

DEENDAYAL PORT AUTHORITY

ISO 9001-2015 & 14001:2015 Certified

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Office of the Dy. Chief Engineer (RoRo),
Annexe Building,
Administrative Office Building,
Post Box No. 50,
Gandhidham (Kutch)-370 201.



CE/Project/4513/Hazira Insurance/2024

Dated: 22/04/2025

To,

_____,
_____,

Name of the Work: Appointment of Surveyor cum Valuer for obtaining Insurance of RoRo/RoPax terminal at Hazira.

Sir,

Offline Quotations are invited for the subject work to be carried out subject to terms and conditions attached. Your quotation should reach office latest by /03/2025 at 1500 hrs.

SCHEDULE-B

Sr.No.	Description	Qty	Rate		Unit	Amount
			In Fig.	In Words		
1	Risk Inspection/ Survey cum Valuation of the RoRo/RoPax Terminal at Hazira for the purpose of obtaining Insurance of RoRo/RoPax Terminal at Hazira	1			Lump sum	
Total						

-Sd-

Quotationer

**Dy. Chief Engineer (Ro-Ro)
Deendayal Port Authority**

TERMS & CONDITIONS

Name of Work: - Appointment of Surveyor cum Valuer for obtaining Insurance of RoRo/RoPax terminal at Hazira.

1. The work is to be carried out at RoRo/RoPax Terminal at Hazira.
2. The work shall be carried out in accordance with the best standards of the workmanship and to the entire satisfaction of the Engineer-in-charge.
3. The Surveyor cum Valuer has to visit the site and conduct inspection of the RoRo/RoPax assets at Hazira Terminal (internally and externally) and submit Risk – Inspection cum Valuation report for the purpose of obtaining Insurance coverage of Hazira Terminal.
4. The quotationer are expected to have full knowledge of the site of work & local working condition before submitting the quotation and no claim whatsoever will be entertained of any nature of work, arising out of the theoretical condition of the site.
5. The quotationer should (i) be Licensed by Insurance Regulatory Development Authority (IRDA), (ii) be a member of the Indian Institute of Insurance Surveyors and loss Assessors (IIISLA), (iii) have a Minimum experience of 5 years.
6. The quotationer shall be required to execute the work in such a way so as not to cause any damage/hindrance to the port activity going on in the nearby area.
7. The Contractor shall ensure not to cause any damage to the port properties in the vicinity of the work site during the execution of work. If any damage occurs due to the workmen/machinery of the contractor, the contractor has to make good the loss/ damage at his cost.
8. All the rules & regulation governing D.P.A. will be applicable.
9. Wherever and whichever machinery, tools or equipment requires are to be arranged by party/quotationer along with fuel charges.
10. PAN number & GST No. shall have to be furnished by Quotationer.
11. Force majeure: This will be restricted to natural calamities and acts of God only.
12. Necessary statutory requirements for safety purposes shall adhere to by the quotationer. He will be held responsible for any violation of the same.
13. Dy. CE(RoRo) reserves the right to cancel the quotation and also increase/decrease the quantum of work without assigning any reasons.
14. The contractor shall quote the price exclusive of GST. The contractor shall quote the prevailing GST rate separately which shall be reimbursed by DPA after ascertaining necessary compliance as per Goods & Service Tax – 2017. The contractor should have a valid GST registration number to become eligible for Participating in the bid. The TDS on GST as per the applicability will be

deducted. However, GST will not be considered for the evaluation of the bid Price. All other duties, taxes and cesses applicable if any, shall be borne by the contractor.

15. The work should be completed within seven days.

16. The TDS under GST Act is required to be deducted @ 2% (1% CGST and 1% SGST or 2% IGST) from payment/credit given to contractors/professionals and others for work orders/contracts exceeding Rs. 2,50,000.00.

17. Income tax at applicable rate and surcharge as applicable thereon shall be made while making the payment to the contractor for carrying out the work and only the net amount shall be paid as directed by the Central Board of the direct taxes, Ministry of Finance, Government of India.

18. Quotation Fee amounting to 590/- (Inclusive of GST) is made through Digital mode of payment of Bank of Baroda, Gandhidham Branch Account no.10080100022427, IFSC code BARBOGANKUT.

19. The contractor shall not deposit any material at such a place, that may cause inconvenience to the public or staff or nearby offices.

20. For the purpose of measurement, the method prescribed in the standard code of measurement of the concerned work shall be applicable.

21. The fire watch permit if required for the execution of work will be arranged by the quotationer without any additional cost.

22. The contractor shall affix a seal along with a signature in the quotation, failing which the bid/quotation will be considered non-responsive and be liable to discharge.

23. Liquidate damages shall be levied at the rates of 0.50% (per week or part thereof) of Contract Value for the delay on each week or part thereof subject to a maximum of 10% of the contract value. In the event of failure to complete the work in the stipulated period of completion or such extension as may be granted.

24. EMD Rs. 550/- is made through Digital mode of payment of Bank of Baroda, Gandhidham Branch Account no.10080100022427, IFSC code BARBOGANKUT.

25. EMD of the bidder other than L-1 & L-2 will be released within seven days from the date of opening of the quotation.

26. In case of Micro and Small Enterprise (MSME) holding certificate issued by any agencies/organization under The Ministry of Micro, Small and Medium Enterprises indicating the list of activity related to the subject tender as per National Industrial Classification-2008 mentioned in the table below only shall become eligible for exemption from payment of fee/EMD. Such bidder shall submit the copy of valid certificate in bid.

Division	Group	Clause	Subclass	Description
66	662	6621	66210	Activities auxiliary to Insurance and Pension funding.
		6622	66220	
		6629	66290	

27.Procedure for dealing with ambiguities in rates

That if on check there is a difference between the rates given by the contractor in

words and in figures or in the amount worked out by him, the following procedure

shall be followed: -

(a) When there is a difference between the rates in figures and in words, the rates which corresponded to the amount worked out by the contractor shall be taken as correct.

(b) When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.

(c) When the rate quoted by the contractor in figure or in words tallies, but the amount is not worked out correctly, the rates quoted by the contractor shall be

28.Contractor / service provider / supplier etc. has to ensure timely and proper filling of GSTR 1 so that Deendayal Port Authority can avail input tax credit in timely manner. In case DPA not allowed input tax credit due to failure on part of the contractor/service provider / supplier etc., it will be a financial loss to the DPA and therefore same shall be recovered from the payment/deposit of the contractor.