

**DEENDAYAL PORT AUTHORITY**

**An ISO 9001 : 2008 & ISO 14001 : 2004 Certified Port**

Accounts & Taxation Section  
Ground Floor,  
A.O. Bldg. Building,  
Gandhidham, Kachchh  
Pin: 370 201

No.: FA/AC/Tender/E-2562/

34711

Date: 24/10/2024

To,

All CA Firms having Head Office in Kutch District.  
And having Establishment since last 3 years.

Sub: "Professional Services for carrying out assignment as to TDS Compliances, Tax Administration, Pension and Gratuity Funds Accounts, Data Entry Reconciliation & Other Related Works of Cash Section of Deendayal Port Authority, Gandhidham and Kandla for 03 (Three Years) (from the date of issue of work order)"

Sir,

Sealed Tenders are invited for the work of "Professional Services for carrying out assignment as to TDS Compliances, Tax Administration, Pension and Gratuity Funds Accounts, Data Entry Reconciliation & Other Related Works of Cash Section of Deendayal Port Authority, Gandhidham and Kandla for 03 (Three Years) from the date of issue of work order" in accordance with the Scope of Work and Terms & Conditions enclosed herewith.

**Qualifying Criteria:**

- i) Firm Head Office in Kutch District as per ICAI Registration Certificate (Certified copy to be enclosed).
- ii) In practice since last 3 years as on 30.09.2024 as per ICAI Registration Certificate (Certified copy to be enclosed).
- iii) The Firm must have in any year during last 5 years' experience in TDS compliances of PSUs / Authorities / Corporations / Private Entities having turnover of exceeding 100 cr. (Certified copy of work order with satisfactory completion certificate to be enclosed).

The Tenders shall be submitted in three cover system as under:

**Cover – I**

1. The sealed cover I (i) superscribing "EMD and documents for Qualifying Criteria - "Professional Services for carrying out assignment as to TDS Compliances, Tax Administration, Pension and Gratuity Funds Accounts, Data Entry Reconciliation & Other Related Works of Cash Section of Deendayal Port Authority, Gandhidham and Kandla for

03 (Three Years) will consist of successful copy of bank transaction of Rs.48,312/- towards Earnest Money Deposit and documents support a qualifying criteria.

The DPA Bank details are: Bank of Baroda, A/c No. 10080100022427 IFSC Code BARB0GANKUT (fifth character is zero)

The tender not accompanied with EMD and supporting documents for qualifying criteria shall not be considered.

**Cover – II**

The sealed cover II superscribing "Tender papers - "Professional Services for carrying out assignment as to TDS Compliances, Tax Administration, Pension and Gratuity Funds Accounts, Data Entry Reconciliation & Other Related Works of Cash Section of Deendayal Port Authority, Gandhidham and Kandla for 03 (Three Years) will consist of duly filled and signed tender papers along with price schedule.

- i) Cover II shall be opened for only those bidders who satisfy the qualifying criteria.
- ii) Cover II shall be opened separately.

**Cover – III**

Both the Cover-I and Cover-II is required to be put in separate Cover-III superscribing "Professional Services for carrying out assignment as to TDS Compliances, Tax Administration, Pension and Gratuity Funds Accounts, Data Entry Reconciliation & Other Related Works of Cash Section of Deendayal Port Authority, Gandhidham and Kandla for 03 (Three Years)".

The bid validity will be for 60 days from the date of opening of price bid.

The duly filled, signed and sealed tender should reach to this office on or before **14.11.2024** at 1500 hrs. and Cover-I will be opened on the same day at 1530 hrs. in presence of tenderers who wish to remain present.

**No offers will be accepted after 1500 hrs of 14.11.2024.**

Address:  
Tax & Accounts Section,  
Room No. 28,  
Opp. Cash Section,  
Ground Floor,  
Administrative Officer Building,  
Deendayal Port Authority,  
Gandhidham - Kachchh.

**Yours faithfully**

  
**Asst. Accounts Officer (Taxation)**  
**Deendayal Port Authority**