



दीनदयाल पत्तन प्राधिकरण  
DEENDAYAL PORT AUTHORITY

अपट्ट तेल टर्मिनल विभाग  
Off-Shore Oil Terminal Department

प्रशासनिक भवन A.O. Building,  
वाडिनार Vadinar - 361010,  
जिला: देवभूमि द्वारका (गुजरात),  
Dist. Devbhumi Dwarka (Gujarat),  
दूरध्वनी Phone No. : +91-2833-257301  
Email : com@deendayalport.gov.in

सं. OOT/Civil/534/RenovationofinteriorworkinboardroomatJettyOOTvadinar/2025

दिनांक: 08.08.2025

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**QUOTATION**

**Sub: Painting Renovation of Interior work in Board room at jetty - OOT Vadinar.**

Sir,

Sealed quotation are invited offline from the intending contractors and piece workers for the following items upto 1500 hrs on 11.08.2025 and the same will be opened by the Superintending Engineer (C) on the same day at 1600 hrs.

Item. no.	Description	Qty.	Rate	Unit	Amount
1	Providing and fixing of Curtain (1st quality) for office window of required size, shade and design with Palmet and all accessories, with transportation ,all labour, materials & taxes etc as directed by EIC(rate is including cost of removing of existing curtain) Inside board room , -Windows	269	234	Sq.ft.	62946
2	Providing and fixing of Ist quality of Floor carpet 2mm thick at Board room with transportation ,all labour, materials & taxes etc as directed by EIC Inside board room	1000	157	Sq.ft.	157000
3	Providing and fixing of decorative wall PVC sheet (1st quality)inside Board room with transportation,all labour, materials & taxes etc as directed by EIC Inside board room	950	305	Sq.ft.	289750
4	Providing and fixing of Poster of Pictures ,DPA Logo with name and etc in a frame as per directed by EIC	8	14100	No.	112800
TOTAL					622496

I am/we are/ agree to execute the work

at \_\_\_\_\_% above (In Figure), \_\_\_\_\_% above (In words)

at \_\_\_\_\_% below (In Figure), \_\_\_\_\_% below (In words)

Signature of Contractor

Superintendent Engineer (Civil)  
DPA (OOT) Vadinar

## Terms & Conditions

- 1 The work shall be carried out in DPA A.O Building Jetty , Vadinar
- 2 All the precaution regarding the safety of workers shall have to be taken by the contractor at his own risk & cost.
- 3 All the required materials, tools, plants, ladder ,other machinery etc. and, storage charges, transportation, insurance, survey fee, consultation charges etc. for the purpose of execution of work will have to be arranged by the contractor at his own cost.
- 4 Income Tax with surcharges if applicable shall be deducted from the bill as per rules applicable.
- 5 **The work should be completed within period of 10 Days after issuing the work order.**
- 6 The contractor or authorized person shall remain present at site during working hours.
- 7 Executive Engineer [Civil] reserves the right to cancel the quotation without assigning any reason and also increase / decrease the quantum the work.
- 8 The Contractor shall furnish PAN number, GST number along with quotation.
- 9 Force majeure restricted only to the acts of GOD.
- 10 All the rules and regulations governing DPA will be applicable.
- 11 **Preliminary Bid**
  - a. Document Fee of Rs.**590/-** [including GST] and EMD of Rs.**6225/-** shall be deposited in Deendayal Port Authority account through NEFT/RTGS, The detail of account as under:

Name of account	Deendayal Port Authority
Name of bank	- Bank of India
Branch	- Vadinar
IFSC number	- BKID0003253
Account no	- 325310100002572
  - b. In case of Micro and Small Enterprise [MSEs] holding valid certificate issued by any agencies/organization under The Ministry of Micro , Small and Medium Enterprises indicating the sub-class list of activity related to the subject Quotation as per National Industrial Classification-2008 mentioned in the table below only shall become eligible for exemption from payment of quotation EMD . Such bidder shall upload the scanned copy of valid certificate in preliminary bid as well as duly filled and signed “Bid Security Declaration” as per format provided in the Quotation document ( **Form no 01** ) failing which the bid shall be considered non-responsive bid.

Code	Description
31009	Manufacture of other furniture n.e.c

c. The Contractor shall furnish PAN number, GST number.

**12 Financial bids: The quotation paper duly sealed and signed on each page, duly filled in Bill of quantities**

13 EMD of the bidders other than L1& L2 will be released within 7 days from the date of opening of the quotation EMD of L2 will be released on issue of work order to L1 party and that of L1 party be released after payment of final bill.

14 **Special Condition for GST:** Applicable GST on the taxable value of supply of Goods or Services or both covered in this Quotation/contract will be paid by Port as reimbursement on production of documentary evidences/reflection of the same under the GSTIN of DPT in GST web portal. Applicable statutory recoveries including TDS under Income tax, TDS under GST acts will be deducted/recovered while accounting for or making payments to the vendor as per the applicable laws.

15 If the party is produced wrong PAN no/Invalid PAN no, than as per the income tax rules income will be recovered@20%.

16 After completion of the work the area should be neatly cleaned by Contractor. No payment shall be given to contractor on this account.

17 All material should be got approved by Engineer-in-charge before use and No advance payment shall be given to contractor on this account.

18 The quoted rate must be inclusive of all tax and levies (excluding GST) no claims contractor shall be entertained on account of any other taxes levied by central/state government or any authorities paid by him.

19 **Payment Terms:** Payment will be made after completion of work as per terms and conditions and satisfaction of Engineer-in-charge on production of three copies of the bills duly signed sealed by the authorized representatives of the party and verified by Engineer-in-charge. Payment will be made by NEFT/RTGS only in the final bill after completion of work.

**20 Liquidated Damages/Penalty, if any:**

(A). In case of delay in completion of the contract, liquidated damages (L.D) may be levied at the rate of ½ %of the contract value per week of delay or part thereof, subject to a maximum of 10 percent of the contract price.

a. The Employer if satisfied, that the works can be completed by the contractor within a reasonable time after the specified time for completion, may allow further extension of time at its discretion with or without the levy of L.D. In the event of extension of time at its discretion with L.D, the employer will be entitled without prejudice to any other right or remedy available in that behalf per cent (1/2%) of the contract value of the works for each week or part of the week subject to the ceiling defined in sub-clause 20(A).

b. The Employer, if not satisfied that the works can be completed by the contractor,

and in the event of failure on the part of the contractor to complete work with in further extension of time allowed as aforesaid, shall be entitled, without prejudice to any other right, or remedy available in that behalf, to rescind the contract.

- c. The Employer, if not satisfied with the progress of the contract and in the event of failure of the contractor to recoup the delays in the mutually agreed time frame, shall be entitled to terminate the contract. In the event of such termination of the contract as described in clauses 20A (b) or 20A (c) or both the owner shall be entitled to recover L.D. up to ten per cent (10%) of the contract value and forfeit the security deposit made by the contractor besides getting the work completed by other means at the risk and cost of the contractor.
  - d. The ceiling of L.D. shall be 10% of the cost of work.
  - e. In case part/portion of the work can be commissioned and port operates the portion for commercial purpose the rate of L.D. will be restricted to the uncompleted value of work, the maximum L.D. being on the entire contract value.
- 21. Decorative wall PVC sheet (Ist quality) and floor carpet (2mm thick make of Wonder floor or equivalent co.) work shall be carried out with Ist quality materials and as per directed by EIC
  - 22. Curtain with Palmet for windows with all accessories and Fittings shall be used Ist quality and make of Sipeko or Dera or equivalent co. as per approved and directed by EIC.
  - 23. The security deposit at 10% recovered from the bill and the security deposit can be released only after 03 months, successfully completion of the work.
  - 24. The Contractor shall visit the site and study the local working condition at site of work before quoting the rate and no claim what so ever shall be entertained.

Signature of Contractor

Superintendent Engineer (Civil)  
DPA (OOT) Vadinar

**Form – 1:**

**Bid Securing Declaration Form for Earnest Money Deposit [to be executed on the letter head of bidder for MSME]**

**Bid Securing Declaration Form**

Quotation No. OOT/Civil///2025 To

Chief Operations Manager,  
Offshore Oil Terminal  
Department, Deendayal Port  
Authority, Vadinar –  
361010.

I/We, The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of **three** years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a. have withdrawn / modified / amended, impairs or derogates from the Quotation, my / our Bid during the period of bid validity specified in the form of Bid; or
- b. having been notified of the acceptance of our Bid by the employer/purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail to refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration) Duly authorized to sign the bid for and on behalf of (insert complete name of bidder)

Dated on \_\_\_\_\_ day of (insert date of signing)

Corporate Seal (where appropriate)