

**1.****Section – 1: Tender Notice****1.1 TENDER NOTICE NO. OOT/Civil413/RM/2024**

Offshore Oil Terminal Department, DPA, Vadinar invites tender through Online E-tendering system for the work of “**RUNNING AND MAINTENANCE OF GUEST HOUSE AND STAFF CANTEEN AT OOT VADINAR FOR A PERIOD OF THREE (03) YEARS**”

Earnest Money Deposit	Bid Security Declaration to be submitted in prescribed format
Invitation of Tender	<u>0 4 /0 9 /2025</u>
Last date and time of downloading	<u>17/09/2025</u> up to <u>14 : 00</u> hours
Last date and time of submission of e-tender only on website: <a href="https://tender.nprocure.com">https://tender.nprocure.com</a>	<u>17/09/2025</u> up to <u>1 4 : 30</u> hours
Date and time of opening of e-tender	<u>17/09/2025</u> at <u>1 5 : 00</u> hours
Tender shall be downloaded from website: <a href="https://tender.nprocure.com">https://tender.nprocure.com</a> ; <a href="http://www.deendayalport.gov.in">www.deendayalport.gov.in</a> and <a href="http://www.eprocure.com">http://www.eprocure.com</a>	
Corrigendum, if any, will be placed on website <a href="http://www.eprocure.com">http://www.eprocure.com</a>	

## 1.2 Notice Inviting Online Tender

Department Name	Off-shore Oil Terminal Department-Vadinar
Division	Civil Division
Tender Notice No.	OOT/Civil413/RM/2024
Name of work	<b>RUNNING AND MAINTENANCE OF GUEST HOUSE AND STAFF CANTEEN AT OOT VADINAR FOR A PERIOD OF THREE (03) YEARS.</b>
Period of Contract	3 years and extendable for 1 more year
Bidding Type	Open
Bid Call (Nos.)	One
Tender Currency Type	Single Currency
Tender Currency Settings	Indian Rupee (INR)
Joint Venture	Not Applicable
Rebate	Applicable
Estimated Cost	<b>Rs.:- 6317158.00</b>
Bid Document Fee	Rs.1,180/- [including GST]
Bid Document Fee Payable To:	Tender Fee to be paid via digital mode of payment.
Bid Security/EMD (INR) :	<b>Rs.:- 63172.00</b>
Bid Security/EMD (INR) in favour of	EMD to be paid via digital mode of payment
Bid Document Downloading Start Date	<u>04/09/2025</u>
Bid Document Downloading End Date and Time	<u>17/09/2025</u> up to <u>14:00</u> hours
Date & time of Pre Bid Meeting	Not Applicable
Place of Pre Bid Meeting	Not Applicable
Last Date & Time for Online submission of Bids	<u>17/09/2025</u> up to <u>14:30</u> hours <a href="http://www.eprocure.com">http://www.eprocure.com</a>
Bid Validity Period	120 Days
Remarks	Not Applicable
Preliminary Bid Opening Date and Time	<u>17/09/2025</u> up to <u>15:00</u> hours
Technical Bid Opening Date and Time	<u>17/09/2025</u> up to <u>16:00</u> hours
Commercial Bid (price bid) Opening Date	Will be intimated to the technically qualified bidders
Documents required to be submitted by scanning through online.	<b>a.</b> EMD & Tender fee to be paid via digital mode of payment. <b>b.</b> Documents required under Section – 2.4.2.
Officer Inviting Bids	Executive Engineer [Civil]
Bid Opening Authority	
Address	Civil Division, Off-Shore Oil Terminal Department, First Floor, AO Building, Vadinar – 361010, Gujarat

Contact	Phone: + 91 – 288 – 2573006/ 01, Fax: + 91 – 288 – 2573031
Eligibility Criteria	<p>The Tenderers shall fulfil the following Pre – Qualification Criteria:</p> <p>(i) <u>Financial Standing</u>: Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least <b>Rs. 6.32 Lakhs</b> as certified by the Chartered Accountant. (Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, <b>i.e. 2021-22, 2022-23 &amp; 2023-24</b>, should be at least Rs. 6.32 Lakhs as certified by the Chartered Accountant. <b>(Financial turnover document to be CA certified with CA's stamp, signature and UDIN no./ membership no. along with profit &amp; loss statement for verification of turnover failing which the bid will be treated as non-responsive)</b>)</p> <p>(ii) <u>Experience</u>: Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:</p> <p>(a) Three similar completed works each costing not less than the amount equal to <b>Rs. 8.43 Lakhs</b></p> <p><u>OR</u></p> <p>(b) Two similar completed works each costing not less than the amount equal to <b>Rs. 10.53 Lakhs</b></p> <p><u>OR</u></p> <p>(c) One similar completed work costing not less than the amount equal to <b>Rs. 16.85 Lakhs</b>.</p> <p>( d ) “Similar work” means “providing services for running &amp; maintenance of guest house / canteen / cafeteria in any Govt. / Public Sector undertaking / Private Organizations ” (Value of work done excluding GST shall be considered for evaluating similar works)</p> <p>completed work during last 7 years ending last day of month previous to the one in which applications are invited. If the bidder has executed the work in private organization, , necessary TDS certificate issued by the private organization shall be submitted. If the similar work is executed as sub-contractor,</p>

it is mandatory to upload the sub-contract permission letter obtained from the Govt./ Public sector, or from the owner of the project in case work belongs to private organization. Also, the completion certificate/ Form 3A authenticated by concern Govt./ Public sector officer or owner of the project shall be uploaded along with TDS certificate deducted from that particular work issued by the competent authority shall be submitted along with bid submission.

, if subcontract permission is not authenticated, the respective party shall be de-barred for participation in tenders of DPA for minimum two years. The decision taken by DPA shall be final

(i) Integrity Pact Agreement (3.13 – Form 13) to be submitted will be signed by the DPA official along with witness and the copy of the same should be uploaded with the tender documents wherever necessary. The authorized person of the bidder will sign the same along with witness and upload it with their bid in online (n)procure Authority failing which the bid will be considered non-responsive.

(ii) In case of Micro and Small Enterprises (MSEs) holding valid certificate issued by any agencies/ organization under The Ministry of Micro, Small and Medium Enterprises indicating the list of activity related to the subject tender as per National Industrial Classification-2008 mentioned in the table below only shall become eligible for ex-emption from payment of Tender Fee/EMD. Such bidder shall upload the scanned copy of valid certificate in preliminary bid as well as duly filled in and signed 'Bid Securing Declaration Form' provided in the tender document (3.14 Form 14) during preliminary bid stage failing which the bid will be considered non-responsive. NIC code with list of activities is tabulated below: -

Level	Description
section I Division 55 group 551	
Sub class 55101	Hotel and motels
Sub class 55103	Provision of short term lodging/camping facility to members of a particular organization( includes government guest/rest/circuit

	houses company guest houses and similar establishments)
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**NOTE:**

In case, bidders need any clarifications or if training is required to participate in online Tenders, they can contact (n) Procure Support team at following address:(n) code Solutions-A division of GNFC Ltd., (n)Procure Cell 403, GNFC Info tower, S.G. Road, Bodakdev, Ahmedabad – 380054 (Gujarat)

**Contact Details:**

**Airtel:** +91 – 79 – 40007501, 40007512, 40007516, 40007517, 40007525

**BSNL:** +91 – 79 – 26854511, 26854512, 26854513[EXT: 501,512,516,517,525]

**Reliance:** +91 – 79 – 30181689; Fax: +91 – 79 – 26857321, 40007533

**E-mail:**[nprocure@gnvfc.net](mailto:nprocure@gnvfc.net)

**TOLL FREE NUMBER:** 1–800–233–1010 [EXT: 501, 512, 516, 517, 525]