



No.: EL/AC/Dipavali Decoration-2025/

Date: /10/2025

M/s. _____

"Quotation"

Subject :- Providing, fixing and removal of Decorative Series lights at Chairman Bungalow (1 no.), Dy. Chairman Bungalow (1 no.), HoDs Bungalow (A-type - 10 nos.), Dy. HoDs Bungalow (6 nos.), Gopalpuri Guest House, Gopalpuri Hospital, Entry Gate of Gopalpuri Colony, series lights on trees round the sports complex, AO Building with its gate and Kandla North Gate on hiring basis on eve of Diwali Celebrations & subsequent new year.

Sir,

Sealed Quotation are invited to carry out the work "Providing, fixing and removal of Decorative Series lights at Chairman Bungalow (1 no.), Dy. Chairman Bungalow (1 no.), HoDs Bungalow (A-type - 10 nos.), Dy. HoDs Bungalow (6 nos.), Gopalpuri Guest House, Gopalpuri Hospital, Entry Gate of Gopalpuri Colony, series lights on trees round the sports complex, AO Building with its gate and Kandla North Gate on hiring basis on eve of Diwali Celebrations & subsequent new year" as per the Scope of work, Terms & Conditions stipulated below.

The Sealed Quotation along with Schedule-B should reach this office of undersigned on or before 18/10/2025 at 14.30 hrs. which shall be opened on the same day.

Yours faithfully,

Sd/-

Engineer Engineer (E)
Deendayal Port Authority

SCHEDULE-B

Subject :- Providing, fixing and removal of Decorative Series lights at Chairman Bungalow (1 no.), Dy. Chairman Bungalow (1 no.), HoDs Bungalow (A-type - 10 nos.), Dy. HoDs Bungalow (6 nos.), Gopalpuri Guest House, Gopalpuri Hospital, Entry Gate of Gopalpuri Colony, series lights on trees round the sports complex, AO Building with its gate and Kandla North Gate on hiring basis on eve of Diwali Celebrations & subsequent new year.

S/N	Description	Qty.	Unit	Rate (Rs.)		Amount
				In Fig.	In words	
1	Providing, fixing and removal of Decorative Series lights at Chairman Bungalow (1 no.), Dy. Chairman Bungalow (1 no.), HoDs Bungalow (A-type 10 nos.), Dy. HoDs Bungalow (6 nos.), Gopalpuri Guest House, Gopalpuri Hospital, Entry Gate of Gopalpuri Colony, series lights on trees round the sports complex, AO Building with its gate and Kandla North Gate on hiring basis on eve of Diwali Celebrations & subsequent new year.	1	Complete Job			
Total Amount: Rs.						

(In words: Rupees _____)

Note: The rates should be inclusive of all taxes, duties, fees, cess etc. and all incidental charges, but exclusive of GST.

**Signature & Seal
of Contractor**

**Executive Engineer (E)
Deendayal Port Authority**

Scope of work

- The scope of work includes Providing, fixing and removal of Decorative Series lights at Chairman Bungalow (1 no.), Dy. Chairman Bungalow (1 no.), HoDs Bungalow (A-type - 10 nos.), Dy. HoDs Bungalow (6 nos.), Gopalpuri Guest House, Gopalpuri Hospital, Entry Gate of Gopalpuri Colony, series lights on trees round the sports complex, AO Building with its gate and Kandla North Gate on hiring basis on eve of Diwali Celebrations & subsequent new year.
- The series lights should be of good quality and the Contractor shall ensure that same does not diffuse during the days of celebration.
- The work shall be planned and executed in a such way to complete the same in all respect latest by 19.10.2025. The removal work shall be started from 24.10.2025.
- The series lights should be in various colours as per requirement and as directed so as to brighten the areas appropriately.
- The lighting shall be sober looking & attractive.
- The contractor shall monitor the entire lighting system during the above period and in case of failure of any one, the same shall rectified/replaced immediately and for that a technician should be present at the site with the vehicle.
- The work is inclusive of loading, unloading, transportation, to & fro work place to bidder's Godowns.
- Lighting related all accessories like DBs with RCCB, Wires, Cables, MCBs, etc. are in the scope of the contract.
- All the safety parameters shall be taken by the contractor during execution of work. Ensure that the connection between the two lights is secure and properly insulated to prevent any electrical hazards.

**Signature & Seal
of Contractor**

**Executive Engineer (E)
Deendayal Port Authority**

Terms & Conditions

1	The work is to be carried out at Chairman Bungalow (1 no.), Dy. Chairman Bungalow (1 no.), HoDs Bungalow (A-type - 10 nos.), Dy. HoDs Bungalow (6 nos.), Gopalpuri Guest House, Gopalpuri Hospital, Entry Gate of Gopalpuri Colony, series lights on trees round the sports complex, AO Building with its gate and Kandla North Gate on hiring basis on eve of Diwali Celebrations & subsequent new year.														
2	The work shall be planned and executed in a such a way to complete the same latest by 17.10.2025 in all respect.														
3	The rates should be quoted in figures and words both, failing which the bid/quotation will be considered as non-responsive and be liable to discharge. In case of difference in figure & words, the rate mentioned in words will be considered.														
4	The quotationer are expected to have full knowledge of the site of work & local working condition before submitting the quotation and no claim what-so-ever shall be entertained.														
5	The work shall be carried out in accordance with the best standards of workmanship and to the entire satisfaction of the Engineer-in-Charge.														
6	A Quotation fee of Rs. 500 + Rs. 90 (GST) Present rate of GST is 18 % through online transfer in PNB bank account no. 217700210004628 - Deendayal Port Authority - (IFSC code PUNB0217700) through Digital mode. Scanned copy of the transfer of the quotation fees shall be submitted with the hard copy of the offer.														
7	<p>In case of Micro and Small Enterprise (MSEs) holding valid certificate issued by any agencies/organization under The Ministry of Micro, Small and Medium Enterprises indicating the list of activity related to the subject quotation shall become eligible for exemption from payment of Tender Fee/EMD. Such bidder shall submit the valid certificate in sealed cover along with quotation, as well as duly filled in and signed 'Bid Securing Declaration' as per format attached, failing which the bid shall be considered non-responsive. NIC code regarding similar work is mentioned below :</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Level</th><th>Description</th></tr> </thead> <tbody> <tr> <td>Section – D</td><td>Manufacturing</td></tr> <tr> <td>Division – 33</td><td>Repair and installation of machinery and equipment</td></tr> <tr> <td>Group - 331</td><td>Repair of fabricated metal products, machinery and equipment</td></tr> <tr> <td>Class – 3314</td><td>Repair of electrical equipment</td></tr> <tr> <td>Sub Class - 33140</td><td>Repair of electrical equipment</td></tr> <tr> <td>Sub Class- 43219</td><td>Other electrical installation n.e.c.</td></tr> </tbody> </table>	Level	Description	Section – D	Manufacturing	Division – 33	Repair and installation of machinery and equipment	Group - 331	Repair of fabricated metal products, machinery and equipment	Class – 3314	Repair of electrical equipment	Sub Class - 33140	Repair of electrical equipment	Sub Class- 43219	Other electrical installation n.e.c.
Level	Description														
Section – D	Manufacturing														
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Sub Class - 33140	Repair of electrical equipment														
Sub Class- 43219	Other electrical installation n.e.c.														
8	EMD amounting to Rs. 4990/- (Rs. Four Thousand Nine Hundred Ninety Only) shall be transferred through online transfer in PNB bank account no. 217700210004628 - Deendayal Port Authority - (IFSC code PUNB0217700) through Digital mode. Scanned copy of the transfer of the EMD shall be submitted with the hard copy of the offer.														
9	1st and Final bill shall be paid after satisfactory completion of work.														
10	Payment will be made by RTGS only after satisfactory completion of work and submission of duly signed bill.														

11	XEN (Elect) reserves the right to cancel the quotation without assigning any reasons and also increase/ decrease the quantum of work.
12	The contractor shall execute the work in such a way that not to cause inconvenience to the public or staff or nearby quarters/offices and not to cause hindrance to traffic. Necessary barricading shall be done by the contractor at his own cost if required.
13	All tools, plants, scaffolding ladder etc. and other machinery etc. required temporary for the purpose of execution of work will have to be arranged by the contractor at his own cost and storing of such tools, plants etc. will have to be made by him.
14	The GST Registration No. & PAN No. should invariably be mentioned in the Quotation, failing which the Quotation will be considered as non-responsive and be liable to discharge.
15	Force majeure : This will be restricted to natural calamities and acts of GOD only.
16	<p>Taxes and GST :</p> <p>GST Clause: The contractor shall quote the price exclusive of GST. The applicable GST shall be paid extra to the contractor after producing GST Invoice as per the certified Bill by the department. However, element of GST shall not consider for evaluation of bid. 'Contractor/service provider/ supplier etc. has to ensure timely & proper filling of GSTR 1 so that Deendayal Port Authority can avail input tax credit in timely manner. In case DPT not allowed input credit due to failure of part of the contractor/ service provider/ supplier etc., it will be a financial loss to DPI & therefore same shall be recovered from the payment/ deposit of the contractor/ service provider/ supplier.</p> <p>TDS ON GST: TDS provision under GST Acts, 2017 are in force from 01.10.2018 and accordingly TDS under GST Act will be deducted @ 2 % (1% CGST and 1 % SGST or 2 % IGST) from payment / credit give to contractor / contract / professional and other for work order / contract exceeding Rs. 2,50,000/-.</p> <p>Deduction of Income-Tax and GST: Income-Tax deductions and surcharge and GST+TDS provision under GST Act as applicable thereon shall be made good while making payments due to the contractor for carrying out the work and only net amount shall be paid as directed by the Central Board of Direct Taxes, Ministry of Finance, Government of India.</p> <p>Tax: The rates quoted (except GST) by the contractor shall be deemed to be inclusive of the taxes, duties etc. which the contractor will have to pay for the performance of this contract. The employer will perform such duties in regard to the deduction of such taxes at sources as per applicable law.</p>
17	EMD of the bidder other than L-1 & L-2 will be released within seven days from date of opening of quotation. EMD of L1 & L2 bidder will be released after commencement of work by L1 bidder.
18	All the rules & regulation governing D.P.A. will be applicable.
19	In case of the work is not completed in all respect by 19.10.2025 then the penalty of Rs. 10,000/- per day will be levied. Also if any of the lightings does not work or rectified within half an hour of raising of complaint then a penalty of Rs. 2000/- per complaint per hour will be levied.

20	The contractor shall not deposit any materials at such a place, that may cause inconvenience to the public or staff or nearby offices.
21	The Contractor shall ensure not to cause any damage to the port properties in the vicinity of work site during execution of work. If any damage occurs due to workmen / machinery of the contractor, the contractor has to make good the loss / damage at his cost.
22	The contractor shall affix SEAL along with SIGNATURE in the quotation, failing which the bid/Quotation will be consider as non-responsive and liable to discharge.
23	The quotation documents can be downloaded from http://www.deendayalport.gov.in

**Signature & Seal
of Contractor**

**Executive Engineer (E)
Deendayal Port Authority**

BID SECURING DECLARATION FORM

(APPLICABLE FOR MSE'S CLAIMING EXEMPTION FROM PAYMENT OF TENDER FEES & EMD)

Date: _____

TENDER No. _____

To (insert complete name and address of the Employer/ Purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of three years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the TENDER, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of refuse to bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)
Corporate Seal (where appropriate).