

DEENDAYAL PORT AUTHORITY

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Office of the
Traffic Manager,
Port & Customs Building,
New Kandla (Kutch)-Gujarat

EOI.No.TF/SRO/22-23/

Date: 02/01/2023

To,
All Consultant/Agencies

Sub: ***Appointment of Consultant for Operations of Statistical & Research Section of Traffic Department, Deendayal Port Authority for a period of three (03) years – reg.***

Dear Sir,

Deendayal Port Authority intends to "Appointment of Consultant/Agency for Operations of Statistical & Research Section of Traffic Department, Deendayal Port Authority for a period Of three (03) years".

You are requested to offer your Expression of Interest and best budgetary quote (format attached herewith at Annexure-1) for the above work, which should reach this office before **16/01/2023** by Email: shippingsectiondpt@gmail.com, tmkpt123@gmail.com.

Thanking you,

Yours faithfully,

Traffic Manager,
Deendayal Port Authority

ANNEXURE-I

Name of Work: Appointment of Consultant for Operations of Statistical & Research Section of Traffic Department, Deendayal Port Authority for a period of three (03) years."

Sr. No.	Description of item	Qty.	Unit	Rate	Amt.
1	For complete solution with software support in respect of work of Statistical & Research Section of Traffic Department, Deendayal Port Authority for a period of three (03) years.	36	Month		
Total:					

Note:

- 1) The rate should be quoted including all taxes and duties except GST.
- 2) The operations will be held by a Team consisting One Team Leader & Four Assistant at Kandla.
- 3) Qualification of Team Leader should be minimum – Chartered Accountant / Graduate in MBA in Shipping and Logistics / MBA & with experience in Port Traffic & Logistics Studies-Assessments / MBA in Finance / Post Graduate in Transport Planning or Economics / Master of Science in Finance.
- 4) Qualification of Assistants should be minimum – B. Com / BSC / BBA.
- 5) The work performed by above staff will be same as working day of DPA Ministerial Staff (10:00 Hrs. to 18:00 Hrs.).
- 6) All Saturday & Sunday Holidays.
- 7) One Casual Leave per month (12 during a Colander year) will be provided to each staff.
- 8) Available Office Space and Electricity will be provided on payment of prescribed rates.
- 9) Required Furniture, Computer, Printer, Internet etc. will be arranged by Consultant.
- 10) Residence facility to staff of Consultant will not be provided by DPA.

SCOPE OF WORK

1. To provide complete system for maintaining all statistical information of Port operation.
2. Complete data entry of Port Operational activities including Marine activities.
3. To generate various types of MIS and EIS reports as per the requirement, based on present and past data.

Function of Team strength

One (01) Number of Team Leader:

To spearhead the team and compiling various kinds of statistics & other information.

Four (04) Number of Assistant:

- a) For capturing shipcard data after new ship arrival, prepare berthing (arrival / sailing), posting of 24 hrs. cargo related tonnage, cargo type & name, hooks, shifts etc. information.
- b) For entry of Master Data ie. various cargo / import / export, ship related information.