



# DEENDAYAL PORT AUTHORITY

Administrative Office Building, Civil Engineering, Pipeline Division & EMC, Room No.107  
Annex, Gandhidham (Kutch)-370201, Gujarat State, India  
Fax: 02836 -220050

Website: [www.deendayalport.gov.in](http://www.deendayalport.gov.in)

No. EG/WK/3581/15/III/

Dated: 24/05/2023

To,

\_\_\_\_\_,  
\_\_\_\_\_,

## Sub: Notice Inviting Quotation.


Sir,

Sealed quotations are invited for the below mentioned works at an estimated cost of Rs. 1,98,459.00. The blank quotation papers can be obtained from the office of the undersigned on payment of required quotation fees on any working day and before one day of opening of quotation.

Sr. No.	Name Of Work	Estimated Cost / EMD	Quotation Fees	Date and opening
1.	"Continual improvement of ISO 14001:2015 Environmental Management System of Deendayal Port Trust for the period of two years."	Estimated Cost Rs. 1,98,459.00 & EMD of Rs 1,985.00	Rs. 590.00  (Non – Refundable including GST)	/05/2023 at 16:30 Hrs.

Parties desirous of participating in the bidding can download the quotation documents from the website [www.deendayalport.gov.in](http://www.deendayalport.gov.in) and submit their bids offline as per due date and time in form of Hardcopy of the documents. The Quotationers are also required to observe the DPT website to find out if any correction slips are issued subsequent to uploading of the Quotation Notice and Schedule.

The Offline- Quotations in form of hard copy will be received at the office of the Office of the SE(PL) & EMC(i/c), Engineering Department, Pipeline Division, Annex, Deendayal Port Authority, A.O. Building, Gandhidham-Kutch on or before 31/05/2023 upto 16:00 hrs and quotation will be opened on the same day @16.30 hrs.

  
Supt. Engineer (PL) & EMC(i/c),  
Deendayal Port Authority.

  
MD  
SE 24/5



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To,

**Sub:-** "Continual improvement of ISO 14001:2015 Environmental Management System of Deendayal Port Authority for the period of two years."

## PRICE BID

Sr. No	Description	Unit	Qty	Rate (In Rs.) (without GST)		Amount (In Rs.) (Without GST)
				In fig.	In word	
1	Visits by Consultant at DPA offices at Gandhidham, Kandla & Vadinar (Dist-Jamnagar)	Man day	48 Man days			
2	Submission of EMS Manual	Each	1 No			
3	Submission of Environment Aspect Impact for All Deptts of DPA.	Each	1 No			
4	Submission other related documents/ formats etc for maintaining of ISO-14001-2015 or Higher version certification for the DPA.	Each	1 No			
Total Rs.						

Total Rupees in word : - (

SE (PL) & EMC(i/c), DPA

(Bidder's signature)



## **Terms and condition:**

**Name of Work :- "Continual improvement of ISO 14001:2015 Environmental Management System of Deendayal Port Trust for the period of two years."**

1. The work shall be carrying out for 2 (Two) year as per work order.
2. The rates quoted must be inclusive of all taxes and levies (Excluding GST), No claims of contractor shall be entertained on account of any other taxes levied by central/ state government or any authorities paid by him.
3. The rates should be quoted in figures and words both, failing which the bid / Quotation will be considered as non-responsive and be liable to discharge.
4. Payment will be made by RTGS mode after completion of visits.
5. SE (PL) & EMC(i/c) reserves the right to cancel the quotation without assigning any reasons and also increase/ decrease the quantum of work.
6. Income-tax and surcharge as applicable will be deducted from the bill while making payment to the contractor for carrying out the work & only net amount shall be paid to the contractor.
7. The GST Registration No. & Income-tax PAN No. should invariably be mentioned in the bid / Quotation, failing which the bid / Quotation will be considered as non-responsive and be liable to discharge.
8. FORCE MAJEURE: This shall be restricted to acts of GOD only.
9. Correction if any, should be signed/ initialed by the contractor. White ink correction will not be allowed and lead to rejection of quotation.
10. The contractor has to arrange Gate passes for entry of their Staffs inside Jetty area at New Kandla/Old Kandla/Vadinar area at his own cost from CISF.
11. The contractor shall affix SEAL along with SIGNATURE in the quotation, failing which the bid/Quotation will be considered as non-responsive and be liable to discharge.
12. Quotationers shall have minimum one lead auditor for ISO 14001-2015.
13. Quotationers shall have minimum 07 years experience in management consultancy field alongwith company registration proof.
14. Quotationers shall have minimum 05 years consultancy experience in any government organization.
15. DPT reserves the right to invite revised Proposals from Bidders with or without amendment of the quotation at any stage, without liability or any obligation for such invitation and without assigning any reason.
16. Tender fee of Rs 590/- (Incl GST 18%) and EMD of Rs. 1,985/-(in form of DD issued by Nationalized/Scheduled banks except Co-operative banks payable at Gandhidham) shall be submitted in separate cover attached with the main cover.
17. EMD of the bidders other than L-1 will be released within seven days from date of opening of the quotation. EMD of the successful bidder will be released after completion of contract.
18. Support from DPA:-
  - a. The DPA will provide facility such as training center projector for conducting training and discussion at Gandhidham Office, during internal audit and surveillance audit transportation facility from A.O. Building-Gandhidham to different offices of DPA, will be provided by DPA. Any other cost or facility related to scope of work will be borne by Successful Bidder.
19. The work is to be carried out at Kandla, Gandhidham & Vadinar area.
20. The rate is inclusive of all taxes and related expenses but exclusive of the GST. The contractor shall quote prevailing GST rate separately which shall be reimbursed by DPA after necessary compliance as per Goods and Service Tac Act 2017. All other duties taxes, cess, if any applicable shall be borne by the contractor.
21. Accommodation and travelling charges shall be borne by Contractor during visits.
22. **PRICES:** - Prices quoted by the successful bidder will remain constant through the contract period including extension, if any.

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Quotationers shall have to provide services related to ISO -14001-2015 certification or its update version during whole contract period.

24. Scope of work:-

- Review of environmental aspect-impacts,
- Review and monitoring of legal requirement
- Review and monitoring of emergency preparedness
- Management review by every six months
- Training of internal auditors and EMC members
- Active participation during external audit.

25. All the rules and regulations governing DPT will be applicable.

26. Quotationers shall have submit documents at the mentioned office address within given time and date, failing which quotation will be considered as a non-responsive.

27. GST clause :

- a. The contractor shall quote the price exclusive of GST. The contractor shall quote prevailing GST rate separately which shall be reimbursed by DPA after ascertaining necessary compliance as per Goods & Service Tax 2017. The contractor should have valid GST registration number to become eligible for Participating in the bid. However, GST will not be considered for evaluation of bid Price. All other duties, taxes, cesses applicable if any, shall be borne by the contractor.
- b. GST Registration should be invariably mentioned in the bid / tender, failing which the bid / tender will be treated as non-responsive and liable to be discharged.
- c. GST & PAN No. may be furnished with documentary evidence along with the Tender Documents.
- d. The TDS under GST Act is required to be deducted @ 2% (1% CGST and 1% SGST or 2% IGST) from payment / credit given to contractors /professionals and others for work order/contracts exceeding Rs.2,50,000.00
- e. Contractor / Service provider / supplier etc., has to ensure timely and proper filling of GSTR 1 so that DEENDAYAL PORT AUTHORITY can avail input tax credit in timely manner. In case DPA not allowed input tax credit due to failure on part of the contractor / service provider / supplier etc., it will be a financial loss to the DPA and therefore same shall be recovered from the payment / deposit of the contractor / service provider/supplier.

28. Quotationers shall provide their bids in three covers systems as follows :

- a. Cover-I -Documents fee & EMD in form of DD
- b. Cover-II-bid document
- c. Cover-III-Price bid (In separate cover)

29. In case of Micro and Small Enterprise (MSEs) holding valid certificate issued by and agencies/organizations under the Ministry of Micro, Small and Medium Enterprises indicating the list of activity related to the subject quotation as per the National Industrial Classification -2008 mentioned in the **Table Below only shall become eligible for exemption** from payment of the quotation fee /EMD. Such bidder shall upload the scanned copy of valid certificate in preliminary bid.

Division 70	Activities of head offices; management consultancy activities
702	Management consultancy activities
7020	Management consultancy activities
70200	Management consultancy activities

msf



All the above three covers shall be kept in main cover with mentioning name of work.

(Bidder's signature)

  
24/5/23  
Superintending Engineer (PL) & EMC(i/c),  
Deendayal Port Authority.

