



**DEENDAYAL PORT AUTHORITY**  
**ISO 9001:2008 & ISO 14001:2004 Certified Port**

**Sagar Samajik Sahyog**

**Attention Engineers registered with GDA/BHADA**

Applications are invited for empanelment of Engineers registered With GDA/BHADA for preparations of drawings, designs & estimates Of various civil works, sanctioned under the DPA CSR Policy. For further details please visit our website [www.deendayalport.gov.in](http://www.deendayalport.gov.in)

The application form as well as form for submission of quotation can be Downloaded from the above website. The last date of receipt of Application is 09.11.2023

**Chief Engineer**

**Delivering Maritime Excellence**

**Deendayal Port Authority**

1. The DPA every year sanctions various works under its CSR Policy for the benefit of the society. Such work includes 10-11 works of civil construction nature every year amounting to 5-7 crores out of which about 1.00 crore worth of works are in Bhuj area.
2. Applications are invited from Qualified Engineers registered with Gandhidham Development Authority (GDA) or Bhuj Area Development Authority (BADA) for empanelment for preparation of Drawings, Structural Designs & Estimates for various types of Civil Construction works being carried out by the DPA under CSR Scheme for various beneficiaries, in Gandhidham and villages in Gandhidham-Anjar Taluka as well as in Bhuj & villages in Bhuj Taluka. The application shall be made in the format attached at **Annexure-I**, and shall be submitted by **09.11.2023** in the office of Chief Engineer, DPA, AO building Gandhidham.
3. Eligibility Criteria
  - i) The Applicant shall be registered with GDA / BHADA,
  - ii) The individual applicant shall have a minimum Qualification of BE (Civil),
  - iii) The applicant firm shall have at least one person with minimum Qualification of BE (Civil),

#### 4. Empanelment Process

The lowest rate quoted shall be considered as base rate and the Engineers who stand 2<sup>nd</sup> lowest to 12<sup>th</sup> lowest shall be requested to match their rates with the rate quoted by the lowest in case of Gandhidham area and 2<sup>nd</sup> lowest to 5<sup>th</sup> lowest in case of Bhuj area. Those accepting the request shall be empanelled. The maximum amount payable for any work shall be Rs 20000/-.

#### 5. Scope of Work

- a) The empanelled Engineer shall be responsible for preparation of Drawings, Structural Designs & Estimates for the Civil Construction work sanctioned for various organisations under the CSR Schemes of DPA. Very few works may involve Repairs/Renovations also.
- b) The beneficiary shall be at liberty to contact any engineer from the panel. The Engineer has to respond positively. The beneficiary shall submit their recommendation letter, on the basis of which the CSR Cell shall issue the work order.
- c) The Engineer shall submit the to the local authority for approval if required. whereas the structural design & the estimate shall have to be submitted to the CSR Cell DPA for technical check.

- d) The Engineer shall be required to visit the proposed location of the work, discuss the details of work with the beneficiary considering the requirement and also taking into consideration the amount sanctioned the Engineer shall prepare the Drawings & Estimates, etc.
- e) The Engineer shall comply with the observations of local approving authority as well as observations of DPA as regard to the structural design & estimates.
- f) The rates of DPA SOR 2022 shall have to be followed by preparation of Estimates. The items for which rates are not available in the SOR, the rate analysis based on market rate shall have to be prepared.

## 6. Payment Terms

- 1. The rate shall be quoted in terms of percentage of the estimate cost. The DPA shall pay 40% on issuance of work order & raising invoice by the Engineer.
- 2. The DPA shall release 40% payment on receipt of Estimate & Structural Design & Proof of Submission of Drawings to local authority for approval.
- 3. Balance 20% shall be released on approval of the Designs & Estimates by DPA & approval of Drawings by local authority.
- 4. The total amount payable for any single work shall not exceed Rs. 20000/- (Rs Twenty Thousand Only).

## 7. General Conditions

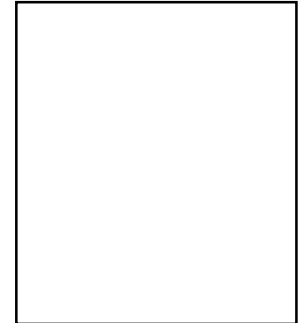
- a. The details furnished under Para 1 above are tentative only & may vary depending upon the profit during the year & the policy prevailing at the time of allocation of CSR funds.
- b. By empanelling Engineers, the DPA shall not be bound to award work to the Engineer.

**Application Form**

**Annexure-I**

1. Name of Applicant:

2. Address of the applicant:



3. Contact No:

Email Id:

4. Qualifications: Please attach self-attested certificates

5. Registration with GDA/BADA: Please attach the self-attested copy of Registration letter.

6. Aadhar Card: Please attach self-attested copy of Aadhar Card.

## Quotation

Sr. No.	Description of Item	Rate (Percentage of Estimated Cost)	
		In figures	In words
1.	Preparation of Drawings, Structural Designs & Estimate for Civil Construction Work, sanctioned for various organisations under CSR Policy of DPA, as per the scope of work mentioned under Cl. 5 of Notice.		

I have gone through the details mentioned in Cl. 4 of notice regarding empanelment process as well as Cl. 6 specifying the payment terms and Cl. 7 General Conditions hereby confirm that the same are acceptable to me.