

## RTI-FAQ

### **What if the PIO is not available?**

In case the PIO is not available you can submit your application with the Assistant PIO or any other officer designated to accept the RTI applications.

### **Is there a time limit to receiving information?**

Yes. If you file your application with the PIO, you must receive information within 30 days.

### **Can the PIO refuse to accept my RTI application?**

No. The PIO can not refuse to accept your application for information under "any circumstances". Even if the information does not pertain to his/her department/jurisdiction, she/he has to accept it. If the application does not pertain to that PIO, he would have to transfer it to the right PIO within 5 days.

### **To which Public Authority can I file a request through this portal?**

An applicant who desires to obtain information under the RTI Act, 2005 can make a request through this RTI Online Portal to the Central Ministries/Departments and other Central Public Authorities mentioned in ONLINE RTI request form.

### **Do I need to make any payment for filing an appeal?**

As per RTI Act, no fee has to be paid for first appeal.

### **What is a Public Information Officer?**

Public authorities have designated some of its officers as Public Information Officer. They are responsible to give information to a person who seeks information under the RTI Act.

### **What is the Method of Seeking Information?**

A citizen who desires to obtain any information under the Act, should make an application to the Public Information Officer of the concerned public authority in writing in English or Hindi or in the official language of the area in which the application is made. The application should be precise and specific. He should make payment of application fee at the time of submitting the application as prescribed in the Fee Rules.