



KANDLA PORT TRUST

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No. LW/GN/1466/128

19th July, 2013

OFFICE ORDER

The Board of Trustees of Kandla Port Trust, vide Resolution No. 44 dated 6th June 2013, resolved to approve the proposal to enhance the powers delegated to the Chairman to incur legal expenses from the existing limit of Rs. 1 lakh to Rs. 5 lakhs in each case/claim. The Board further authorised the Chairman to engage Senior Advocates, Solicitor Firms, etc., as per the necessity, who are not on the panel of KPT, subject to ratification by the Board once in a quarter.

2. The HoDs are, accordingly, requested to process the bills for professional fees of Advocates upto the monetary limit of Rs. 5 lakhs per case/claim for approval of the Chairman, and thereafter, submit to the Board once in a quarter for ratification through Law Officer. It should be ensured that the Board item invariably contained the following details :

- (i) Case No., Name of the Court and Place;
- (ii) Name of the Advocate engaged;
- (iii) Litigation filed by and against;
- (iv) Bill No., date and details of amount raised by the Advocate;
- (v) Details of payment made by the Department to the Advocate;
- (vi) Budgetary provision for legal expenses, expenditure incurred during the respective quarter, and cumulative expenses for the year;
- (vii) Outcome of the Case/Remarks and other details, if any.

4. The above may be brought to the notice of all concerned Officers/Officials for necessary action.

19. 7. 13
SECRETARY

CVO/TM/CE/DC/CME/FA&CAO/CMO/COM

Copy to DS(G)/DS(P)/DS(Estate)/OSD(Estate)/SLO/Law Officer

Sr. P.S. to Chairman/ P.S. to Dy. Chairman