

**DEENDAYAL PORT AUTHORITY**  
**Traffic Department (Safety Division)**

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**TERMS & CONDITIONS OF ENGAGEMENT OF**  
**SAFETY ENGINEER (Post-10 Nos.)**

1. The engagement is purely on contractual basis for a period up to 11 months from the date of joining. The contract may be renewed based on the performance of the candidate up to another 11 months.
2. The contract engagement shall not confer any right to lay claim to permanent absorption in the Port service against any post whatsoever.

**3. Qualifications, Experience, Remuneration & Age limit:**

**Essential:**

- a. Full time Bachelors of Engineering/ Technology or Fire & Safety engineering or BSC/MSC science, chemistry, fire, environmental, microbiology etc. from govt. Recognized University.
- b. Candidate shall have additional qualification of one-year Post diploma or Advance diploma in industrial safety from state technical board.
- c. Candidate shall have 1 to 3 years' experience in the field of safety in Port, Heavy Material Handling industry, Steel industries, Oil & Gas, chemical /petrochemical processing or storage tank terminals industries etc.

**Desirable:**

- d. Preference will be given to the candidates who has Master of Engineering/ Technology Degree in Safety engineering from govt. Recognized University.
- e. Preference will be given to the candidates who has worked in the field of safety in Port sector, MAH installations or heavy industries. Knowledge of safety management system and international standards of safety at sea port will be additional advantage in the selection process.

**Other prerequisites:**

- a) Good communication, passion for training, presentation skills, Adapting to latest technology
- b) The Safety Engineer shall have good knowledge of Hindi and English. The knowledge of local language is an added advantage.

**Fixed monthly remuneration:**

A Consolidated remuneration of **Rs.30,000/-** (Rupees Thirty Thousand Only) will be paid a fixed lumpsum contractual amount per month during the contractual period. For engagement less than a month, the payment will be made on pro-rata basis.

**Age Limit:**

40 years or below as on date of interview.

**4. Primary Job description:**

Safety Engineer will be work under direct guidelines and direction of Manager Safety & PSM.

- Conduct safety audit and safety inspection of jetty, plot, warehouse, oil jetty, pipelines of petroleum & chemicals, electrical substations in port
- Incident reporting and investigation with record keeping
- Inspection of cranes & loose gears on board and on shore.
- Conduct Risk assessment, tool box talk, Training, safety campaign in port
- Traffic safety management inside port
- Assist to Manager Safety & PSM for various safety activities and documentation
- Implementation of safety management system and ISO 45001 in port
- Safety Department coordination
- External Audit Management as per IS14489
- Certification Audit and other safety audit
- Monitoring of all safety dept. activities
- MIS and MPR Reports
- Management Safety committee meetings
- Safety presentation coordination
- Co-ordinates the Cross-Functional Safety Audits (CFSA)
- Participates in Site Safety Observation (SSO)
- Contractor Safety Management
- Area Safety committee meetings management
- Safety Instrument (Gas Monitoring Equipment) management
- Safety Training co-ordination - internal and external
- Safety Publication and Researches
- KRAs compilations & Monthly Review coordination
- Safety Awards and Membership with BSC, NSC, GSC etc
- Administrative issues
- Systems, Policies & Procedures: - Identify Need for, Develop, Revise, and approve Process Safety Management Procedures in the DPA.
- Monitor and co-ordinate the recommendation tracking activities, audit/ relevant statutory PSM compliances
- Monitor the Process Safety Events that happen and circulate learnings to relevant field personnel. Ensure Investigation completion & suggest control improvement
- Monitor the Performance of PSM Key Performance Indicators to track PSM Implementation in the DPA
- Management Information System (MIS) & Statutory Compliance
- Prepare & Present MSC, MPR information to the Management

**Requirements and skills**

- In depth knowledge of legislation and procedures
- Knowledge of potentially hazardous materials or practices
- Experience in writing reports and policies for health and safety
- Familiarity with conducting data analysis and reporting statistics
- Proficient in MS Office; Working knowledge of safety management information systems is a plus
- Outstanding organizational skills
- Diligent with great attention to detail
- Excellent communication skills with the ability to present and explain health and safety topics
- Safety digitalization

## **5. Other Terms & Conditions:**

- I. Safety Engineer will be required to work full time for 6 days in week in shifts on rotation i.e. morning, afternoon and night, as per requirement and the daily working hours shall be 8 hours. If the situation so warrants, the weekly day of rest may be changed with prior intimation. For work of any weekly off-day/declared National Holiday in exigency, you will be granted a compensatory day of rest conveniently in lieu thereof and you will not be entitled to any other compensation, monetary or otherwise.
- II. Safety Engineer will not be eligible or entitled for any other allowances/ Financial or other benefits as may be available to regular employees.
- III. Safety Engineers has to arrange quarters/accommodation by themselves.
- IV. No TA/DA will be paid, if the Safety Engineers are posted from one duty place to other.
- V. Safety Engineer will not be entitled/eligible for any type of leave during the contract period, except weekly rest days/closed holidays applicable to employees of DPA. However, they will be entitled to avail C.L. @ 1 day per month subject to maximum 11 days during the contractual period and the leave may be availed of with prior approval.
- VI. In the event of his absence from duty on whatsoever reasons, no payment shall be payable for the said date. However, prior intimation is compulsory before proceeding on leave/ absence, so to make alternate arrangements for posting of staff at port.
- VII. Additionally, sick leave to the extent of 10 days in a year (11 months from the date of engagement and proportionate in case of shorter period of engagement) on critical illness may be allowed without any deduction from the remuneration on the basis of certification from DPA Chief Medical Officer.

- VIII. The Safety Engineer will not be entitled to outdoor medical facilities.
- IX. Safety Engineer will be responsible for the charge and care of the DPA goods, stores and all other property that may be entrusted and he will be accountable for the same.
- X. Any kind of criminal or civil proceedings that may arise during the contract period against Safety Engineer, the Port will not be held responsible.
- XI. In the event of death of a person appointed on "Contract Basis" while in service, the balance contractual amount, due if any, against the work done, will be paid to his legal heirs, and no any other financial benefits shall be given.
- XII. The period of contract can be terminated at any time by giving 15 days notice in advance on either side, without assigning any reasons thereof. However, the engagement is terminable on 24 hrs. notice for unsatisfactory performance and for any act considered to be derogatory/detrimental to the interest of DPA.
- XIII. In the event of any dispute arising out of this contract, the interpretation and decision of the Chairman, DPA will be final and binding.
- XIV. Court of jurisdiction for any dispute at Gandhidham only.

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