

Terms and Conditions of Tender (Enquiry)

1. Rate quoted should be free delivery at destination F.O.R. Deendayal Port Authority including all charges otherwise the quotation is likely to be rejected. Price quoted for free delivery at destination will be given preference. If there is no indication regarding the FOR, in the quotation then it will be considered as F.O.R. Destination.
2. Price quoted should be net and open a minimum period of three months from the date of opening of the quotations.
3. Quotations should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not, the quotation will not be considered.
4. Manufacturer's name and country of origin of materials offered must be clearly specified. Complete details and ISI specification if any must accompany the quotation.
5. Samples must be submitted where specified along with the quotations. Samples must be carefully packed and labelled clearly with enquiry number, subject and sender's name for easy identification.
6. All drawings sketches and samples if any sent along with this enquiry must be returned along with quotations duly signed.
7. If no indication regarding CST/GST is recorded in the quotation, the CST/GST will be considered as included.
8. The delivery schedule quoted be strictly adhered to. If the deliveries are not maintained and due to that account the Port Authority is forced to buy the material from elsewhere, the loss or damage that may sustained thereby will be recovered from the supplier for non-delivery of the material in scheduled period (s).
9. The Port Authority reserves the right to recover any loss sustained due to delayed delivery by way of penalty.
10. The quotation must be in the form furnished by the Port Authority.
11. The Deendayal Port Authority reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
12. In case the items in the enquiry are covered by any Rate Contract or Running Contract finalised by the D.G.S. & D. or any other state or Central Government should be specified in your quotation and accepted contract rates should also be mentioned. It should be confirmed whether you could supply at the RC/RGC rates outside the Rate Contract.
13. The prices quoted should be firm till the supplies are completed.
14. The Deendayal Port Authority reserves the right to modify the quantity specified in this enquiry.
15. The Deendayal Port will not issue 'C' or 'D' form for the purpose of concessional rate of Sales Tax you may claim at full rate if legally liveable.
16. If you have got any counter offer as suitable to the material required by us, the same may shown separately.
17. Quotation written in pencil will not be considered.
18. Rejected samples will be returned at your cost if insisted.
19. Delivery period required for supplying the material should be invariably specified in the quotation.
20. Please quote the rate in words and figures.
21. Please quote whether your organisation is large scale industry or small scale industry.
22. Dispute Clause: Any dispute relating to the enquiry shall be subject to jurisdiction.
23. Our normal payment terms are 100% within 30 days on receipt and acceptance of material at our site in good condition.
24. Quotation will be opened on due date at 3.00 p.m. in the office of the Deputy Material Manager in the A.O. Building Gandhidham in presence of quotationer or their representatives who may wish to be present.
25. In case your quotation is accepted and order is placed on you, the supply against the order should be made within the period stipulated in the order. Failure to supply the material within the stipulated period shall entitle for imposition of penalty without assigning any reason @0.5% of the total value of the item covered in order as penalty per day subject to maximum of 5% unless extension is obtained in writing form the office on valid grounds before expiry of delivery period.
26. In case delivery period is not furnished by the Party the quotation shall be treated within 30 days delivery period.