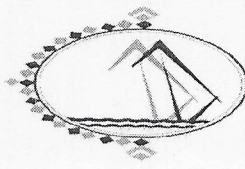


दीनदयाल पत्तन प्राधिकरण
DEENDAYAL PORT AUTHORITY
(Ministry of Ports, Shipping & Waterways, Govt. of India)



Office of the Executive Engineer (E)
Room No. 16, Ground Floor
A, O Building, Gandhidham – Kutch,
Pin – 370 201

e-mail: kptgandhidhamestate@gmail.com

website: www.deendayalport.gov.in

Subject: Appointment of Agency for Providing of Support Staff for Technical, Legal, Financial and other back office operations of Town Development Wing and Land Section of Deendayal Port Authority for a Period of Three Years -**Reply of the prospective bidder's queries reg.**

Reference: Tender No: ES – 02 / 2025, dated 22.05.2025

Sr.No	Page No.	Clause No.	Content/Clause of the RFP requiring clarification	Clarification Sought by bidders	Reply of queries
1.	19	1.10.1	The above team will work at the premises provided by DPA. DPA will provide necessary office space, required furniture's etc. However, Computer/ laptops with printers shall be provided by the firm to its key personnel being deployed for the present contract.	Requesting to confirm the list of "key personnel" as mentioned therein with respect to the list provided under clause 1.7. Also, requesting you to confirm if DPA shall provide necessary computers /laptops for the rest of the team to be deployed other than that of key personnel's. "Present contract" means we presume that the subject Project's new contract, please clarify	Yes, assumption is correct. Present contract means new subject contract.
2.	19	1.10.3	Each supporting staff/ team member can avail 15 days as Casual Leave during one year.	As per leave entitlement under the Shops & Establishments Act of Gujarat; apart from the announced public holidays, every employee is authorized to avail 20 days of Earned Leave (EL); 07 days of Casual Leave (CL) & 07 days of Sick Leave (SL) in a calendar year. So, kindly requesting you to consider 34 days of leaves in line with the aforementioned Shops & Establishments Act of Gujarat.	Tender condition holds good.
3.	20	1.10.14	Suitable accommodation (E-type or F-Type Quarter) at Gandhidham Port Colony, if available, may be provided subject to recovery of charges as per applicable Rules of DPA.	Kindly requesting to provide a rent free accommodation to the Team to be deployed. However, additional payments such as Electricity and water charges shall be Paid by the consultant.	Tender condition holds good.
4.	23	1.12.7.1	Team Leader - For every completed year of the employee with the Bidder/Firm 1 mark is awarded with the max of 2 marks. Manager (Technical) - For every completed year of the employee with the Bidder/Firm 1 mark is awarded with max 1 marks.	The current tender evaluation framework, allocates up to 12 marks based on the duration of prior association between the proposed expert(s) and the bidding firm, introduces a peculiar criterion that can create a barrier to entry for otherwise qualified, prospective, competent and capable new participants. This condition may please be waived off to offer equal opportunity to all. Given the requirement for the full-time deployment of 19 experts, a considerable and	Tender condition holds good.

			<p>Manager (Finance) - For every completed year of the employee with the Bidder/Firm 1 mark is awarded with max of 1 marks.</p> <p>Manager (Legal) - For every completed year of the employee with the Bidder/Firm 1 mark is awarded with max of 1 marks.</p> <p>Assistant (Legal) - For every completed year of the employee with the Bidder/Firm 1 mark is awarded with max of 1 mark.</p> <p>Back office Executive Assistants- 8 no's - For every Completed year of the employee with the Bidder/Firm 0.5 mark is awarded.</p> <p>Estate Inspector (02 Nos.) - For every completed year of the employee with the Bidder/Firm 0.5 mark, max 0.5 mark.</p> <p>Surveyor (02 Nos.) - For every completed year of the employee with the Bidder/Firm 0.5 mark, max 0.5 mark.</p>	<p>resource intensive commitment; such a condition naturally favors firms with pre-existing alignment and operational continuity. In this context, the incumbent may derive a distinct scoring advantage, potentially leading to an unfair imbalance in the competitive landscape.</p> <p>Within the framework of an 80:20 QCBS model, this disproportionate weighting could inadvertently constrain fair competition.</p> <p>In view of above, we respectfully submit that this evaluation parameter be revisited and suitably delete it to uphold the principles of transparency, equity, and a genuinely level playing field for all prospective & competitive bidders.</p>	
5.	3 5	1.35.4	PRE- BIDMEETING: (Not Applicable)	<p>We respectfully submit that the subject tender, involves significant operational and staffing components, currently does not include a scheduled pre-bid meeting. Even though we understand the tender is of second call, given the complexity and scale of the services required, we believe a pre-bid meeting would provide much-needed clarity on various technical, deployment and compliance-related aspects. Such a forum would enable all prospective bidders to seek essential clarifications, align their proposals accurately and ensure a fair and transparent bidding process. In line with the Manual for Procurement of Consultancy & Other Services, 2017 issued by the Department of Expenditure, Ministry of Finance, which recommends pre-bid meetings for complex or high-value procurements; therefore, we kindly request you to consider conducting a pre- bid meeting for this tender to foster equitable participation and transparency. Also, extension of bid submission date suitably to accommodate any</p>	<p>After examining queries from prospective bidders, decision of DPA will be communicated to the prospective Bidders. Hence, Tender provision holds good.</p>

				queries raised during pre-bid meeting and responses thereto, to that effect.	
6.	5 5	3.21	Availability of Key Personnel: If any person is absent payment will be deducted on Monthly pro rata basis as per rates quoted for respective position of key personnel after availed 15 days permitted leave. Example: If bidder quoted Rs. 10,000/ month for any personnel mentioned then per day rate will be Rs. 10000/30 = Rs. 333.33/day for 30days of Month.	In continuation to our query at Sr. No. 2; requesting to modify the clause to cover leave entitlement as per the Shops & Establishments Act of Gujarat.	Tender condition holds good.

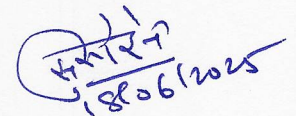
Sr.No	Page No.	Clause No.	Content/Clause of the RFP requiring clarification	Clarification Sought	Reply of queries
1	04,07	Tender activity sheet and RFP	Bid submission end date 12/06/2025 time 04:00 PM	Consultant's kindly request to DPA to Extend the Submission date for two weeks from the response date of pre- bid queries by the Authority.	As per the request of bidders the Bid submission date is extended for two weeks, i.e upto 26/06/2025.
2	23	1.12.7.1,	Firms experience The firms should have undertaken "similar works" during the last 7 years. "Similar works"- The Tenderer should have experience of providing and executing advisory services i.e. providing qualified legal, financial, technical experts during the last 7 years in port sector/any of the state governments/ Gol/ any public sector undertaking / development authority, or urban local body in India. Amount of completed similar works 1. Completed each similar work costing Rs 90 to 112 lakhs -10 marks, ---OR--- 2. Completed each similar work costing Rs 113 to 180 lakhs -20 marks, ----OR--- 3. Completed each similar work costing more than Rs 180 lakhs -	Kindly clarify whether there is a minimum number of projects required to be completed to score under each slab (e.g., one project of >₹180 lakh for 40 marks, or multiple). Also, clarify if multiple smaller projects totaling to a value range (e.g., ₹180 lakh) will be considered. For e.g. 1. Completed 4 similar work costing Rs 90 to 112 lakhs -10 marks, ---OR---- 2. Completed 2 similar work costing Rs 113 to 180 lakhs -20 marks, ----OR--- 3. Completed 1 similar work costing more than Rs 180 lakhs - 40 marks	The Tender condition holds good.

			40 marks		
3	23-25	1.12.7.1, S.No No 1-8, Key Personnel experience, of RFP	For every completed year of the employee with the Bidder/Firm.	<p>We respectfully request the Authority to kindly remove or relax the marking criteria related to the number of years the employee has been with the bidding firm, This clause may inadvertently disadvantage firms that have recently on boarded highly qualified professionals specifically for this assignment. The focus of technical evaluation should ideally be on the individual's professional capabilities, qualifications, and relevant project experience, rather than the duration of employment with the bidder. Relaxing this clause would promote broader participation from qualified firms and ensure that merit-based evaluation remains central to the selection process.</p>	The Tender condition holds good.
4	16-17	1.9.3 and 1.9.5,	<p>1.9.3 Job Description of Manager (Legal)</p> <ul style="list-style-type: none"> • Review the legal cases of DPA and assist in various court & PP Act related matters. • Assist in handling eviction/recovery cases under Public Premises (Eviction of unauthorized occupants) Act, 1971. Submit the quarterly reports of the status of Eviction. Proceedings & Court Cases. • However, the scope of works illustrated above is not limited to the above mentioned. <p>1.9.5 Assistant (Legal)</p> <ul style="list-style-type: none"> • Review the legal cases of DPA and assist to legal manager in various court & PP act related matters • Assist to legal manager in handling eviction/recovery cases under Public Premises (Eviction of unauthorized occupants) Act, 1971. • However, the scope of works illustrated above 	<p>We understand that:</p> <ol style="list-style-type: none"> 1. The Consultant's role is limited to assisting the client in legal matters by way of compiling, reviewing, and organizing relevant supporting documents. The Consultant shall not represent the client in court, nor act as a party in any Arbitration or court proceedings. 2. Any documents provided to the Consultant during the course of execution will be treated as-is, without undertaking any legal due diligence or verification of the documents' authenticity or ownership. 3. The legal support required may pertain to the current project or to past matters/cases where the Consultant had no direct or indirect involvement. Kindly confirm, if our understanding is correct' else may kindly elaborate the referred clause. We kindly request you to clarify if there are any specific additional responsibilities envisaged beyond those listed in the tender, so that the Consultant may adequately assess the required deployment, associated risks, and financial implications. 	Tender condition is self-explanatory, sufficient & hence holds good.

			is not limited To the above mentioned.		
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1				We request the authority to kindly extend the submission deadline by at least two weeks till 26-06-2025, to enable us to prepare the RFP response as per the requirement.	As per the request of bidders the Bid submission date is extended for two weeks i.e upto 26/06/2025.
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1		<p>we kindly submit the following requests:</p> <p>1. Request for Bid Due Date Extension: Considering the logistical challenges associated with resource arrangement in Gandhi ham, we request an extension of the bid due date by 45 days. Given its remote location, additional time will enable us to ensure thorough preparation and compliance with all project requirements.</p> <p>2. Request for Virtual Pre-Bid Meeting: We also request the arrangement of a virtual pre-bid meeting to facilitate discussion among bidders and the Authority. This will allow participants to raise concerns, seek clarifications, and help streamline the bidding process effectively.</p> <p>We sincerely appreciate your consideration and look forward to your confirmation on both requests. Please let us know if any further details are required.</p>	<p>As per the request of bidders the Bid submission date is extended for two weeks i.e upto 26/06/2025.</p> <p>After examining queries from prospective bidders, decision of DPA will be communicated to the prospective Bidders.</p>
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18/06/2025

Executive Engineer,
Estate Division,
Deendayal Port Authority,
Gandhidham