



DEENDAYAL PORT AUTHORITY



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Electrical Division
PORT & CUSTOMS BUILDING,
NEW KANDLA (KUTCH)
PIN CODE: 370 210

No. EL/WK/ 2821

Dated: 28.12.2023.

To,
M/s. _____

"Draft Quotation"

Subject :- "Repairing and reconditioning of High Voltage Surge wave Tester & Receiver (Cable fault detecting machine) at DPA Kandla".

Sir,

Sealed Quotation are invited to carry out the work "Repairing and Reconditioning of High Voltage Surge Wave Tester & Receiver (Cable fault detecting machine) at DPA Kandla"." as per the Scope of work, Technical specification, Terms &, Conditions stipulated below.

The Sealed Quotation along with Schedule-B should reach this office of undersigned on or before **05/01/2024 at 15:00 hrs** which shall be opened on the same day.

Yours faithfully,
Sd/-
Superintending Engineer (E)
Deendayal Port Authority

Schedule - B

Sub:- Repairing and reconditioning of High Voltage Surge wave Tester & Receiver (Cable fault detecting machine) at DPA Kandla”.

| Sr. No. | Description Of work | Qty | Unit | Rate (Rs.) | | Amount |
|---------|---|-----|----------|------------|----------|--------|
| | | | | In Fig | In Words | |
| 1 | Repair and reconditioning of Highvoltage surge wave tester & Receiver duly replacing the necessary spares like HV coil & HV Capacitor bank along with Calibration of High Voltage Surge wave receiver with Ground microphone (MIC - 5). This work includes to & fro & all labour, tools tackles, as directed by Engineer-in-Charge. | 1 | Comp Job | | | |
| 2. | Supply of Head phone set of HighVoltage Surge wave receiver along with its Connecting cable and its accessories for both High Voltage Surge wave Tester & High Voltage Surge wave receiver. | 2 | Set | | | |
| Total | | | | | | |

Net Amount in words _____

SCOPE OF WORK

- 1.1 Contractor should satisfy himself with the details of the work to be executed and it is necessary that the Contractor should visit the site and submit the signed **site visit form (Annexure A)** attached & upload the same during submission of quotation.
- 1.2 The scope of work includes complete repairing of surge wave receiver and tester along with microphone unit with all electronic circuit and connecting cable. During replacement the spares used should be of genuine make.
- 1.3 If any item is left out in Schedule B to make the machine operational, the same is to be provided by the contractor without asking any extra charges.
- 1.4 The scope of work also includes repairing and calibration of the surge wave receiver.
- 1.5 The Contactor after carrying out necessary repair work of the machine should give demonstration at site detecting underground fault of both L.t & H.T cable at site.

2. Commercial Conditions

- 2.1 Taxes & Duties: GST Extra @ 18% Income Tax & GST will be deducted at applicable rates.
- 2.2 Payment Terms: 100% after completion of complete of each job and on submission of Invoice through RTGS.
- 2.3 Insurance: at the risk & cost of contractor.
- 2.4 Travel, accommodation & local conveyance: Inclusive in the rate quoted above.

Sd/-

**Seal & Sign
Of Contractor**

**Superintending Engineer (E)
Deendayal Port Authority**

Terms & Conditions

1. The work shall be completed within 10 days from the date of issue of the Work Order.
2. The rates quoted must be inclusive of all taxes and levies (Excluding GST), No claims of contractor shall be entertained on account of any other taxes levied by central / state government or any authorities paid by him.
3. The rates should be quoted in figures and words both, failing which the bid/quotation will be considered as non-responsive and be liable to discharge. In case of difference in figure & words, the rate mentioned in words will be considered.
4. The contractor shall study the local working conditions at the site of work before tendering and no claim what-so-ever shall be entertained.
5. The work shall be carried out in accordance with the best standards of workmanship and to the entire satisfaction of the Engineer-in-Charge.
6. The contractor shall give Guarantee for 06 Months against poor workmanship/manufacturing defects, from the date of handing over cable fault finding machine.
7. The contractors have to rectify the defects if any during guarantee period free of cost, failing which the cost of repairing shall be adjusted from security deposit.
8. Security Deposit @ 10% shall be recovered from the bill and the SD can be released only after successful completion of guarantee period.
9. A Quotation fee of Rs. 500 + Rs. 90 (GST) Present rate of GST is 18 % through online transfer in PNB bank account no. 217700210004628 - Deendayal Port Authority - (IFSC code PUNB0217700). Scanned copy of RTGS no. and date of transfer may be uploaded on (n) procure website with Quotation.
10. In case of Micro and Small Enterprise (MSEs) holding valid certificate issued by any agencies/organization under The Ministry of Micro, Small and Medium Enterprises indicating the list of activity related to the subject tender as per National Industrial Classification-2008

| Level | Description |
|-------------------|--|
| Section – D | Manufacturing |
| Division – 33 | Repair and installation of machinery and equipment |
| Group - 331 | Repair of fabricated metal products, machinery and equipment |
| Class – 3314 | Repair of electrical equipment |
| Sub Class - 33140 | Repair of electrical equipment |

11. EMD amount of Rs. 4,717/- will be deposited by the contractor being EMD amount in favour of Deendayal Port Authority, Gandhidham in the form of RTGS/ NEFT. The Scanned copy to be uploaded on (n) procure website while uploading the bid.
12. 1st & Final Bill shall be paid after satisfactory completion of the work.
13. Payment will be made by RTGS only after satisfactory completion of work as per actual quantity of work carried out and submission of duly signed bill.
14. SE (E) reserves the right to cancel the quotation without assigning any reasons and also increase/decrease the quantum of work.

15. The contractor shall execute the work in such a way that not to cause inconvenience to the public or staff or nearby offices and not to cause hindrance to traffic. Necessary barricading shall be done by the contractor at his own cost if required.
16. All tools, plants, scaffolding ladder etc. and other machinery etc. required temporary for the purpose of execution of work will have to be arranged by the contractor at his own cost and storing of such tools, plants etc. will have to be made by him.
17. All the materials should be got approved from Engineer-in-Charge before put into use.
18. The GST Registration No. & PAN No. should invariably be mentioned in the Quotation, failing which the Quotation will be considered as non-responsive and be liable to discharge.
19. **FORCE MAJEURE:** This shall be restricted to acts of GOD only.
20. **Taxes and GST :**
"Contractor/service provider/supplier etc. has to ensure timely and proper filling of GSTR 1 so that Deendayal Port Authority can avail input tax credit in timely manner. In case DPA not allowed input tax credit due to failure on part of the contractor/ service provider / supplier etc., it will be a financial loss to the DPA and therefore same shall be recovered from the payment/deposit of the contractor/service provider/supplier.
GST Clause:
The contractor shall quote the price exclusive of GST. The applicable GST shall be paid extra to the contractor after producing GST Invoice as per the certified Bill by the department. However, element of GST shall not consider for evaluation of bid. 'Contractor/service provider/ supplier etc. has to ensure timely & proper filling of GSTR 1 so that Deendayal Port Authority can avail input tax credit in timely manner. In case DPT not allowed input credit due to failure of part of the contractor/ service provider/ supplier etc., it will be a financial loss to DPI & therefore same shall be recovered from the payment/ deposit of the contractor/ service provider/ supplier.
TDS ON GST:
TDS provision under GST Acts, 2017 are in force from 01.10.2018 and accordingly TDS under GST Act will be deducted @ 2 % (1% CGST and 1 % SGST or 2 % IGST) from payment / credit give to contractor / contract / professional and other for work order / contract exceeding Rs. 2,50,000/-.
Deduction of Income-Tax and GST:
Income-Tax deductions and surcharge and GST+TDS provision under GST Act as applicable thereon shall be made good while making payments due to the contractor for carrying out the work and only net amount shall be paid as directed by the Central Board of Direct Taxes, Ministry of Finance, Government of India.
Tax:
The rates quoted (except GST) by the contractor shall be deemed to be inclusive of the taxes, duties etc. which the contractor will have to pay for the performance of this contract. The employer will perform such duties in regard to the deduction of such taxes at sources as per applicable law.
21. 1% EMD in form of Digital mode of payment/Online transfer shall be submitted in separate cover in favor of Deendayal Port Authority payable at Gandhidham attached with the main cover.
22. EMD of the bidders other than L-1 & L-2 will be released within seven days from date of opening of the quotation.
23. EMD of the successful bidder will be adjusted against SD.
24. The contractor has to arrange Gate Passes for entry/exit of labours and equipment's / vehicles inside/outside Cargo Jetty area at his own cost from CISF.
25. All the rules & regulations governing DPA will be applicable.
26. The Contractor shall ensure not to cause any damage to the port properties in the vicinity of work site during execution of work. If any damage occurs due to workmen/machinery of the contractor, the contractor has to make good the loss/damage at his cost.
27. In respect of delay in completion of work beyond 10 days, Liquidated Damages (LD) @ ½% of the contract value per week and part thereof will be levied subject to maximum of 10% of contract value. However, if the delay is attributable to DPA, extension for completion of work will be granted without levy of LD.

Sd/-

**Seal & Sign
Of Contractor**

**Superintending Engineer (E)
Deendayal Port Authority**

Annexure-A

EVIDENCE TOWARDS SITE VISIT

I, Shri _____ authorized representative of M/s. _____ (authorization letter issued by the firm with my specimen signature and passport size photo and Aadhaar card are enclosed) have visited the Site on _____ with DPA representative Shri _____, (Designation) _____ for the work of "Repairing and reconditioning of High Voltage Surge wave Tester & Receiver (Cable fault detecting machine) at DPA Kandla" and the sites and other issues related to tender to my satisfaction.

| | | |
|---|---|--|
| | | |
| Seal, name and signature of the bidder | Name, designation and signature of DPA representative who assisted bidder during site visit. | Seal, name and signature of S.E (E) |