



**DEENDAYAL PORT TRUST**  
**VIGILANCE DEPARTMENT**

Office of the C.V.O.  
A.O. Building,  
Gandhidham - Kutch.

No.KPC/4017-Vig.(SOP)/ **339**

Dated: 29.07.2019

**31**

**CIRCULAR NO.37**

**Sub: Expeditious disposal of cases involving public servants  
due to retire shortly-reg.**

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The CVC, New Delhi, vide their Office Order No. 04/7/19 dated 23.07.2019 (Copy enclosed), has reiterated its instructions regarding timely completion and disposal of the Departmental Proceedings against the public servants/officials of the respective Organisations due for retirement shortly. The Commission has also conveyed that even after the clear directions/instructions issued in this regard, still such cases are delayed and pending where the officer is due for retirement.

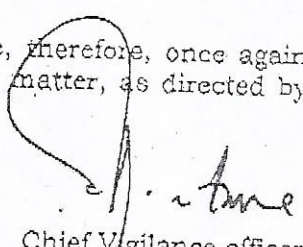
2. The Commission has also reminded that it was impressed upon Administrative Authorities the need to prioritize their activity of conducting and completion of Departmental Proceedings well in advance, especially in the case of officer due to retire shortly. The Commission has also conveyed that such instances of undue delay on part of Administrative Authorities will be viewed very seriously and it would be constrained to take an adverse view on Administrative Authorities for such avoidable delay by the CVC, New Delhi.

3. The MoS has also taken a note on the above matter and accordingly, an O.M. No. C-13019/8/2002-PE-II/Vig. dated 28.06.2016(already circulated) was also issued by formulating SOP for filing a return in respect of officials retiring within six month and Disciplinary Cases pending against them.

4. The Vigilance Department, DPT, has followed the directions of CVC and Ministry in the above matter and the details are being called every six month regularly, for strict compliance and closed monitoring of such cases.

5. All HoDs and Disciplinary Authorities are, therefore, once again advised to ensure the compliance on the above matter, as directed by the CVC and the Ministry.

Encl: As above.

  
Chief Vigilance officer

Secretary/FA&CAO/DC/TM/CE/CME/CMO / COM,OOT

- Copy to: 1. Sr. PS to Chairman - for kind information of Chairman.  
2. PS to Dy. Chairman - for kind information Dy. Chairman.



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केन्द्रीय सतर्कता आयोग  
CENTRAL VIGILANCE COMMISSION



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सं./No. 019/VGL/025

दिनांक / Dated 23<sup>rd</sup> July, 2019

Office Order No.04/7/19

Sub.: Expeditious disposal of cases involving public servants due to retire shortly.

Ref.: (i) Commission's Office Order No.34/9/07 dated 27/09/2007.  
(ii) Commission's Circular No.03/03/11 dated 11/03/2011.

The Commission vide its circulars referred to above had directed CVOs of all Ministries/Departments/Organisations to ensure expeditious finalization of disciplinary proceedings/action, particularly in respect of officials likely to retire shortly. The Commission had specifically impressed upon the vigilance functionaries as well as administrative authorities concerned the need to prioritize their activities of conducting investigations and completion of disciplinary action well in advance so as to avoid such late references to the Commission. Further, it was also conveyed that such instances of undue delays on part of administrative authorities, in dealing with vigilance matters/disciplinary cases, will be viewed very seriously by the Commission and it would be constrained to take an adverse view of CVOs/Administrative authorities for such avoidable delays.

2. Despite, these instructions, references are still being received in the Commission particularly from CPSUs and Public Sector Banks, after the middle of the month, the officer is due to retire which is not acceptable. The Commission has taken a serious note of such lax attitude on the part of CVOs/DAs and would again reiterate that all such retirement cases should be received by the first week of the month of superannuation of the officer(s) concerned. Cases/references received for advice after the first week of the month would be returned back to the Department/Organisation without advice of the Commission and action recommended against the concerned authority (ies).

3. All CVOs/Administrative Authorities should ensure strict compliance to the above instructions.

(J. Vinod Kumar)  
Director

To

All Secretaries/CMDs of Ministries/Departments/CPSUs/PSBs/PSICs/FIs/Autonomous organisations etc.  
All Chief Vigilance Officers of Ministries/Departments/CPSUs/PSBs/PSICs/FIs/Autonomous organisations etc.

We may circulate to all  
Disp. Auth. & HOD for compliance PI

C.V.O. [Signature]  
25/7/19

24/7/19