of various applicable laws.</p>		

**Seal & Signature
of the contractor**

Personnel Officer

Hiring of 10 Nos. of 32 Seater Non-Air Conditioned Diesel Buses, Model : Not older than 2020, alongwith Comprehensive Operation & Maintenance for transportation of persons inside and outside of Port Areas of Deendayal Port Authority for a period of 1 (one) year, extendable by 6 (six) months

Bid Securing Declaration Form

Date: _____

Tender No.

To (insert complete name and address of the Employer/Purchaser) I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of **three** years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the employer/purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for and on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid).