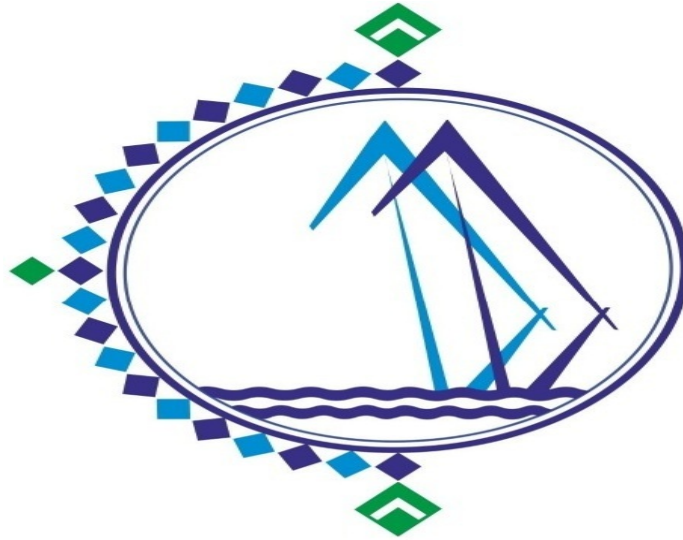


DEENDAYAL PORT AUTHORITY



Invitation of Expression of Interest (EOI)

(BUDGETARY OFFER FROM COMPETENT PARTIES)

TENDER NO: 2025/EDP/NEW WEBSITE

For

**SRS, Design, Development & Maintenance of DPA website for a
Period of 5 Years as per the DBIM, GIGW 3.0 & CERT-in Guidelines**

By

Information Technology

**Chief Manager (ICT)
Deendayal Port Authority,
Room No. 7, Ground Floor, A.O. Building,
Post Box No. 50
GANDHIDHAM (KUTCH)
Email: chiefmngrit@deendayalport.gov.in and
teamleadit@deendayalport.gov.in**

Date of Issue: 04/12/2025

Last date of Submission: 18/12/2025 1500 hrs. Through email or hard copy.

Sub : Invitation of Budgetary quotation through Expression of Interest from competent parties in India to SRS, Design, Development & Maintenance of DPA website for a Period of 5 Years as per the DBIM, GIGW 3.0 & CERT-in Guidelines - reg

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Dear Sir,

Deendayal Port Authority, an autonomous body under Ministry of Ports, Shipping & Waterways, Govt. of India, intends to carry out the work for “SRS, Design, Development & Maintenance of DPA website for a period of 5 years as per the DBIM, GIGW 3.0 guidelines & CERT-in guidelines” as per the Scope of work, Technical specification, Terms & Conditions stipulated below.

Kindly submit your Expression of interest along with budgetary-offer for the subject work on the basis of the scope of work enclosed herewith. Expression of Interest should include profile of your firm, work experience in similar works, summary of turnover, (if any), on the above mentioned E-mail Ids.

The rates quoted must be inclusive of all costs such as tools, tackles, labour, transportation and other auxiliary charges for successful completion of the work excluding GST. The GST applicable shall be shown separately, which shall not be considered for evaluation purposes.

Your EOI with budgetary offers for the above work should reach this office via either courier or email mentioned above, till 16.12.2025 on or before 15:00 hours.

**Chief Manager (ICT) - EDP
Deendayal Port Authority**

1. Invitation to Expression of Interest (EOI)

1.1 Invitation

Project Introduction:

Deendayal Port Authority (DPA) formerly known as Kandla Port Trust, Gujarat, India is seeking the services of experienced bidders for SRS, Design, Development & Maintenance of DPA website for a period of 5 years as per the GIWG 3.0 guidelines & CERT-in guidelines.

About Deendayal Port

Deendayal Port is a Protected Natural Harbour located in Kandla creek which is about 90kms from Gulf of Kutch. This port which is the largest port, in terms of amount of cargo being handled annually in India, is managed by Deendayal Port Authority. It is multi-cargo port offering services at three locations namely – Kandla, Vadinar and Tuna. DPA manages 16 dry cargo berths and 8 oil cargo berths in Kandla and an off- shore oil terminal in Vadinar. The major focus of the port is to reduce the turnaround time of vessels which increases revenue for DPA and reduces costs for clientele. Further, DPA has PPP partners who are managing Terminals at Kandla, Vadinar and Tuna locations.

To meet the burgeoning cargo that is being shipped through this port, DPA has undertaken a number of ambitious capital projects to increase overall berths, capacity and allied infrastructure as part of its long-term strategy to cement its place as the largest port in India. DPA would expect that the website of the Port www.deendayalport.gov.in improves its online presence, a digital platform where it shares information about its services, products, events, and more. It's a way to promote and advertise the organization 24/7, 365 days a year.

DPA as well as the Ministry of Shipping have identified that sustaining and improving upon operations as capacity augmentation takes place in the midst of such robust growth would be a challenging task. The higher annual traffic, and need for improvement in operational performance parameters would necessitate the need for managing all auxiliary functions of the port with a high degree of efficiency and visibility.

DPA has vast IT infrastructure, with the implementation of wide area fibre optic network, RFID systems, CCTV Coverage & SAPA SAP HANA implementation. It has strong digital working environment and website of the Port need to be integrated with various systems like ERP/SAP, Port Operating System, Aadhar portal, Vaahan Portal, National Logistics Portal, Payment Portals, Online recruitment forms with

database & authentication platforms, integration of other Government Portals, integration of social media handles, for which the bidder should have expertise.

It is understood that the bidder has gone through the entire document & understands the terms & conditions, scope of work and other relevant information indicated in the document along with their implications.

The Ports at present request competent bidders for revamping the website of Deendayal Port Authority www.deendayalport.gov.in with SRS Design, Development & Maintenance of DPA website for a period of 5 years. Sr. Deputy Director (EDP)

Post Address for submitting the hard copy of the EOI

**Chief Manager (ICT)
Deendayal Port Authority,
Room No. 7, Ground Floor, A.O. Building,
Post Box No. 50
GANDHIDHAM (KUTCH)
Telephone No. 02836-221251
Fax No. 02836-220047**

Email: chiefmngrit@deendayalport.gov.in and

teamleadit@deendayalport.gov.in

Website : www.deendayalport.gov.in

Deendayal Port Authority approach for the SRS, Design, Development & Maintenance of DPA website for a period of 5 years as per the DBIM, GIGW 3.0 guidelines GOI guidelines & CERT-in guidelines.

SOME INDICATIVES IMPORTANT CLAUSES FOR THE INFORMATION OF THE BIDDERS IS STATED BELOW. THE ACTUAL APPLICABLE CLAUSES WILL BE AS PER THE RFP FLOATED/TENDER DOCUMENT ISSUED FOR THE TENDER, IN COMPLIANCE WITH GOI GUIDELINES, CVC GUIDELINES ETC.

SECTION I

SELECTION METHOD:

1. **Eligible Bidders.**
 - (i) The invitation of Budgetary Bids is open to all eligible bidders meeting the eligibility criteria as defined in Clause No.2
 - (ii) EOI participating party shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the employer.
 - (iii) The EOI participating party should have website development related trained professionals & sufficient experience as given below.
2. **Eligibility Criteria as per the tendering process of the Port & parties who submit Budgetary quote should ensure the same while submitting the budgetary quote to the Port:**
 - 2.1 Average annual financial turnover during the last three years ending **31st Mar 2025** of the previous financial years, should be at least Rs. 30 % Of Estimate.
 - 2.2 Experience of having successfully completed similar works during last 7 years ending last day of the month previous to the one in which applications are invited should be either of the following:
 - i. Three similar completed works each costing not less than Rs. 40% of Estimate (Exc. GST) Or
 - ii. Two similar completed works each costing not less than Rs. 50% of Estimate (Exc. GST) Or
 - iii. One similar completed works costing not less than 80% of Estimate (Exc. GST).

Competencies:

- (a) Past experience in creating and maintaining very professionally and exceptionally creative websites.
- (b) Excellent I.T. skills.

- (c) Strong editorial team with communications skills to write clearly and compellingly in Hindi.
- (d) Ability to juggle priorities and deadlines and perform well under pressure;

Essential knowledge and experience:

- (a) Good information technology skills, with previous experience of website maintenance, management, editing, and/or development.
- (b) Expertise with HTML and content-management systems and latest trends and technology in website content and social media.
- (c) Strong analytical and research skills, including the ability to analyze audiences, attitudes, communications products and messages and to translate them into the design and implementation of effective websites.
- (d) Knowledge of the mandate and work of the Urban local bodies would be desirable.

The Pre-qualification criterial for the tendering process of the Port is stated below. The EOI participants are requested to kindly ensure that these are fulfilled.

S. No.	Eligibility Criteria	Supporting Document Required	Yes / No and Deviation, if any
1	The applicant shall be a single entity, registered as a Company, Firm or Society under respective acts in India & Should have been in existence in India for the last five years	Company Incorporation Certificate or Registration Certification from ROC	
2	The agency must be registered in India with appropriate tax and other administrative authorities.	GST Registration PAN Card	
3	The organization should have had an average business turnover of at least 30% of estimate in the last three years from Software Consultancy Services	Certificate from the Chartered Accountant of the Organization. Audited Balance sheets for last three years.	
4	Should have successfully executed at least any one of the following in the last five years: i) Three similar completed e-Governance projects costing not less than 40 % of the Estimate. ii) Two similar completed e-	Letter from Customers indicating value of the services provided for the project, work order copies, completion	

	Governance projects costing not less than 50% of the Estimate. iii) One similar completed e-Governance project costing not less than 80% of the Estimate.	certificates and a Form II (filled up)	
6	Should have technically qualified and well-experienced strong in-house resource base on company roles.	Resumes of key resources available on company roles, including their PF/EPF no.	
7	The Agency/Firm should have minimum of 5 years of experience of web site development. (Copies of documents/ purchase orders & letter of completion from customers for projects completed in the last five years.)	Copies of the major projects completed during the last 5 years.	
8	The Agency/Firm should have experience of working on cross platforms and must have experience of developing and designing website for at least 5 websites and at least 1 Government department/ entity	Copies of the major projects completed during the last 5 years.	
9	The applicant should furnish an undertaking to the effect that the firm has not been black listed in India.	As in Form H.	
10	The organization or its office should be situated / located in India.	Provide a copy of the address proof	

2.4 "Similar Works" means "**Design, Development & Maintenance of website**"
In any Govt/PSU/PVT Organization.

2.5 All **EOI participating party / budgetary quote** provider shall scan and forward the following information and documents with their bids.

- (a) Copies of original documents defining the constitution or legal status, place of registration and principal place of business, written power of attorney of the signatory of the Bid to commit the Bidder.
- (b) Experience in works of a similar nature as mentioned at Clause 2.4 above. In this regard the party is required to enclose the copies of certificate issued by the clients (Govt. Deptt./PSU/PSE/Reputed

Company) as a proof of having undertaken the works. The period of contract shall be clearly specified in the certificate.

- (c) Average Turnover for last three financial years duly certified by a Chartered Accountant.
- (d) Copies of Income Tax PAN No., Registration No., GST registration no.
- (e) Information regarding any litigation, current or during the last five years, in which the Bidder is involved, the parties concerned and disputed amount. Certificate that party is not blacklisted/debarred by any Govt./PSUs/PSE/Reputed Company) in last 5 years.

2.6 Even though the bidder meets the above qualifying criteria, they are subject to be disqualified, if they have:

- (a) Made misleading or false representations in the forms, statement and attachments submitted in proof of the qualification requirements: and/or
- (b) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.

SECTION II

Scope of work, Technical Specification

DEENDAYAL Port Authority has hosted its corporate Bilingual website <https://www.deendayalport.gov.in> at NIC/BSNL Servers. The website was designed a decade back and has several drawbacks in terms of design, security, rendering etc. It is required that a website needs to be designed afresh.

The Bidder is requested to visit websites of other major ports including that of websites pertaining to <https://mptgoa.gov.in>, New Mangalore Port Authority at <https://newmangaloreport.gov.in> and Cochin Port Authority at <https://cochinport.gov.in> for getting an overview in terms of look and feel of the websites of major seaports.

The broad specifications for designing of new DPA Corporate Website include the following, but not limited to:

1. Bilingual Website:

- (a) Design and develop the Bilingual website on open Platform to support both English and Hindi languages. The Hindi website should be complete replica of English website.
- (b) Understanding the existing website, study, requirement analysis and to be approach with respect to developing a new/existing website.
- (c) The portal should support Web 3.0 (preferably latest) based tools such as RSS feeds, Blogs, Chats, Web Casting (uploading of video files whenever some event happens in DPA), Podcasts & Integration of social media such as YouTube, LinkedIn, Facebook, Twitter etc., and flashing events from SNSs. Website should handle more than 100 concurrent users with anti-spamming feature.
- (d) Separate Authentication Privileges for Super user (Administrator) and Normal Users for Website & Database Management. Admin Dashboard should have the ability to Add/Edit/Delete the contents and need to have Admin panel feature.
- (e) The Bidder is requested to visit websites of other major ports including that of websites pertaining to <https://mptgoa.gov.in>, New Mangalore Port Authority at <https://newmangaloreport.gov.in> and Cochin Port Authority at <https://cochinport.gov.in> for getting an overview in terms of look and feel of the websites of major seaports.
- (f) Provide a language toggle option to switch between English and Hindi versions of the website.
- (g) Ensure that all content, including static text, navigation menus, form fields, and error messages, is available in both languages.

- (h) The Hindi font to be used for website should be provided by Bidder.

2. Website Database:

- (a) Any open-source database system like MySQL, PostgreSQL, or MongoDB can be chosen for implementation. However, the Tenderer is required to confirm with DPA Nodal Officer the database chosen for the website. The Bidder is required to take into consideration the requirements of DPA as regards Pensioners Module, Board Meeting Agenda Document Management Module and based on it needs to seek approval from DPA IT officials duly after furnishing the reasons for selection of a particular database in terms of features, performance, storage, security etc.
- (b) Ensure the database is secure, scalable, and capable of handling pensioners' monthly payroll data, Board Meeting Agenda Documents.

3. User Interface for Tender Publishing & Management (Enquiries/Tenders /Corrigendums/Addendums):

- (a) Develop an intuitive and user-friendly interface for Tender Publishing and Tender Management.
- (b) Implement a secure login system with appropriate access controls for authorized personnel.
- (c) Include fields for tender details such as Title, Description, Last Date for Submission, Estimated Amount etc. and attachments.
- (d) Allow for easy editing, posting and withdrawal of tenders/enquiries, corrigendum, addendums.
- (e) Should automatically transfer Tender Documents to Archive which have exceeded maximum hosting period.
- (f) Designing the User Interface and User Experience UI/UX of the system. Interactive wire-framing & creative designing needed.

4. Content Translation:

- (a) Incorporate a content management system (CMS) that supports multilingual capabilities.
- (b) Provide an interface for administrators to easily input and manage content in both English and Hindi.
- (c) Ensure that the website can handle the translation of large volumes of content accurately and efficiently.

5. Language Selection:

- (a) Include a language selector prominently on the website, allowing users to choose their preferred language.

- (b) Use recognizable language icons or clear labels for language selection to enhance user experience.
- (c) Implement cookies or user preferences to remember the selected language for subsequent visits.

6. Navigation and Menus:

- (a) Translate all navigation menus, dropdowns, and links into both English and Hindi.
- (b) Maintain consistency in the navigation structure and order across both language versions.
- (c) Ensure that the menus and links are legible and easily understandable in both languages.

7. Search Functionality:

- (a) Enable the search functionality to work seamlessly in both English and Hindi.
- (b) Implement a language-aware search that returns relevant results based on the user's selected language.
- (c) Allow users to search for content in either English or Hindi and display results accordingly.

8. Language-specific Content:

- (a) Identify content that is specific to each language and ensure proper translation and localization.
- (b) Pay attention to cultural nuances and idiomatic expressions while translating the content.
- (c) Ensure that images, videos, and downloadable documents also have bilingual captions or descriptions where necessary.

9. Validation and Error Messages:

- (a) Translate all validation messages, error messages, and form field labels into both English and Hindi.
- (b) Ensure that the translated messages are clear and concise, conveying the intended meaning accurately in both languages.
- (c) Validate user input for both languages, accounting for any language-specific requirements or restrictions.

10. User Experience and Readability:

- (a) Pay attention to font choices, sizes, and styles to ensure readability in both English and Hindi.
- (b) Test the website on various devices and screen sizes to ensure that the bilingual content is displayed properly.
- (c) Allow for appropriate line breaks and formatting to accommodate text expansion or contraction when switching between languages.

11. Proofreading and Quality Assurance:

- (a) Engage professional translators or proof readers to ensure accurate and high-quality translations.
- (b) Conduct thorough testing of the bilingual website to identify and resolve any issues related to language switching, content display, and functionality.

12. Chatbot:

- (a) Integrate a chatbot to provide assistance and information to users.
- (b) Implement natural language processing capabilities to understand and respond to user queries effectively.
- (c) Include information about various services rendered by DEENDAYAL Port and provide relevant answers to commonly asked questions.
- (d) Enable the chatbot to guide users through processes, such as tender submission support, help pensioners view their pension slip, help occupants of Port's residential quarters to log civil/electrical complaints, track progress etc.

13. Board Meeting Agenda Interface:

- (a) A separate user interface should be provided for hosting board meeting agendas.
- (b) Board members should be able to access the agenda files and post their comments on each agenda item.
- (c) The interface should display the upcoming meeting dates, agenda items, and relevant documents for each meeting.
- (d) Board members should have the ability to upload additional documents related to specific agenda items.

14. Board Meeting Document Management:

- (a) The website should have a secure document management system to store and organize agenda files, meeting minutes, and other relevant documents.
- (b) Documents should be categorized and easily searchable by meeting date, topic, or keyword.
- (c) Access controls should be implemented to restrict document access to authorized users.

15. Board Meeting Notifications and Communication:

- (a) The website should support email notifications to inform board members about important updates, meeting schedules, and resolutions.

- (b) Users should be able to receive notifications based on their preferences and opt-in for specific types of notifications.
- (c) A communication channel, such as a messaging system or forum, can be implemented to facilitate discussions and collaboration among residents and board members.

16. Employees Corner:

- (a) Employees access to view their monthly payslip based on mobile phone/OTP authentication.

17. Pensioners Portal:

- (a) An interface with validation checks to upload Pensioner's Paybill every month.
- (b) The website should provide an interface for Pensioners to log into the Portal to view their monthly pension slip.
- (c) The Portal should also host various circulars/orders issued by the Port pertaining to Pensioners which can be downloaded by them. The Pensioners should be also able to download various reports/documents in PDF format duly protected with password viz. Form 16, Annual Pension Statement etc.
- (d) Pensioners should be notified via mobile/email or notifications on the website regarding certain compliances like submission of PAN, Life Certificate etc. and information about revision of pension, Form 16 etc.

18. Vigilance Complaints:

- (a) An interface for registering vigilance complaints regarding misconduct, corrupt act etc.
- (b) The details of the complaint to be captured include the Name of the Official against whom the Complaint lodged, Designation of the Official against whom the Complaint is lodged, Department for which the Official is working against whom the Complaint is lodged, Details of the Allegations/Misconduct/Corrupt Act, Name of the Complainant, Postal Address of the Complainant, Identification Document No. (Driving License or Voters Card or Aadhar No), Mobile Details of the Complainant, Email of the Complainant etc.
- (c) The complainant on registering the complaint would receive SMS stating therein that the complaint has been registered and complaint no.
- (d) The system should maintain date-wise status of the complaint and the user can know the status of his complaint by entering his complaint no. and OTP received on the mobile.

- (e) An interface for Chief Vigilance Officer to view the complaints and update the status of the complaint.

19. Data on Port Limits

- (a) Data of Port limits and the details of areas leased, best environmental practices followed to be published on website.

20. Port parameters display:

- (a) Real time display of Port parameters like Average TRT, Operating ratio etc
- (b) Port Charges Calculator for prospective customers
- (c) Through the integration of API, real time estimate of the port charges to be calculated as per the SOR for prospective customers.
- (d) Status of Vendor Payments to be viewed online.
- (e) Customer (Non- Port Users) Payments through Payment Gateway: Link will be provided on the website wherein customer can make payments using payment Gateway.

21. Traffic License Issue/Renewal

- (a) License issue/renewal tab may also be created to receive and issue license application through website. It should have account creation by applicants, online document submission, each documents acceptance/rejection, and license fee payment/receipt generation, after compliance auto license generation after approval of competent authority.

22. Information display/ Circulars:

- (a) Separate tab for Internal complaints committee for online complaints regarding sexual harassment at workplace.
- (b) Specific provisions may be made on the website for accessing circulars/office orders issued by GAD from time to time. All orders/circulars uploaded on the website should be arranged subject-wise and date-wise, as being done by DoPT so that the user can have easy access to these documents.
- (c) A separate tab of 'Regulations & Rules'
- (d) Internal Complaints Committee (ICC)
- (e) Separate tab for Dispute Resolution Forums
- (f) Conciliation Settlement Committee (CSC),
- (g) SAROD (PORTS)
- (h) International Arbitration Centre

23. Security and Data Privacy:

The agency shall ensure that the web portal is security audited by CERT-IN empaneled agency prior to Go-Live. The agency to provide the following security feature

- (a) The website should implement appropriate security measures to protect user data and prevent unauthorized access.
- (b) The login process needs to incorporate captcha and login with OTP functionalities to improve the security of the login processes thereby reducing the risks associated with automated attacks, password leaks and unauthorized access to website user accounts.
- (c) User data, including personal information and complaint details, should be stored securely and handled in accordance with applicable data protection laws.
- (d) The website should have provision for administrators to automate regular backups of the website's data to secure data and ensure data integrity.
- (e) Protection against defacement and hacking of the application.

24. Compliance with Guidelines:

- (a) The website of Chennai Port Authority <https://www.chennaiport.gov.in/home> should be referred as the same is built as per DBIM & GIGW 3.0 guidelines and audited by IIT Kanpur.
- (b) The bidder should adhere to the Guidelines for Indian Government Websites (GIGW 3.0) and CERT-In guidelines for stringent security standards.
- (c) The bidder shall get the Site cyber security audited by the CERT-IN empaneled vendor; the recommendations/observations shall be fixed by the vendor before hosting.
- (d) The bidder shall get the site GIGW compliance audited by the STQC.
- (e) Ensure accessibility features to accommodate visually impaired users, including proper HTML structure, alt tags for images, and support for screen readers.
- (f) Implement robust security measures, such as encryption, secure authentication, and protection against common web vulnerabilities.
- (g) The Bidder should follow Government of India (GOI) Guidelines, standard best practices for the development of web application- Web Content Accessibility Guidelines **WCAG 2.1 Level AA compliance** and Guidelines for Indian Government Websites

(GIGW) for design, content presentation and navigation and also bidder should follow **DBIM** guidelines for a comprehensive style guide and outlines the visual, textual, and experiential elements necessary to bring harmonization to the digital platforms of the Government of India Website. This includes colour palette, typography, iconography, and more

- (h) The Bidder is responsible for obtaining obtain DBIM, GIGW Quality Certification from STQC. The Bidder is also responsible for submission of website quality/security manual of the Website.

25. Cross-Browser and Mobile Compatibility:

- (a) Design and develop the website to be compatible with all major web browsers, including Chrome, Firefox, Safari, and Edge.
- (b) Website shall have necessary security certificates installed so as to open in https which shall be procured by the bidder.
- (c) Implement responsive design techniques to ensure the website functions and displays correctly on various screen sizes and devices, including mobile phones and tablets and also compatible with popular operating systems eg. Windows, Linux, Android, iOS etc.
- (d) The proposed site should support IP Version 6 (IPv6) with backward compatibility with current IP version 4 (IPv4).

26. Instant Support and Maintenance:

- (a) The Bidder should provide prompt support for website updates, bug fixes, and maintenance for a period of five years after the completion of one year warranty period.
- (b) Establish a ticketing system or communication channels for issue reporting and resolution.
- (c) Provide service-level agreements (SLAs) for response times and problem resolution.

27. Hosting on NIC/BSNL Servers:

- (a) Coordinate with the National Informatics Centre (NIC)/BSNL to host the website on their servers.
- (b) Ensure the website meets NIC/BSNL's hosting requirements and follows their server configuration guidelines.
- (c) Mechanism to trigger regular backups and implement disaster recovery measures.
- (d) The contents of existing website should be migrated to the new website as per the directions of the port IT Officials.
- (e) The website would have to hosted on the domain acquired by DPA namely "deendayalport.gov.in"

28. Design and Finalization:

- (a) Work closely with the Port Authorities to finalize the design, look and feel, and overall rendering of the website
- (b) Design, development and demos shall be conducted in the bidder's IT
- (c) Infrastructure.
- (d) Create prototypes and mock-ups to obtain feedback and ensure alignment with the Port Authorities' requirements.
- (e) Incorporate branding elements and visual guidelines provided by the Port Authorities.

29. Search Engine Optimization (SEO):

- (a) Implement SEO best practices to improve the website's visibility in search engine results.
- (b) Conduct keyword research and include relevant keywords in page titles, meta descriptions, headings, and content.
- (c) Ensure proper URL structure, XML sitemap generation, and submission to search engines.
- (d) Optimize page loading times and leverage caching techniques to improve website performance.
- (e) Implement language attribute tags in the website's HTML to indicate the language of each page (e.g., hreflang tags).
- (f) Optimize each language version of the website for relevant keywords and search terms in their respective languages.
- (g) Submit both language versions of the website to search engines and ensure proper indexing and visibility in search results.

30. Hosting and Backup:

- (a) The developed website shall be hosted in the NIC Data Centre/BSNL cloud by the bidder. The requirement of the NIC/BSNL is that the site should be cyber security audited by the cert-in empaneled vendor, and DBIM & GIGW compliance audited by the STQC. The NIC/BSNL will accept the cyber security audited site in the IT infrastructure of the bidder with the undertaking that site shall be GIGW compliance audited by the bidder post launching. The bidder is required to conduct final round of audit of the web contents to ensure that there are no further vulnerabilities and certificate is given with NIC/BSNL IP mentioned in the audit certificate. The annual hosting charges will be borne by DPA.
- (b) The bidder shall perform the backup of website where the authorized person can take backup/restore the website as and when required. The security audit of complete setup has to be done as and when NIC/BSNL/DPA insists on the same.

31. Website Maintenance:

- (a) The Bidder shall provide 05 years on-site support and maintenance for any update (technical, graphics, and linguistic) and incorporate new features as and when required by the user departments of the Port. AMC shall commence after Go-live declaration & certification by Port and 3 months stabilization period thereafter.
- (b) During O&M period continues support/ coordination should be provided on-side as per DPA.

32. Testing:

- (a) All types of post-development testing to be performed by the vendor (like Beta testing, Load testing, User Acceptance Testing etc).

33. Technology Stack

Component	Recommended Technology / Principle	Requirements
Front-end	Modern JavaScript Frameworks (React, Angular, or Vue.js)	<ul style="list-style-type: none">• Must utilize a component-based, modern JavaScript framework to ensure a highly responsive, interactive, and modular user interface. Responsive and mobile-first.• Lightweight and optimized for performance.• Built using standard, widely supported technologies such as:<ul style="list-style-type: none">○ HTML5, CSS3, JavaScript.○ Frameworks (optional): React, Vue.js, Angular, or similar.○ Compatible with major browsers.○ Chrome, Edge, Firefox, Safari
Back-end & Architecture	Microservices/Modular Architecture based on API-first Design	The website backend must be built on a modular, Microservices-based architecture to ensure high scalability, maintenance, and

		future-proofing. All data exchange between systems (e.g., SAP/ERP, Port Systems) must be via secure, RESTful APIs . •Payment gateways
Database	Enterprise-Grade Microsoft SQL (as per DPA policy)	Specify that the database must support advanced encryption-at-rest and in-transit and adhere to data localization requirements (data must be stored within Indian jurisdiction).
Security & Authentication	HTTPS/SSL/TLS 1.2+ and MFA/SSO	Mandatory implementation of HTTPS/SSL/TLS 1.2 or higher for all communications. All administrative access must enforce Multi-Factor Authentication (MFA) and support a Single Sign-On (SSO) mechanism.
Source Code	Software Bill of Materials (SBOM)	The development process must include the generation and maintenance of a comprehensive Software Bill of Materials (SBOM) for all open-source, third-party, and proprietary components. This is a critical new mandate under the latest CERT-In guidelines.
Source Code Auditing	SonarQube or Any other tool	Source code auditing is a process of in-depth analysis of an application's code to identify security flaws, logic errors and poor development practices.

34. VAPT, Security Audit & Quality Testing (Mandatory Changes)

Area	Recommendation	Rationale & Mandate
Security Audit Empanelment	Refine: Clause must state that the mandatory Vulnerability Assessment and Penetration Testing (VAPT) and the Security	<ul style="list-style-type: none"> ○ This is a mandatory requirement for government websites in India.

	Audit must be conducted <i>only</i> by an agency empaneled with CERT-In.	
Audit Scope & Scoring	Add: Specify that the security assessment must cover the entire application stack, including Web Application VAPT (OWASP Top 10) , Database configuration review, Server hardening, and API security. All identified vulnerabilities must be reported with both CVSS (Common Vulnerability Scoring System) and EPSS (Exploit Prediction Scoring System) scores.	The CERT-In 2025 guidelines mandate the use of CVSS + EPSS for better risk prioritization.
Quality Testing	Add: Mandate that the developed website must successfully undergo the full Website Quality Certification (WQC) process by STQC Directorate (Standardization Testing and Quality Certification) . The developer must provide all necessary documentation (Quality Manual, VA Reports) for the initial certification and subsequent annual surveillance audits.	STQC Certification is the formal recognition that an Indian Government website complies with GIGW.
Remediation & Re-testing	Add: Include a clause requiring the bidder to provide a full Remediation Report for all VAPT/Audit findings and ensure a mandatory re-testing/re-scan is conducted by the auditor to confirm all vulnerabilities are closed	Follow-up audit/re-testing is essential to verify that remediation is effective.

	before final payment/sign-off.	
Log Management	Add: The application and infrastructure must be configured for centralized logging with a minimum 180-day retention period . The logs must include access events, network flows, and API calls, and must be stored securely to prevent tampering.	This is a strict and actively enforced mandate under the latest CERT-In directives.
Incident Reporting	Add: The contract must include a clause obligating the developer/maintainer to adhere to the 6-hour breach reporting rule to CERT-In in case of any unauthorized access, ransomware, or data exfiltration.	Immediate reporting is a mandatory and strictly enforced CERT-In requirement.

SECTION – III

INDICATIVE COMMERCIAL TERMS & CONDITIONS TO GUIDE THE BIDDERS IN TENDERING PROCESS

3.1 SERVICE LEVEL AGREEMENT (SLA)

The performance of the bidder under this tender and during the operations and maintenance period will be governed by the SLA's as defined below (Table No: 1) which may be defined mutually. DPA reserves the right to finalize the actual terms & conditions / scope of services of the SLAs. The bidder shall adhere to the following service level agreements:

Table No: 1 SLA Parameters

Sl. No.	Severity Level	Description	Response Time
1	Business Critical	Content Changes/Service Outage/Code Issues/Performance Issues	2 Hours
2	High	Minor Functionalities (Ex: Formatting of the web contents)	1 Business Day (May be decided as per complexity)
3	Low	Major Functionalities (Ex: New Forms/ Pages Development)	3 Business days (May be decided as per complexity)

3.2 PROJECT TIMELINES

<u>SR.NO.</u>	<u>ACTIVITIES</u>	<u>NO. OF DAYS FOR EACH ACTIVITY</u>	<u>TOTAL TIME PERIOD</u>
1	SRS, Basic Templates Design and Approval 30 Days	25 days	25 DAYS
2	Final Website Design and Approval 35 Days	25 days	50 DAYS
3	User Acceptance Testing (UAT) of the system 20 Days & ready to host beta version approval.	20 DAYS	70 DAYS

4	Go-LIVE of the Website 60 Days. First Audit of the website from CERT-in empaneled auditor. Hosting of BSNL/NIC servers. Integration of SMS/payment gateways. Note: Go-live is hosting of website and therefore, completion of BOQ item No. 1	20 DAYS	90 DAYS
5	First Audit of the website from CERT-in empaneled auditor. Hosting of BSNL/NIC servers.	20 DAYS	110 DAYS
6.	As per conditions of the contract 5 YEARS Website Maintenance after successful implementation and acceptance of the work will be ongoing activity as per the requirements, terms and agreement valid for a period of 05 year.	1825 DAYS (FROM GO-LIVE ONWARDS)	1935 DAYS
7.	Website Audit by CERT-In empanelled auditor for five years	Annually certificate to be taken before expiry of the certificate.	
8.	Liaison with STQC for certification of DPA website and compliances as per CERT-in guidelines. Note: Go-live is hosting of website and therefore, completion of BOQ item No. 1	Within six months of Go-live of website.	

Time frame for security audit shall vary depending on the number of rounds tested and the time taken by the auditing agencies in submitting the report.

3.3 DELIVERABLES

- a) Bilingual Website
- b) CERT-IN IT Security and DBIM & GIGW STQC Audit Certificates
- c) Source Code
- d) Solution Architecture Documents
- e) Training and User Manuals

3.4 SECURITY DEPOSIT

Security Deposit shall consist of Performance Guarantee to be submitted at award of work. Performance Guarantee should be 10% of the contract price which should be submitted in the form of Bank Guarantee / Demand Draft (in favour of Financial Advisor and Chief Accounts Officer, DPA) within 21 days of receipt of letter of Acceptance

which will be refunded immediately not later than 14 days from completion of defect liability period. Failure of the successful Bidder to comply with the requirements as mentioned above shall constitute sufficient grounds for cancellation of the award of work and the Bidder can be disqualified from bidding for any contract with DEENDAYAL Port Authority for a period of five years from the date of notification.

In case of submission of Bank Guarantee, the same shall be from any Nationalized/Scheduled Bank having branch at Gandhidham and shall also be encashable at Gandhidham branch. The Bank Guarantee shall be kept valid for the total contract period of one year plus Six Months claim Period. Thereafter, Performance Guarantee shall be released to the Contractor after successful completion of the Contract, deducting any dues payable to the Port. If the contract is extended at the same rates, terms and conditions of the contract, then the Performance Guarantee shall also be extended for the same period plus Six Months claim period.

Note: -The Penalty for the delay in submission of the Performance guarantee within the stipulate date above shall be at the rate of 1% of the amount of performance guarantee for each week or part of the week subject to maximum of 5% of performance guarantee for the number of weeks delayed beyond the stipulated date of submission. The penalty shall be incl. of 18% GST.

3.5 LIQUIDATED DAMAGES:

If the bidder fails in delivery as per scope of work and time duration, the DPA shall be entitled to charge penalty/liquidated damages @ Rs. 0.5% per week or part thereof, subject to a maximum of 10% of the order value.

3.6 AGREEMENT

On receipt of award of work, Security Deposit to be furnished and an Agreement shall be executed on stamp paper of Rs.1000/- between the BOARD and the successful Bidder within 30 days of the award of the contract or in default and until, a formal agreement is prepared and executed, this tender together with written acceptance thereof shall constitute a binding contract.

3.7 CONTRACT DOCUMENT MUTUALLY EXPLANATORY

- a) The several documents forming the Contract are to be taken as mutually explanatory of one another and should anything appear in one that is not described in the other, no advantage shall be taken of any such omission.
- b) In case of any discrepancies or inconsistencies however appear, or should any misunderstandings arise as to the meaning and of the specifications or drawings or

as to the dimensions or the quality of the material or proper execution of the Works or as to the measurement or quality and valuation of the Works executed under this Contract or as extra thereupon, the same shall be explained by the Engineer-in-charge or his authorized representative.

- c) The explanation of IT Official or his authorized representative shall be final and binding upon the Contractor and the Contractor shall execute the Works according to such explanations, and without extra charge or deductions to/from the Prices specified in the bill of quantities and do all such Works and things as may be necessary for the proper completion of the work as implied by the specification and drawings, even though such work and things are not specifically shown and described therein.

3.8 INCOME TAX DEDUCTION

Applicable Income tax will be deducted from the bills and necessary certificate will be issued to the contractor by the Finance department. All the applicable statutory recoveries shall be made from the bills. Deduction of Income tax at reduced rates can be considered only after production of valid exemption certificate for the period issued by the Tax Authorities.

3.9 NO INTEREST ON ACCOUNT OF DELAYED PAYMENTS

Any claim for interest will not be entertained by DPA with respect to any payment or balance which may be in their hands owing to any between themselves and the Contractor or with respect to any delay on part of DPA in making payment.

3.10 ARBITRATION

- 3.10.1 In the event of any question, dispute or difference arising under the agreement resulting from this tender or in connection therewith, the same shall be referred to the sole arbitration of the Chairman of DEENDAYAL Port Authority (DPA) or if his designation is changed or his office is abolished, then in such cases to the sole Arbitration of the officer for the time being entrusted with the function of the Chairman of DPA, by whatever, designation such officer may be called (hereinafter referred to as the said officer) and if the Chairman of DPA, or the said officer is unable or unwilling to act as such, to the sole arbitration of some other person appointed by the Chairman or the said officer.
- 3.10.2 There shall be no objection to any such appointment on the ground that the arbitrator is a Government servant, or that he has to deal with the matter to which the agreement relates, to or that in the course of his duties as Government Servant he has expressed his views on all or any of such matter in dispute or indifference. The word of the arbitrator shall be final and binding on the parties.
- 3.10.3 It shall also be the terms of the agreement that in the event of such arbitrator, to whom the matter is originally referred to, is under transfer, or is vacating, his office or is unable to act for any other reasons, whatsoever, the said officer shall appoint another person to act as an arbitrator in accordance with the terms of the

agreement and the person so appointed, shall be entitled to proceed with the reference from the stage, at which it was left by his predecessor.

3.10.4 Upon any and every reference for the award, as aforesaid. The cost of the proceeding including all expenses, incidental thereto, shall be at the discretion of the arbitrator.

3.10.5 The Venue of arbitration proceedings shall be at DPA premises or such other place, as the arbitrator may decide.

3.11 DEFAULTS & TERMINATION

1. DEFAULT:

Occurrence of any one or more of the following will be considered as event of default:

- a) In case the commencement of the work cannot be effected within 15 days from date indicated in the Work Order.
- b) Contractor fails to execute the terms and conditions of the contract and obligations under the contract within the period as specified in the contract, or any extension granted by the Board.

2. TERMINATION

- (a) If the contractor fails to commence the subject work during the said contract period within notice period i.e. 30 days, the work order will stand cancelled, and security deposit will be forfeited.
- (b) In the event of occurrence of default (b) as mentioned above DPA may proceed for terminating the contract by way of giving one month (termination period) notice within which time the Contractor will be required to peacefully vacate Port premises and remove equipment deployed by them under the contract from the Port premises. In case of failure on the part of the Contractor to do so, DPA shall be at liberty to remove such equipment from the dock premises and to keep the same at any location convenient to DPA. Necessary charges for such removal and rent for keeping of the same shall have to be paid in full by the Contractor before taking possession of such equipment. Also, in such event, the Contractor shall not be entitled to claim any compensation from DPA for any damage that may occur during such removal and keeping of the equipment at any location by DPA. Also in case of termination of the contract the security deposit will be forfeited.
- (c) During the notice period of one month as at (b) above, the Contractor may be asked by DPA to continue to discharge its obligations under the contract which the contractor would be capable of performing and as may be mutually agreed upon with the object, as far as possible, of ensuring continued availability of the facilities and services to the port users in the wake of gradual winding up of the entire set-up of the contractor.
- (d) No compensation shall be paid by DPA to the Contractor in the event of termination of the contract.

3.12 EXIT CLAUSE

DPA reserves the right to early terminate/pre-close the contract by giving an advance notice of one month (30 days). The contractor shall not be entitled for any compensation by reason of such termination.

3.13 INDEMNIFICATION

The Contractor hereby agrees and undertakes to indemnify, keep indemnifies, depended and hold harmless the DPA and its Officers against all losses, penalties, costs and expenses, duties of any kind whatsoever which may arise on account of breach un- authorized act, fraud deed or any other acts of Contractor or any of its personnel. The Contractor hereby further agrees and undertakes to indemnify and keep indemnifies against any order passed by any executive, quasi-judicial or judicial authority wherein the DPA is compelled to obey the order which arise due to breach of contract by the Contractor.

The Contractor shall indemnify, protect and defend at its own cost, DEENDAYAL Port Authority and its agents & employees from & against any/all actions, claims, losses or damages arising out of;

- i) Any violation by the Contractor in course of its execution of the contract of any legal provisions or any right of third parties.
- ii) Contractor's failure to exercise the skill and care required for satisfactory execution of the contract.
- iii) The Contractor shall indemnify DPA against all claims for compensation by or on behalf of any workman employed by him in connection with the contract, for injury or death by accident under the Workman Compensation Act (Act VIII of 1923) as amended from time to time.

The Contractor shall be responsible for all commissions and omissions on part of manpower engaged for the purpose. DPA shall not be responsible in any manner whatsoever, in matters of injury/death/health etc. of the Contractor's employees performing duties under the contract.

3.14 CONDUCT

The Contractor, at all times during the tenure of contract, shall take all measures to prevent any unlawful, riotous or disorderly conduct by or amongst his staff at the site and for the preservation of peace and protection of persons and property at the work site as well as in the neighborhood of the works. The Contractor shall have adequate measures in place to ensure that the employed staff at all times complies with the provisions and obligations contained in the tender and as amended from time to time.

3.15 FORCE MAJEURE

If the tendered works are hindered due to force majeure such as, war, riots, civil commotion, fire, epidemics, natural calamities like rain, flood, earthquake, cyclone, draught, etc. such period shall be exempted from the contract period.

3.16 AMENDMENT

No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by duly authorized representative of each party thereto.

3.17 SEVEREBLITY

If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the contract.

3.18 ACCEPTANCE OF OFFER

The Contractor shall acknowledge the receipt of Work Order within 3 days of mailing of the same and any delay in acknowledging the receipt will be a breach of contract and compensation for the loss caused will be recovered by DPA by forfeiting the Earnest Money Deposit/Bid bond.

3.19 GENERAL CONDITIONS:

i. The bidder shall visit the Port for study and understand various website requirements accordingly submit the Software Requirement Specifications (SRS), design proposals. Further, the bidder may be asked to visit DPA during the course of website design, development and Go-live.

ii. The bidder shall with due care and diligence, design (to the extent provided for by the Contract), execute and complete the Works during the technical support period and remedy any defects therein in accordance with the provisions of the Contract and with the skill and care expected of a competent provider of information technologies, information systems, support, maintenance, training, and other related services in accordance with the best industry practices.

iii. Escalation Matrix: On commencement of the contract the bidder shall submit an escalation matrix with the details including official name, address, phone number, e-mail address, etc, which will form part of SLA (Service Level Agreement).

iv. The bidder shall provide technical support for security audit and GIGW audit and shall rectify all the errors of the website as stated in analysis report by the auditing agencies.

v. IT infrastructure: Prior to the delivery of the software, the bidder shall arrange suitable technical platform and IT infrastructure at his place of work for the installation of the software and commence the development and customization work and testing at their own cost. The bidder is required to make its own arrangements for delivery of the goods/services to DPA.

vi. Commissioning: The website shall be shall be commenced by the bidder within the timelines mentioned above.

vii. Ownership of Website: DPA shall be the owner and the bidder shall handover the complete source code of the website to DPA. Dynamic data including third party data generated through website analytic will remain under complete control of Port and Port shall reserve its Copyrights.

viii. Time of Completion: The entire work of Design, Development and hosting of NMPT Website should be completed within a period of 5 months from the date of finalization of the template.

ix. Product Upgrades: The bidder shall upgrade the website during the CMC wherever there is a technological obsolescence of the tools/software used for the website without any additional cost to the employer.

x. Training: The agency shall provide hands-on training to designated staff in basic website management, so that simple publishing and editing can be performed independently. The training manual should be updated each time a new module/functionality/upgrade happens on the system

3.20 Intellectual Property: The Intellectual Property Rights in all Software developed and implemented under this Contract shall vest with DPA. The bidder shall deliver the up-to-date Source Code upon completion of the work and shall continue to provide the changes made to the source code during the warranty period and the post warranty support period. The source code, text, design, trademarks, photos and graphics in editable mode, or other artwork furnished in designing of the new website shall be owned by the Port upon completion of the successful implementation of website by the service provider .Intellectual Property Rights Indemnity: The bidder shall indemnify and hold harmless the Employer and its employees and officers from and against any and all losses, liabilities, and costs that the Employer or its employees or officers may suffer as a result of any infringement or alleged infringement of any Intellectual Property Rights/Licensing/Copyrights.

3.21 TERMS OF PAYMENT

<u>SR. NO.</u>	<u>ACTIVITIES</u>	<u>NO. OF DAYS FOR EACH ACTIVITY</u>	<u>TOTAL TIME PERIOD</u>	<u>PAYMENT</u>
1	SRS, Basic Templates Design and Approval 30 Days	25 Days	25 Days	15% OF BOQ ITEM NO.1 EXCEPT AMC CHARGES
2	Final Website Design and Approval 35 Days	25 Days	50 Days	15% OF BOQ ITEM NO.1 EXCEPT AMC CHARGES
3	User Acceptance Testing (UAT) of the system 20 Days & ready to host beta version approval.	20 Days	70 Days	25% OF BOQ ITEM NO.1 EXCEPT AMC CHARGES
4	Go-LIVE of the Website. Hosting of BSNL/NIC servers. Integration of SMS/payment gateways.	20 Days	90 Days	35% OF BOQ ITEM NO.1 to be paid after successful hosting of web-site & clean audit

				certificate for first year from CERT-in empanelled auditor.
5	First Audit of the website from CERT-in empaneled auditor.	20 Days	110 Days	10% OF BOQ ITEM NO.1 After Receipt of STQC certificate
6.	As per conditions of the contract 5 YEARS Website Maintenance after successful implementation and acceptance of the work will be ongoing activity as per the requirements, terms and agreement valid for a period of 05 year.	1825 Days (From Go-Live Onwards)	1935 Days	AMC Charges Paid On Quarterly Basis As Financial Year Qtr Calculation I.E. Jan-Mar, April-June, July-Sept, Oct-Dec. First Quarter Payment Will Be Made For The Number Of Days In Quarter Of Go-Live
7.	Website Audit by CERT-In empanelled auditor annually for five years	Annually certificate to be taken before expiry of the certificate.		To be paid on yearly basis on submission of Clean Audit Certificate from CERT-in empanelled website auditor. BoQ item no. 4
8.	Liaison with STQC for certification of DPA website and compliances as per CERT-in guidelines. Note: Go-live is hosting of website and therefore, completion of BOQ item No. 1	Within six months of Go-live of website.		Payment of BOQ Sr. No. 3 after receipt of STQC certification for the DPA website.
9.	BOQ item no.2			as per actual / pro-rata basis as applicable.

3.22 RESTRAINING PUBLICITY OF OFFICIAL SECRETS. DRAWINGS. PHOTOS

The contract involves obligation of secrecy and the commission by the Bidder, his agents, sub-contractor or his agents, workmen of any offence under the Indian Official Secrets Act, 1923 or any statutory modifications or re-enactments thereof will apart being a criminal offence constitute a breach of contract.

3.23 JURISDICTION

In the event of any dispute, the same shall be subject to the jurisdiction of the "Courts in Gandhidham".

3.24 Other Key Points:

Development Methodology

The development methodology should follow an iterative-prototype approach especially in the initial startup and design phase.

- i. The service provider has to share the source code of product EDP TEAM OF DPA.
- ii. All material/ product and related codes on website would be the property of DPA and service provider would have no claim over the same in future.
- iii. All content should be stored and kept confidential and service provider should not reuse/ replicate/ transfer the same to anyone else.
- v. The service provider should also provide support for all future upgrades/ initiatives of DPA related to website.
- vi. The party should be capable of hosting the services/website contents in open source V.M. system in DPA site. Milestones based payment is stated below.

4. Penalty Clause:

The penalty @0.02% of yearly contract amount per hour or part thereof subject to maximum of 10% yearly contract amount shall be imposed for delay in implementation of the work, which will be deducted from any payment due to the party or from the security deposit.

4.2 The Resident Engineer(s) deputed at DPA has to be available all the days without any absenteeism otherwise penalty at the rate of Rs. 1500 per day or part thereof, of the yearly contract value shall be imposed. Engineer in-charge will certify the attendance of resident engineer while submitting the bills. In case of leave of one engineer another engineer shall be deputed for smooth functioning of the website. In case another engineer is not deputed then the work needs to be complete offshore from the bidder's office. However, the penalty shall be deducted for the absenteeism of Resident Engineer.

4.3 At any point of time whenever the L.D. exceeds the maximum limit of 10% of contract value, the process for black listing the party will be initiated in addition to forfeiting of Security Deposit.

5. Payment terms for AMC and its conditions

- a) No advance payment will be made for AMC. AMC Payment will be made by DPA every quarterly basis on receiving bills from the party and the payment will be released only on satisfactory work carried out during that three-month period. For this purpose, proportionate amount of three months will be computed based on the amount quoted for AMC contract of the year. No advance payment will be made for AMC.
- b) The AMC performance security (balance S.D.) shall be released after successful completion of AMC contract and signoff from DPA / completion certificate from DPA. Performance security should be valid for six months from the date of completion of AMC period.
- c) If AMC period is extended party has to extend the validity of the AMC

- performance security for the period for which the AMC has been extended.
- d) DPA can discontinue the AMC contract on the basis of poor performance by the bidder with one-month advance notice. In such cases, the performance security deposit shall be forfeited
 - e) Income tax at the applicable rate along with surcharge as applicable will be deducted from the bills.
 - f) Any other taxes/duties/levies imposed by the Govt. from time to time and applicable at the time of payment shall also be deducted from bills.

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6. Instructions to Bidders (to be followed by EOI participants)

6.1 Authorized Signatory

The 'Applicant' mentioned in the EOI document shall mean the one who has signed the EOI document forms. The applicant should be the duly Authorized Representative. All certificates and documents (including any clarifications sought and any subsequent correspondence) received hereby, shall, as far as possible, be furnished and signed by the Authorized Representative.

Every sheet and all forms complete in all respects shall be signed by the person/ persons duly authorized to sign on behalf of the applicants with affixing the applicant's rubber stamp. The Power (s) of Attorney supporting/authorizing of the signatory shall be enclosed with the offer. Any / all corrections made in the offer shall be duly authenticated by the signature of the Authorized Signatory.

6.2 Sealing of Envelopes & Submission

- a) The Expression of Interest along with Demand Draft is sealed in an envelope super scribing "SRS, Design, Development & Maintenance of DPA website for a period of 5 years as per the GOWG 3.0 guidelines & CERT-in guidelines.
- b) This envelope shall be addressed to Chief Manager (IT), DPA, EDP Section, Room NO.7, Ground Floor, A.O. Building, Gandhidham (Kutch) 370201. and submitted on or before **18.12.2025 by 3.00 pm.**
- c) The Expression of Interests will be opened on **18.12.2025 at 4.30 pm.** in presence of the bidders who may wish to be present.
- d) D.P.A. reserves the right to reject any or all the EOIs without assigning any reasons.

6.3 Documents to accompany EOI

The applications shall be complete with the following documents:

1. Letter of Authorization.
2. Each page of the EOI document duly seal and signed by the authorized person.
3. Expression of Interest in Form – I.
4. Details of experience in Form-II.
5. Affidavit or Self declaration in Form –III.
6. Copies of Two work order and completion certificate executed during last five years.
7. Any other information likes to provide.

The applicant, in addition to furnishing complete information in the Forms appended with the documents, shall furnish a detailed document on proposed

approach; methodology & work plan for the assignment. The work plan shall include full justification for procedures to be adopted.

6.4 Amendment to EOI

At any time prior to the last date for receipt of proposals, D.P.A., may for any reason, whether at its own initiative or in response to a clarification requested by a prospective applicant, modify the EOI document by an amendment. In order to provide prospective applicants reasonable time in which to take the amendment into account in preparing their proposals,

D.P.A. may, at its discretion, extend the last date for the receipt of proposals and/or make other changes in the requirements set out in the EOI.

The applicant is required to visit the Announcements Section of D.P.A. website for any changes or amendments in the EOI before submitting their Expression of Interests.

6.5 Preliminary examination for the applications

- a) The DPA shall examine the applications to determine whether they are complete, whether the documents have been signed as indicated in this document, whether all Forms as asked have been filled in properly, whether applications are generally in order and all information as indicated under various clauses have been furnished.
- b) The DPA reserves the right to waive minor deviations in the proposal application if they do not materially affect the capability of the bidder to perform the assignment.
- c) Prior to detailed evaluation formalities, DPA shall determine the substantial responsiveness of each application to the Invitation documents. A substantially responsive proposal is one, which conforms to all the terms and conditions of the Invitation document without any material deviation. A material deviation is one, which limits in any way responsibilities and liabilities of the bidder or any right of the employer as required in this document. DPA may waive any minor non-conformity in an application, which does not constitute material deviation. Non -responsiveness shall run the risk of rejection.
- d) The evaluation shall be carried out on the basis of data available in the application documents received from the agency in the first instance. No account will be taken of any further documents or clarifications or any such additional information furnished subsequently by the consultant agency. However, DPA reserves the right to call for such clarifications confined in scope to the contents of the application, should such a clarification become necessary for proper judgment in evaluation.

6.6 Evaluation

The procedure of evaluation of the applications is indicated below:

- a) DPA has specified the Pre-Qualification Criteria in the EOI document with minimum qualifying requirement for each of the criteria i.e. minimum years of experience, minimum number of assignments executed, the minimum size of the assignments, minimum turnover etc. The applicant shall submit the proposals in the same sequence indicating the qualification criteria on each certificate.
- b) DPA shall apply pass-fail test and use the Budgetary quotes and expression of intent documents for reference purpose, of all the EOI participating bidders who meet the minimum requirement as specified.
- d) After completion of EOI evaluation, the Port issue NIT wherein all bidders shall have to follow the tendering process of the Port. Bidders are also advised to keep a watch at the DPA website for further information. **The bidding shall be done through Government - e - market place. The interested bidders are requested to register with Government - e - market place well in advance of issue of NIT.**

6.7 Rejection of EOI

The application is liable to be rejected if:

- a) The application is not covered in proper sealed cover with superscription as indicated in Section 2 above.
- b) Not in prescribed forms and not containing all required details.
- c) Not properly seal and signed as per requirements.
- d) Received after the expiry of due date and time.
- e) Offer is received by fax, telegram.
- f) Missing of any supporting document(s) with the EOI

6.8 Disclaimer

- a. The DPA shall not be responsible for any late receipt of applications for any reasons whatsoever. The applications received late will not be considered and returned unopened to the applicant.
- b. The Participation in the EOI will not qualify the party in the tendering Process. The party has to following the tendering process through Government - e - market place.
- c. The DPA reserves the right
 - To reject any/all applications without assigning any reasons thereof.
 - To relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of the DPA without assigning any reasons thereof.

- To include any other item in the Scope of work at any time after consultation with applicants or otherwise.

6.9 Site Visit / study of DPA website.

- The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of work and obtain all information that may be necessary for preparing the Bid and entering into a contract. The costs of stay in the site shall be at the Bidder's own expense. The party has to considerably examine and study the current DPA website www.deendayalport.gov.in in order to quantify the work and to get idea of DPA website and suggest changes / recommendations for betterment of DPA website technologically, design and structure of website.

7. Formats for Submission

FORM I EOI Letter Performa

To
Chief Manager (ICT)
Deendayal Port Authority,
A.O. Building,
Room No. 7, Ground Floor No. 50
GANDHIDHAM (KUTCH)

Sub: Expression of Interest for SRS, Design, Development & Maintenance of DPA website for a period of 5 years as per the DBIM, GIGW 3.0 guidelines & CERT-in guidelines.

Sir,

The undersigned having read and examined in detail all the EOI documents pertaining to your assignment; do hereby express the interest to do the work as specified in the scope of work.

S. No.	Description	Response
1.	Name of the Consultancy Organization	
2.	Address	
3.	Name, designation & address of the person to whom all references shall be made	
4.	Telephone (with STD code)	
5.	Mobile No. of the contact person	
6.	E-mail of the contact person	
7.	Fax No. (with STD code)	

We have enclosed the following documents:

1. Letter of Authorization.
2. Form I should be submitted on the company's letter head duly seal and signed by the authorized person.
3. Pre-qualification eligibility criteria Form.
4. Details of experience in e-Governance project and Logistics sector in Form-II.
5. Affidavit or Self Declaration of eligibility in Form- III.
6. Self-Attested copies of Supporting Documents.

I/ We hereby declare that my/ our EOI is made in good faith and the information contained is true and correct to the best of my/ our knowledge and belief.

Thanking you,

Yours faithfully,

(Signature of the Applicant)

Name: _____

Designation: _____

Seal: _____

Date: _____

Place: _____

Witness by - Signature: _____

Name: _____

Address: _____

Date: _____

Place: _____

FORM-II

**DETAILS OF EXPERIENCE IN E-GOVERNANCE PORT /PSU/LOGISTICS
SECTOR**

- A. **Customer References related to e-Governance Projects that the applicant has been engaged during the last Five years:**

S. No.	Name & Address of The client	Date of start Of the work	Date of Completion	Website Address	Value of the Project
1.					
2.					
3.					
4.					

Note:

Please also note that the copies of work orders and satisfactory completion certificate from the customers shall be required to be submitted for all the references mentioned above.

FORM III

AFFIDAVIT or SELF-DECLARATION

Ref: Call for Expressions of Interest for short listing of I.T. Organizations by DPA

Vendor shall be excluded from participation in the selection procedure if:

1. They are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matter, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
2. They have been convicted for an offence concerning their professional conduct by judgment, which has the force of res judicata;
3. They have been guilty of grave professional misconduct proven by any means, which the contracting authority can justify;
4. They have not fulfilled obligations in respect of payment of social security contribution or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the contracting authority or those of the country where the contract is performed;
5. They have been the subject of a judgment, which has the force of res judicata for fraud, corruption, and involvement in a criminal organization or any other illegal activity detrimental to the communities' financial interests;
6. Following another procurement procedure or grant award procedure financed by the community budget, they have been declared to be in serious breach of contract for failure to comply with their contractual obligations.
7. They are charged / blacklisted for cyber security related offence / violation or I.T. Act., 2000.

In response to your call for expression of interest, I/We hereby declare that I/we:

1. Am/are not in any of the situations excluding me/us from participation contracts.
2. Agree to abide by the highest ethical standards in the profession and, in particular, have no potential conflict of interest;
3. Will inform the Authority immediately if there is any change in the above circumstances at any stage during the tender procedure or during the implementation of the project;
4. Fully recognize and accept that any inaccurate or incomplete information deliberately provided in this tender may result in my/our exclusion from this or other contracts funded by the Authority.

(Signature of the applicant or of authorized representative with company seal)

08. BIDDERS ARE REQUESTED TO PROVIDE BUDGETARY OFFER FOR THE BELOW PROPOSED BILL OF QUANTITIES.

BILL OF QUANTITIES i.e. PRICE SCHEDULE

Design, Development and Maintenance of DPA Website

Sr. No.	Item Description	BASIC RATE In Figures To be entered by the Bidder (in Rs.)	TOTAL AMOUNT (In Rs.)	TOTAL AMOUNT (In Words)
1	SRS, DESIGN & Development of New DPA Website as per the scope of work			INR Zero Only
2	Integration of SMS/e-mail gateways			INR Zero Only
3	DBIM, GIGW 3.0 – STQC Audit cost for New DPA website			INR Zero Only
4	CERT-IN Security Audit for New DPA Website			INR Zero Only
5	Online Support & Maintenance for DPA Website for period of 5 years			INR Zero Only
Total in Figures				INR Zero Only
Quoted Rate in Words				

Note:

- 1 Bidder has to quote the rate as well as total amount for each individual item above along with Taxes. "If a firm quotes Nil charges/ Consideration, the bid shall be treated as unresponsive and will not be considered."**
- 2 Rates quotes should be exclusive of GST. GST as applicable from time to time shall be considered on the time billing.**

Name of the contact person _____

Tel./Mobile No. _____

E-mail ID _____

Signature with Seal

Date:

Place:

Amount in words: (Rupees _____

_____)

**Signature and stamp
of the Contractor**

**Chief Manager (ICT)
Deendayal Port Authority.**